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Office of the Principal

GOVT. DEGREE COLLEGE SOPORE

NAAC Accredited: Grade B

Phone No: 01954222262



MINUTES OF MEETINGS

Meeting No. 01

Date: 01/04/2017

Time: 11:30 am

Committee: IQAC Committee

The first meeting of the Internal Quality Assurance Cell for the academic year 2017-18 was held on 01/04/2017 at 11:30am in the IQAC Cell of GDC Sopore. The meeting was chaired by worthy Principal Dr. Mushtaq Ahmad Lone.

Agenda:	Resolution
1. To prepare the annual teaching plan	After approving the Annual Academic Calendar for the session 2017-18, it was decided that each department should prepare the annual teaching plan for the session and should be submitted to IQAC before 10 th of April.
2. Feedback Collected from outgoing (B.A./ B.Sc./ B.Com) students	Feedback Collected from outgoing (B.A. / B.Sc./ B.Com) students on Teaching-Learning and Evaluation process, infrastructure and learning resources and basic facilities were analyzed. The findings & suggestions were utilized to chalk out the plan of action for the academic session i.e. 2017-2018.

Convener IQAC

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MINUTES OF MEETINGS

Meeting No. 02

Date: 12/06/2017

Time: 11:00 am

Committee: IQAC Committee

The 2nd meeting of the Internal Quality Assurance Cell for the academic year 2017-18 was held on 12/06/2017 at 11:00am in the IQAC Cell of GDC Sopore. The meeting was chaired by worthy Principal Dr. Mushtaq Ahmad Lone.

Agenda:	Resolution
1. To read and confirm the minutes of previous meeting.	Minutes of the previous meeting were confirmed.
2. To undertake academic and administrative audit	Decided to undertake AAA from the 20 th of June 2017.
3. To organize professional development training programmes for the teaching and non-teaching staff \	<ol style="list-style-type: none"> 1. To enhance skills among laboratory staff, Internal training program need to be conducted in the science departments such as Botany, Zoology, Chemistry, Physics, Biotechnology and Biochemistry in association with IQAC. 2. Workshops should be organized for the teaching staff in order to encourage the faculty members to adopt the latest pedagogic styles and include ICT in class room teaching.

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MINUTES OF MEETINGS

Meeting No. 03

Date: 25/09/2017

Time: 02:00 pm

Committee: IQAC Committee

The 3rd meeting of the Internal Quality Assurance Cell for the academic year 2017-18 was held on 25/09/2017 at 2:00pm in the IQAC Cell of GDC Sopore. The meeting was chaired by worthy Principal Dr. Mushtaq Ahmad Lone.

Agenda:	Resolution
1. To read and confirm the minutes of previous meeting.	Minutes of the previous meeting were confirmed.
2. National conference to be organized by the Department of Chemistry	The Department of Chemistry intended to organize a national conference in the campus. The proposal submitted by the Department of Chemistry was evaluated in the meeting and after a thorough deliberation it was decided that the conference will be held on 4 th -5 th November 2017 in the collage auditorium and the list of guest speakers, souvenir, organizing committees etc. were discussed in consultation with Department of Chemistry.

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MINUTES OF MEETINGS

Meeting No. 04

Date: 04/12/2017

Time: 02:00 pm

Committee: IQAC Committee

The 4th meeting of the Internal Quality Assurance Cell for the academic year 2017-18 was held on 04/12/2017 at 2:00 pm in the IQAC Cell of GDC Sopore. The meeting was chaired by worthy Principal Dr. Mushtaq Ahmad Dar.

Agenda:	Resolution
1. To read and confirm the minutes of previous meeting.	Minutes of the previous meeting were confirmed.
2. To introduce Skill Oriented Courses	Decision was taken to introduce the UGC-NSQF skill Courses from the academic session 2018-19 in Retail management , International Business Management, Tourism and Hospitality and Information Technology.
3. To organize Alumni Meet	Decided to organize Alumni meet and encourage alumni to contribute for the development of collage.

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