

ONLINE EXAMINATION INSTRUCTIONS FOR STUDENTS

Kindly go through the following instructions carefully before appearing in the online examination:

- 1) Question paper links will be shared by the College concerned through WhatsApp/telegram/institutional website or any other online platform. The link shall be open at the time of commencement of examination. The students are to click the link that may lead them to a MCQ based question paper.
- 2) Candidates are advised to access the web browsers preferably updated Google Chrome/Firefox etc for smooth conduct of examination.
- 3) Candidates are required to keep their active email address/Exam Roll number handy for registration at the time of examination.
- 4) The number of MCQ's to be asked: 10 for each credit and time allowed shall be 1 minute for each question and additional 10 minutes for a paper.
- 5) If any candidate is found using unfair means during the process of examination, his/her examination shall be treated as cancelled and consequently be barred from appearing in other courses and shall be dealt with under the existing guidelines and punishments formulated for such offences by the University of Kashmir from time to time.
- 6) Students are advised to keep only necessary tabs/windows or apps open on their devices like question paper tab and close rest of the tabs/windows during the examination for smooth functioning of the internet network.
- 7) The students are required to submit the online response sheet within the prescribed time limit or else their submission will fail. No extra time will be provided in any case. If a student fails to submit his/her paper, he/she should report it to Chief coordinator on the same day of the conduct of examination of the paper.
- 8) The students are advised to take screen shots of their screens in case they find any difficulty at the time of submission so that they can forward the same as evidence to the Chief coordinator in support of their representation.
- 9) The students are suggested to contact Chief coordinator, namely Mr/Ms./Dr./Prof.....(mobile no) or technical assistant, namely Mr/Ms.....(mobile no) for seeking any clarification.

In case of any query students are advised to contact the following Officers/officials.

Prof. Tariq Ahmad Wani	Chief Coordinator	9419750343
Dr. Aarif Mohammad Mir	Cocordinator	9797016277
Mr. Ab Qayoom Lone	Technical Assistant	9419506947
Mr. Bilal Ahmad	Technical Assistant	8899040419