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Office of the Principal

GOVT. DEGREE COLLEGE SOPORE

NAAC Accredited: Grade B

Phone No: 01954222262



MINUTES OF MEETINGS

Meeting No. 01

Date: 05/04/2018

Time: 11:00 am

Committee: IQAC Committee

The first meeting of the Internal Quality Assurance Cell for the academic year 2018-19 was held in the IQAC Cell of GDC Sopore. The meeting was chaired by worthy Principal; Dr. Mushtaq Ahmad Dar

Agenda: Discussion and finalization of rules for Attendance Committee

Minutes: Following a discussion on attendance of students, following rules were put forward for the year 2018-19.

1. Students shall be informed in advance about the attendance.
2. List of students with attendance less than 75% be prepared.
3. Declaration to be taken from the students with less than 20-30% attendance and warn them seriously.
4. Separate list of students be prepared having attendance less than 0-5%.
5. Class teacher should maintain a photocopy of medical certificates produced by the students.
6. Students with attendance less than 60 be barred from taking their practical examination.
7. Worthy Principal suggested checking for the fluctuation in attendance in different subjects.
8. Parent teacher meeting be called at the beginning of month.

The meeting concluded with a vote of thanks from Convener IQAC

**Sd/
Prof. Mohd Yousuf War
Convener IQAC**



MINUTES OF MEETINGS

Meeting No. 02

Date: 21/07/2018

Time: 12:00 pm

Committee: IQAC Committee

The 2nd meeting of the Internal Quality Assurance Cell for the academic year 2018-19 was held in the IQAC Cell of GDC Sopore. The meeting was chaired by worthy Principal Dr. Mushtaq Ahmad Dar.

Agenda: Planning for academic and extra co-curricular activities for the year 2018-19

Minutes:

Following decisions and resolutions were made

1. The practical examination of the students shall be conducted one month before the commencement of theory examination.
2. Students shall be informed ten days before about the conduct of examination.
3. Students with attendance less than shall be barred from taking their practical examination.
4. Intra-college badminton tournament for boys shall be held from 15th June.
5. Intra-college badminton tournament for girls shall be held from 1st July.
6. Intra-college cricket tournament for boys shall be held from 10th July.
7. Intra-college cricket tournament for girls shall be held from 1st Aug.
8. College cleaning drive shall be conducted after every fortnight.

**Sd/
Prof. Mohd Yousuf War
Convener IQAC**