SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

GOVT DEGREE COLLEGE

GOVT. DEGREE COLLEGE SOPORE, MAIN TOWN SOPORE
193201
www.gdcsopore.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

May 2022

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government Degree College Sopore has the privilege of being one of the premiere colleges strives to educate and has been serving the UT of J&K for past seven decades, imparting higher education to thousands of students of this region. Over the years, the College has produced men and women of great potential who have been contributing towards upliftment of Nation in various spheres of life. This institution has been drawing students from every nook and corner because it offers a spectrum of courses which are not available in newly establihed colleges irrespective of gender, geographical location, social & economic strata.

Govt. Degree College Sopore was established on 27th of September 1951. Initially the college started as an intermediate college in 1949 and was housed in present Govt. Boys Higher Secondary School Sopore. It was only in 1951 that it was shifted in the present building and since then thousands of students have passed out from this college and attained eminent positions in the social mainstream.

At present 4323 (Male: 2626 Female: 1697) students are enrolled in various disciplines exhibiting a typical example of multi-disciplinary co-educational institute. The college has a distinction of providing education in 32(UG) +2(PG) courses. In addition, a numbers of skill courses are offered by the College under Community College Scheme Sponsored by UGC to students coming from different regions and backgrounds.

The college has a faculty strength of 56 members including one Professor, Associate Professors and Assistant Professors. The non-teaching staff includes 26 permanent members and 45 local fund employees which cater to the needs of different Departments. The College has a well-developed infrastructure in the form of 42 classrooms and all equipped with modern gadgets, internet through LAN and/or Wi-Fi, multimedia projection systems, about 18 spacious well equipped departmental laboratories, Central Instrumentation Facility for research, Language Lab, Browsing Center, Computer Lab, IT Lab, Hi Tech Green House, Departmental Museums (Botany, Zoology, Geology), Mushroom Cultivation center, Silkworm Rearing Center, one huge auditorium, a conference hall and two seminar halls with state-of-the-art facilities.

Vision

"To reform educational spectrum and revitalize its spirit by providing quality education that promotes ethical and prosperous society resulting in development of competent and conscientious human resource and **enabling it for integral human development".**

Mission

- *This institution is committed to academic excellence in the field of Higher Education. The mission is to nurture students with socially relevant courses that lead to employment and entrepreneurship, healthy standards in extra-curricular activities and continuous progress of the institution.*
- *This institution morally believes in serving preferentially the underprivileged and rural youth and educating them to social consciousness of rights and responsibilities, rooting out social evils, building communities and promoting total literacy, education and development of the neighbourhood.*

- *Spiritually, we aim at integrating ethical, cultural and political values, developing a sense of the divine presence in nature and in the human a person, by means of group activities and personal guidance, in a family atmosphere.*
- *To empower stakeholders by exploring their hidden potential.*
- *To foster independent thinking in students by offering academic atmosphere congenial for metamorphosis of a novice into seer and sage.*

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- A college with a dynamic leader and outstanding faculty with contributions in leading research domains.
- The College has a well-developed infrastructure in the form of 42 classrooms and all equipped with modern gadgets, internet through LAN and/or Wi-Fi, multimedia projection system, about 18 spacious wellequipped departmental laboratories, Central Instrumentation Facility for research, Language Lab, Browsing Center, Computer Lab, IT Lab, Health Centre facilities and 3 auditorium/seminar halls with state-of-the-art modern facilities and Hostel accommodation for boys.
- The College is offering over 32 under-graduate and two post-graduate programs in complete CBCS mode. Subject diversity provides students with a multitude of options while choosing their subjects.
- To impart experimental and entrepreneurship learning the college has joined the campaign on implementing national innovation and startup policy (NISP-an initiative by MHRD innovation cell and AICTE.
- The college offers four different skill courses under community college scheme sponsored by UGC.
- Central Library has ample e-resource and hard copy resources to cater to the needs of both students and staff. The library consists of 45460 books (39038 text and reference books,164300 E-books 6000 and E-journals (through Infilibnet N list), 2500 Weeding and soft, 5962 UGC, 39 DST and 421 CC books)
- The institutional library is automated fully with Integrated RFID and OPAC Services.
- Physical education department has health and fitness center with multi gym facility equipped with multistation machines, functional trainer, treadmill etc. for improving fitness and maintaining body tune. The department holds different sports activities as scheduled under its annual calendar round the year in order to orient the students to become great human assets for serving the nation. The new upcoming indoor stadium hall is new addition in our sports facility.
- WIFI hotspots throughout the campus for web access and Surveillance CCTV cameras to maintain discipline.
- Gradual switch over from conventional to modern forms of energy like solar and UPS with sufficient backup capacity.
- The college has a hi-tech green house and botanical garden harboring large number of rare medicinal and aromatic plant species.
- Green campus spread over 111.3 kanal (13.92 acres) with a playfield and a botanical garden and student parks.

Institutional Weakness

- Non-autonomous nature of institution restricts the college to implement various academic programmes

on its own thereby limiting the subject diversity.
- Transferable faculty has sometimes created delay gaps in different processes
- Less campus placement due to non-availability of corporate sector in the region.
- Lack of sufficient non-teaching staff in Library and Laboratories and Establishment.

Institutional Opportunity

- The intuition has an opportunity of conducting interdisciplinary research because of the presence of Central instrumentation facility in the College
- In case the College is granted Autonomous status, it has a potential to Generate policies and schemes for employment in computer science, biotech, biochemistry, sericulture, agriculture customized to local conditions
- Huge un-skilled human resource can be trained for serving the nation in different areas in this regard New educational policy 2020 has been taken into consideration for introducing new skill courses to enhance employability of students
- The college is going for implementation of 6 skill courses under the Eight MOU's signed between Director Education (SKUAST-K) and GDC Sopore.

Institutional Challenge

- Employability in the absence of corporate sector in the region
- Maintaining a balance between use of Hi tech technology and sharpening of creative and aesthetic potential of students
- Constant updating of classroom ICT gadgetry to be in trend with latest developments.
- Change management was a challenging issue during pandemic.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Govt. Degree College Sopore is a constituent college of University of Kashmir. As per UGC guidelines, the college runs all programmes based on the Choice Based Credit System. Since the college is affilated to Univeristy of Kashmir, the subject basket offers students with ample options to choose the subjects of their choice and interest. In addition, a no. of skill courses are offered by the College under Community College Scheme Sponsored by UGC.

The college meticulously plans its academics, thereby ensuring timely preparation of academic calendars, timetables and the distribution of courses. Periodic assessment of students is done through assignments and class tests in a time-bound manner. Syllabi taught across all programmes are framed by affiliating University, taking on board the faculty of college in its Board of Studies meetings wherein the curriculum is framed and discussed. The college has a vibrant curriculum implementation committee for effective implementation of the curriculum. All the Heads of the Departments in consultation with their faculty prepare a calendar for theory and practical classes for achieving the objective of inclusive Education.

Experiential learning through internships projects and field trips is specifically facilitated. GDC Sopore incorporates an empathetic approach, endeavouring to familiarize the students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hampers the growth of an individual and society as whole.

All the efforts are made to provide an opportunity to students to become competent professionals on the completion of their program and excel in their respective domains.

Teaching-learning and Evaluation

The College ensures and strives for highest standards in all the three parameters viz. Teaching, Learning and Evaluation by way of the following endeavours;

The college offers programmes based on CBCS and the basket of subjects offered is significantly diverse, which provides students with ample options and choices to choose the subjects of their choice and interest.

The choice of subjects or subject combinations is prerogative of the students who are counselled well before the academic session via pre-admission counselling. The faculty members of college participate in such awareness-cum-counselling sessions and counsel the students about efficacy of subjects and their scope thereof.

The student centric education is ensured through experiential, individual, participative and collaborative learning modes catering to the learning needs of diverse students.

Teachers use ICT tools to make teaching learning process more interactive and flexible

Teachers assess the academic proficiency of students based on their performance in classroom discussions and tests/assignments. Needs of slow learners are particularly attended to in tutorial sessions.

The institute has a Learning Management System (LMS) and a rich reservoir of e-learning materials.

The excellent mentor-mentee system of the institute takes care of academic and stress related issues.

Academic-Calendar and Teaching-plans are strictly followed and are audited regularly.

Students are also mandated to participate in co-curricular activities like field trips and industrial visits. These activities heighten experiential learning.

An established feedback mechanism is in-practice for evaluation of Teaching - Learning Process. A necessary corrective mechanism is initiated based on the suggestions/recommendations made in IQAC

Research, Innovations and Extension

The college promotes a thriving research environment in the college; and the College Research Committee

takes initiatives to support research interests and innovation skills amongst the faculty and students. Several faculty members are engaged in government-funded research projects and have also published their write-ups/contributions/compositions widely in reputed journals. Students, too, are motivated to undertake interdisciplinary research work, thus allowing them opportunities to gain experiential learning and to build a strong academic foundation. A total of **110** research papers in Scopus, WoS and UGC recognized Journals have been published since 2016. Many faculties have published books and book chapters in International reputed books. The College has received good number of appreciation letters from various bodies for the extension activities organized by NCC and NSS Units during last five years. The institution has also signed MOUs with institutions of higher learning with expertise in technology and skills to transfer innovative ideas, to depute students and faculty to groom as skilled trainers so as to refine them as per needs of the industry and in-turn to commercialize for the betterment of the society.

In order to improve the research atmosphere in the college, the college administration has established an exclusive central research facility with all basic modern equipment's in order to support and promote research by the college teachers as well as minor projects by college students in science and technology. CIF aims at optimized utilization of instrumentation facility with quality assurance and subsequent research outcomes.

Facilities : CIF

The College CIF is equipped with following equipmets/instruments:

- Refrigerated Centrifuge
- UV-Visible Spectrophotometer
- Laminar Air Flow
- PCR Thermocycler
- Autoclave

Apart from above instruments, central laboratory also hosts High Precision Water Bath, Microwave Oven, Pressure Cooker Type Autoclave, Digital pH Meter, BOD Incubator, Deep Freezer, Gel Doc, Water Distillation unit, Hot Plate, etc. for basic and applied research in biological and chemical sciences.

This Institution has also joined the campaign on implementing National innovation and start-up policy (NISP), an initiative by MHRD's Innovation Cell and AICTE with a vision to have centre for excellence in rendering services for sustainable community development through innovation, incubation and technological advancement.

Infrastructure and Learning Resources

The Institution is sensitive towards the updation and improvement of infrastructure in order to create adequate facilities for teaching-learning, to provide quality education and ensure all round development of students. Special focus is laid on improving infrastructural and learning resources for the benefit of all stakeholders particularly the students. The major initiatives and developments in this regard are summarized as:

1. The College has a well-developed infrastructure in the form of 44 classrooms and Seminar Halls and all are equipped with modern gadgets. The classrooms are spacious, well ventilated and are equipped with Interactive panels, LCD projectors etc. so that ICT can be used for strengthening academic discourse. The College has 18 spacious and well equipped departmental laboratories, Central Instrumentation

Facility for research, Language Lab, Browsing Center, Computer Lab, IT Lab, Health Centre facility, Mushroom Cultivation Center, Silkworm Rearing Center, one huge auditorium, a conference hall and two seminar halls with state-of-the-art facilities, Hostel accommodation for male students and an underconstruction hostel for female students.

2. The whole campus is Wi-Fi enabled for the benefit of students and faculty.
3. The Central Library is fully automated and is stocked with 45460 books, 20 journals, volumes in the lending and reference sections. The Institution uses the digital platform for learning resources and has access to 164300 e-books and 6000 e-journals via ENLIST etc.
4. The college has Botanical, Zoological and Geological Museum in which specimens of different kinds are on display. The Department of Botany has a Botanical Garden and Hi-tech Green House having different types of ornamental, medicinal and class-work material shrubs, herbs and trees.
5. The College has got a multipurpose indoor sports hall for badminton, Snooker, Carom, Chess, Table Tennis and equipments for Weightlifting, Judo, Yoga etc.
6. The college has a distinguished facility of gymnasium and fitness centre having multi-station machines for improving fitness and maintaining body tone.
7. The College Cafeteria caters to students with a variety of snacks, hot and cold beverages.
8. The college is under CCTV surveillance for monitoring and tracking various activities taking place in the college campus.

Student Support and Progression

Student is the main stakeholder in whole educational process. The efficiency of any institution is determined by the quality and quantity of human resource it produces. This College has a long and rich tradition of the progression of its human resource.

In order to achieve these objectives, the College has been emphasizing upon providing diverse support services to its students. The pass out students of this College are in forefront in different walks of life and are successfully performing their roles in different fields across UT, national and international arenas.

- Students are regularly informed and updated about various aspects of academics, sports and examination events in the college through Notice boards, College website, College Facebook page and other Social networking groups. During the COVID-19 pandemic, the college switched over to online mode of learning and different online platforms like, Google Classroom, Zoom, WISE App, Google Meet and Teachmint etc. were used to deliver classes, conduct examinations and organize different competitive events like quizzes, webinars etc.
- Regular publishing of College newsletter, Magazine and prospectus reflects the institutional strength and progress in diverse fields of knowledge and serve as motivational drive for the students.
- The college counselling cell provides counselling and guidance related to career opportunities in every field through organizing regular seminars, workshops, extension lectures, guest lectures, field visits, internships, tours, science exhibitions, employment fairs, etc. organized by different Departments and units with maximum student participation. Pre-admission counselling both at U.G. and P.G. Levels is organised by Admission Committee in consultation with Psychological cum Career Counselling and Placement Cell.
- The college NSS and NCC units facilitate the students to participate in different community and outreach programmes.
- The sports department organizes different indoor and outdoor sports events and also encourages the students for maximum participation in co-curricular activities of intercollege and intra-college level.

- The college offers different short term skill development workshops and certificate programmes/ internships under the community college scheme sponsored by UGC following NSQF guidelines.
- Anti-raging and CASH (Committee against Sexual Harassment) Cells are in place which ensure ragging free entry of newcomers to the college and also allows zero tolerance policy with regard to any kind of harassment or embarrassment to the female students in the campus.
- Hostel services with recreational facilities and modern state of art sports facilities are also available.
- The college has Financial Aid and Scholarships committees to facilitate students for Scholarships provided by UT and National agencies. The college also provides financial support to needy, poor and orphan students from college local fund.
- Debates, Cultural and Seminar Committees work for honing the literary writing, leadership and debating skills of the students.
- Grievance Redressal and feedback mechanism are in place. All the feedback from students is given due consideration and all the grievances are looked into seriously and are redressed swiftly and fairly.
- Browsing Centres, reading room, RFID enables library services with Online Public Access Catalogue (OPAC) is also available to the students. Health facility in the form of First Aid Centre is also available.

Governance, Leadership and Management

The college operates with effective governance that is in absolute concurrence with its vision and mission. Decentralisation and participative management are two main operating features of the college that enable it to flourish in a multitude of domains. The management is headed by the Principal who presides over all the functionaries in the college. For effective implementation of all the policies and regulations the college has various committees which undertake their respective responsibilities with utmost dedication and sincerity. Each committee has specific role and responsibility. The college is affiliated to University of Kashmir and all the orders and directions pertaining to examination and admission of the students are issued by the concerned university. The institution has an effective strategic plan for its key performance indicators to achieve the goals. The statutory committees such as Advisory committee, College Development Committee, purchase committee, IQAC and other committees are constituted as per the norms for smooth and orderly functioning of institution. The Institution has a policy and strategy for mobilising resources. All the financial transactions are subjected to both an internal and external audit to check the proper and transparent utilisation of funds. Internal Quality Assurance Cell (IQAC) of this college is responsible for maintaining the quality standards in teaching and learning, evaluation, research and environmental sustenance. Organising workshops and seminars for enhancing the quality are some of the many IQAC initiatives which are successfully implemented. During preceding five years, the college has witnessed a considerable development in terms of manpower, technology and infrastructure enrichment. With the introduction of CBCS, the students are free to opt for the subject of their choice and interest. To boost the quality standard in education, the departments across the college actively involve themselves in organising seminars and workshops for the students as well as teaching and non-teaching staff. The college is open in providing teachers every possible support for attending and participating in various programs including orientation , FDP, workshops, refresher courses, short term training, seminars, symposia and conferences. Further the college takes every possible initiative in providing hands on training to its non-teaching staff. The faculty is encouraged to submit research proposals to various funding agencies like DBT, DST, UGC etc. A Performance Based Appraisal System (PBAS) is in practice for encouraging the faculty for better involvement and accomplishment. There are welfare schemes for both teaching and no-teaching faculty including advance salary, permission for attending various programmes of national and international level, earned leave, maternity leave, paternity leave and permission to pursue higher education. The college has adopted e-governance in the domains of administration, finance and accounts, examination and student admission and support. Significant addition of building space and implementation of green initiatives

are the other major improvement

Institutional Values and Best Practices

Institutional Values and Best Practices

Over past several years, the college has taken several initiatives to facilitate hassle-free and meaningful teaching-learning process and environment.

These include:

1. Round the year career counselling programmes which are organized to expose students to various career avenues and opportunities in industry and academia
2. LCD screens which are installed in all the science departments to enhance clear understanding of the concepts
3. The college has gymnasium facilities both for boys and girls. Care and caution is exercised to maintain equity vis-à-vis gender.
4. ICT smart boards are used to complement chalk boards
5. College has State-of-the-art conference hall for extension of various programmes and special days
6. CCTV are installed throughout the campus to monitor various activities of students, staff etc.
7. College has a well establihed browsing centre for students wherein they may access reading material and relevant things remotely
8. The college has been made a fully Wi-Fi campus, though the access has to be authorized and is not available without permission

Regarding best practices, the college has:

1. adopted a nearby village and takes pains and care in catering to its educational needs in as far as is possible for the college.
2. donates usable/extra furniture and lab equipment to the nearby schools
3. students who show uncommon and praiseworthy progress in academics, sports and other components are honoured, encouraged and felicitated by the college
4. financial aid is provided to the deserving students after thoroughly scrutinising their cases
5. regarding outstanding contributions, one of the students, Firdous Ahmad Yatoo has been bestowed with Young Naturalist Award 2020.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT DEGREE COLLEGE
Address	Govt. Degree College Sopore, Main Town Sopore
City	SOPORE
State	Jammu And Kashmir
Pin	193201
Website	www.gdcsopore.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Salma Ahad	01954-222262	9419916372	01954-222262	soporecollege@gmail.com
IQAC / CIQA coordinator	Shamim Ahmad Dar	01954-796865	9419067852	01954-220154	drshamimsopore@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	27-09-1951

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Jammu And Kashmir	University of Kashmir	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	14-12-2004	[View Document](#)
12B of UGC	14-12-2004	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Govt. Degree College Sopore, Main Town Sopore	Rural	13.92	11266

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arabic Urdu Persian Kashmiri Islamic Studies History English Education Economics Sociology Statistic	36	Class XII	English	696	683
UG	BBA,Bachelors Degree In Business Administration	36	Class XII	English	30	26
UG	BCom,Commerce	36	Class XII	English	86	80
UG	BSc,Biotechnology Biochemistry Botany Geology Geography Chemistry Physics Esc Zoology Mathematics It	36	Class XII	English	300	295

UG	BA,Honours In Economics	36	Class XII	English	30	30
UG	BA,Honours In English	36	Class XII	English	40	31
PG	MSc,Zoology	24	B.Sc	English	20	20
PG	MA,Kashmiri	24	B.A	Kashmiri	20	11

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				8				79
Recruited	0	1	0	1	7	1	0	8	40	7	0	47
Yet to Recruit				0				0				32
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				64
Recruited	21	5	0	26
Yet to Recruit				38
Sanctioned by the Management/Society or Other Authorized Bodies				45
Recruited	38	7	0	45
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				10
Recruited	4	0	0	4
Yet to Recruit				6
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	1	0	0	25	4	0	31
M.Phil.	0	0	0	1	1	0	6	1	0	9
PG	0	0	0	5	0	0	10	2	0	17
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	22	10	0	32
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	2	0	4

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2626	0	0	0	2626
	Female	1697	0	0	0	1697
	Others	0	0	0	0	0
PG	Male	21	0	0	0	21
	Female	35	0	0	0	35
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	121	109	31	72
	Female	63	89	11	36
	Others	0	0	0	0
General	Male	2804	2671	1875	2509
	Female	1311	1715	1209	1629
	Others	0	0	0	0
Others	Male	132	180	31	45
	Female	96	130	18	32
	Others	0	0	0	0
Total		4527	4894	3175	4323

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Govt. Degree College Sopore is an affiliated college of University of Kashmir which is a state University. So the college has to follow a roadmap or guidelines prepared and provided by UT government. The J&K government is fast gearing up for implementation of the National Education Policy (NEP)-2020 in a phased manner from the current academic session with the introduction of Four Year Undergraduate Programme (FYUGP) in selected colleges across J&K UT. In this regard, the affiliating University has already started to draft Curriculum for the Implementation of NEP from the current academic year. As and when university provides the finalized Curriculum to implement the multidisciplinary/

	interdisciplinary structure of New Education Policy, the Govt. Degree College Sopore will abide by it.
2. Academic bank of credits (ABC):	The institution preparedness in implementation of Academic Bank of Credits depends upon the guidelines of the affiliated university and Higher Education Department, UT of J&K. For this purpose, a centralized database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the student enters into the program again. For monitoring ABC, proper technical support system is to be created.
3. Skill development:	The Institution is already offering the skill courses as designed by affiliating university from Semester 3 to 6 in various programs as part of the Choice Based Credit System (CBCS). Further, Higher Education Department, Govt. of Jammu and Kashmir has launched the introduction of skill courses in Govt. Degree Colleges to enhance the employability of the students vide circular No. 05 JK(HE) of 2020 Dated 09-09-2020. Subsequently funds to the tune of Rs. 30 lac have been allocated to this institution to run diverse kinds of skill courses and setting up of units in the fields of Agricultural and Food Processing technologies. As such the institution has geared up to set up the units for above mentioned Centers by way of procurement of equipment, up gradation of existing centers and establishment of new centers like, Multipurpose food processing laboratories, Mushroom cultivation unit laboratories and much more. The institution has entered into MOUs with the institutions of higher learning with expertise in technology and skills to transfer innovative ideas, to depute students and faculty to groom as skilled trainers so as to refine them as per needs of the industry and in-turn to commercialize for the betterment of the society. In addition, Number of skill courses are offered by the College under Community College Scheme Sponsored by UGC to students coming from different regions and backgrounds. The skill courses are: 1. Retail Management 2. International Business 3. Tourism and Hospitality, and 4. Information Technology.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using	In order to promote /integrate the local language, art and culture, Govt. Degree College Sopore encourages

online course):	learning of Kashmiri by offering Masters in the subject. Programmes including webinars and seminars are offered to encourage Kashmiri learners and understand the cultural values permeated by the literary works in Kashmiri. Besides Department of Tourism has been actively involved in conducting social outreach programmes at Tulmul on the occasion of Mela Khirbhavani and has regularly involving the public in the said programme. The prime motive and aim of this programme is to familiarise students with Pandit community who had been living together with other communities in Kashmir with peace and harmony. The students get an opportunity to understand the beauty of ethnic and community entanglements.
5. Focus on Outcome based education (OBE):	Outcome-based education (OBE) is an educational delivery model that focuses on mapping, measuring, and achieving predetermined educational goals to help students learn, develop, and nurture skills that would help them grow in their professional as well as personal life. Govt. Degree College Sopore is prepared to fulfill the objectives and achieve the targets as per the structural curriculum provided by the affiliating University.
6. Distance education/online education:	Due to Covid -19 pandemic, educational institutions in the country have been increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. Institute has successfully imparted all its courses content delivery in online mode during the Pandemic (COVID-19) and also conducted online examinations successfully. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
551	551	445	445	445

File Description	Document
Institutional data prescribed format	[View Document]()

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	4	4	4

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4323	3175	4894	4527	3740

File Description	Document
Institutional data in prescribed format	[View Document]()

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
426	486	511	475	411

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1238	1013	1130	1572	1017

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
50	64	59	49	45

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
79	79	91	91	91

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 43

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
258.40	284.32	31.57	88.03	39.29

4.3

Number of Computers

Response: 188

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Response: The college is an affiliated college of University of Kashmir. At the beginning of the academic year, College Principal convenes a meeting of conveners of all the college committees to chalk-out the plan for current academic session. The plan is formulated by Internal Quality Assurance Cell in consultation with all the stakeholders including Convener Admissions & Examinations. The Departments are directed to frame plans for the academic year and submit to IQAC. The college has a vibrant curriculum implementation committee for effective implementation of the curriculum. All the Head of the Departments in consultation with their faculty prepare a calendar for theory and practical classes for achieving the objective of inclusive Education. The college Time Table convener prepares schedule for theory classes and practical's for all the semesters and ensures delivery of classes and practical's of all the departments as per the schedule already notified. The strategy of the college is to provide quality education to the deprived strata of society for ushering in greater human values. The college adheres to the guideline laid down by the state government in general & the University in particular. The students are given the facilities like online classes, virtual labs, e content as per the requirement. The college has a high-tech RFID enabled library that provide service to thousands of students every year. The college central Library has approximately forty thousand titles and the departmental libraries are also established for easy availability of books to faculty and students. The college provides the digital platform for access to various online resources like journals, e books, e content, thesis etc. The college library has subscribed N-LIST, NDL, INFLIBNET etc. The College has a well-developed infrastructure in the form of 42 classrooms and all equipped with modern gadgets, internet through LAN and Wi-Fi, multimedia projection system, about 18 spacious well equipped departmental laboratories, Central Instrumentation Facility for research, Language Lab, Browsing Centre, Hi Tech Green House, Departmental Museums (Botany, Zoology, Geology), Mushroom centre, one auditorium and two seminar halls with state-of-the-art modern facilities. The college advisory committee has prepared a plan to make the campus DIGITAL by introducing all smart / digital class room technology in every lecture theatre and every laboratory of the college. Henceforth the college would be Digital. The college has a vibrant NSS committee for organizing all the events of the calendar that is prepared at the beginning of every year. There is greater participation of NSS volunteers both girls and boys in all the events organized by the college. The college has two units of boys and one unit of girls. Each department evaluates the students through continuous assessment system that makes part of marks in the final evaluation of the result for a particular semester. The institution encourages and sponsors faculty members for participation in Faculty Developments Programs, Seminars, Workshops, Conferences, Projects for enriching their subject knowledge which is beneficial to the students. All the departments organize subject oriented tours like Industrial visits, science tours, trekking and skiing, etc. The Departments has the liberty to organize subject oriented tours for their students as per the requirement of particular subject.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE Response:

The Institution follows a specific Time Table Program for the effective delivery and transaction of the curriculum. The Departmental Council comprising of the Members of the Department meet at least once every month to evaluate the progress and suggest means for overcoming hurdles if any in achieving optimum output. At the beginning of the academic year, the college Principal convenes the meeting of all the conveners of the college committees to chalk-out the plan for the current academic session. The plan is formulated by Internal Quality Assurance Cell in consultation with all the stakeholders including Convener Admissions & Examinations. The Departments are directed to frame plans for the academic year. At the beginning of the session, the departments allocate subjects to the faculty members. The departmental timetables are prepared well in advance based on the master timetable and are uploaded on the college website. They are also displayed outside each Departmental Notice Board and laboratories, which helps in monitoring the regularity of classes. Timely completion of syllabus, revision and internal evaluation are carried out in compliance with the schedule listed in the academic calendar. The performance of students is assessed continuously. Tests, assignments, presentations and mock practical exams are held in time bound manner. The criteria for internal evaluation are displayed on the college website. Students are also apprised of the same on the departmental orientation day and it is reiterated in classes as well. The departments hold regular faculty meetings to ensure that continuous assessments are executed efficiently. To ensure timely completion of syllabus, teaching plan of each teacher is obtained in advance and information of syllabi covered every month is sought thereafter. Any queries or discrepancies are resolved satisfactorily. Internal assessment marks are moderated by the departmental moderation committee. Examinations are held as per university guidelines; the examination committee collects a syllabus completion status from each faculty member before commencement of exams. During every examination the committee assigns classrooms and engages supervisors/invigilators for conducting the exam. The examination Committee of the college ensures that marks are uploaded timely on the university portal. All faculty members participate in the central evaluation process to ensure timely declaration of results of university examinations. This facilitates commencement of the new session as per schedule. Compliance to the departmental academic calendar is verified through an academic audit conducted by the Academic Audit Committee at the end of every semester for all departments. Through the academic audit, all curricular and co-curricular activities and progress/achievements of the department, including those of students and faculty members are analyzed in detail.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 8

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 12

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
06	00	04	01	01

File Description	Document
List of Add on /Certificate programs	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)
Any additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 1.49

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
170	00	134	26	7

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Response: The curriculum design and enrichment is undertaken by the affiliating university, the faculty of the College participates in Undergraduate Board of Studies. The faculty puts in endeavors to integrate the

cross cutting issues in curriculum. Moreover, the College has initiated some of the courses which focus on environment sustainability, human values, gender sensitization, peace building, sociology of crime etc., as part of the CBCS structure of the curriculum. The objective of incorporating these courses is to orient the students with these crosscutting areas of modern educational process.

A women development cell is actively working in college to address to various issues of female employees and girl students. The college has separate girls room, girls park and restroom facility for female students. The college organizes seminars and lectures on issues of gender sensitization. The cell conducts periodical meetings with girl students to sensitize them about the issues related with women health care and gender discrimination. The cell also conducts rallies and awareness program on rights of women etc.The College has a tradition of organizing sensitization and awareness programs for promoting environmental ethics by way of organizing environmental week, plantation drives, cleanliness drives, SWACH Bharat activities, etc. For the purpose of building students' overall personality, programs on women's day, personal hygiene, drug de-addiction and illicit-trafficking, celebration of disability week, Yoga Day, Mental Health Week etc.. are regularly organized by the College.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View Document](#)
Any additional information	[View Document](#)

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 12.5

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
70	70	55	55	55

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Any additional information	[View Document](#)

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 28.92

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 1250

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	[View Document](#)
Any additional information	[View Document](#)

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: E. None of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback process of the Institution may be classified as follows: Options:

    1.Feedback collected, analysed and action taken and feedback available on website
    2.Feedback collected, analysed and action has been taken

3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 95.79

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
816	1682	1487	1312	1423

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
869	1730	1530	1370	1500

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
426	486	511	475	411

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Educating the under-privileged or first-generation learners is the spirit of our educational system in the country and the same has been adopted as a policy matter by our institution. There are provisions to devise graded student assessment and adopt remedial courses for assisting students in every Department. Internal Assessment in a theory course comprises of written tests, assignments, presentations, seminars, tutorials, term papers etc. as prescribed by the concerned University. Students are also provided an option of feedback about curriculum and teacher's evaluation so that suitable improvements can be made. Tutorial classes are included in the teaching schedules, wherein opportunity to both advanced and slow learners are provided. Special classes/practical/tutorials are organized by departments to address specific needs of such students.

Group discussions, Open debates and essay competitions are organized for augmenting learning outside the classroom. Extension lectures, capability enhancement programs are organized at departments and occasionally at university level for motivation, personality development, leadership training, confidence-building and interaction with experts/intellectuals.

Extension lectures by experts are arranged on mental health and life skills as well. Many Departments have project work (with industry, R&D laboratories, other Universities) as part of their curricula. Faculties of Social Sciences, Humanities and Arts provide for field work for projects and dissertations.

Since implementation of CBCS courses, teachers are assigned to mentor students and to provide personalized and regular support in selection of proper courses based on their aptitude, need and interest. Hand holding of fresher's by senior students has been a practice to help them cope with their studies and other challenges.

File Description	Document
Upload any additional information	[View Document](#)
Past link for additional Information	[View Document](#)

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 86.46

File Description	Document
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Student centric methods, such as experiential learning, participative learning and problem solving methodologies need to emerge as one of the focal points of our education system and our Institution is making every possible effort to achieve this goal. Some of the methods employed by the college in this process are:

- Department-specific activities like field trips, study tours are part of the curriculum. Also industrial and institutional visits, heritage walks, museum visits, ,are organized.
- Students are encouraged to participate in various co-curricular activities organised in collaboration with prestigious organisations. This gives them the exposure to the work and views of leading experts, academicians, artists and activists on different societal and environmental issues.
- Students actively participate in co-curricular and outreach activities organised by various Committees of the college.
- Promoting initiatives like idea/innovation competition, startup entrepreneurship ecosystem the **College has joined the campaign on implementing National innovation and start-up policy (NISP), an initiative by MHRD's Innovation Cell and AICTE,** aiming at promoting innovation and start-up culture among the students and faculty.
- Recognizing the importance of extra skill sets, add-on courses were introduced. These include **Retail Management, International Business, Tourism and Hospitality, and Information Technology**.
- Use of ICT & E-resources by students is encouraged.
- Project work is assigned in all practical subjects to encourage teamwork and participative learning.
- Fully equipped Experiential Labs have been established to familiarize students with the actual working environment. Psychology Students also intern with hospitals to gain hands-on experience which makes them professionally competent.

File Description	Document
Upload any additional information	[View Document](#)

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The College faculty tries to make the best use of latest ICT tools in their teaching process. Teachers have the knowledge and skills to use new digital tools to enhance the conventional teaching learning process and to make learning more interesting and student friendly.

- The College has a well-developed infrastructure in the form of 41 smart classrooms which are fully equipped with modern ICT gadgets with facility of internet through Jio and BSNL Leased/FTTH

Line and Power backup facility of 100KW so as to support the ICT enabled instruction in the classrooms.

- LMS is used for managing educational activities, such as Creating and delivering educational content, Assessing students and analyzing their results, Tracking student progress and Making learning more interactive and engaging
- The College is integrated with National and Regional EDUSAT Network.
- The college has a state of art studio for Virtual Lecture hall.
- The Central Library is fully automated which enables the students to find the location of the books easily. The Library has subscription to access different e-resources including 164300 e-books and 6000 e-journals via INFLIBNET, KNN etc.
- Various departments train students in the use of subject specific software like SPSS, STATA, MS Office (Statistics), Mathematica, MATLAB, R- softwares (Mathematics), QGIS (Geography) and Pydroid App and JDoodle (Computer Science).
- All the major departments having their separate labs with all requisite ICT gadgets and seminar halls have been upgraded with latest electronic teachings aids and their periodical maintenance is ensured.
- The college has well equipped separate browsing centers for both boys and girls.
- Teachers made a swift transition from classroom to online teaching during the lockdown due to COVID-19 pandemic. Platforms such as Zoom, Google Classroom, G-suite, Google Duo, Microsoft Teams were used to create virtual classrooms.
- Virtual labs and search engines like Google Search, Google Scholar and PubMed are used to encourage collaborative learning.
- Teachers use social media platforms like WhatsApp and Telegram to connect with the students individually and collectively beyond the classroom for giving extra information and support to students.

File Description	Document
Upload any additional information	**View Document**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**View Document**

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 86:1

2.3.3.1 Number of mentors

Response: 50

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 62.49

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 41.79

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
31	31	31	16	06

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest

completed academic year in number of years)

Response: 6.22

2.4.3.1 **Total experience of full-time teachers**

Response: 311

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Govt. Degree College Sopore is a constituent college of the University of Kashmir and is guided by the regulations formulated at University level in all the matters pertaining to syllabi, examination and evaluation.

- College has a transparent and continuous internal assessment system. 25% marks in each paper are awarded through internal assessment while the remaining 75% are awarded by University on the basis of performance of students in semester-end examinations. This scheme of assessment applies to subjects which have practicals/tutorial as one of the components.
- The college has introduced internal assessment test and class test to evaluate academic performance of students. The schedule of these tests is being notified by the concerned Departments through notice boards and college website. The aim of these assessments is to ascertain the academic potential and attendance of students in their classes. Most of the Departments have introduced innovative methods of evaluation like Open Book Tests/ Google Quiz etc. for continuous assessment of the students. Moreover the CBCS pattern of curriculum of the affiliating university has an inbuilt mechanism for continuous internal assessment and is being carried out in letter and spirit. The awards of such tests are uploaded on the affiliating university's e-awards portal which helps in the timely declaration of results. The project work and internships of the field based courses is carried out rigorously by the college. The internal assessment enables the teachers to continuously monitor the student performance and timely attention to the weak and slow learners in terms of the special programmes and individualized attention to such students.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

Govt. Degree College Sopore is a constituent college of University of Kashmir and therefore it follows the guidelines set by the University for the Conduct of examinations. At the end of each semester, there is a final exam which is uniformly conducted for students across all the constituent colleges of University of Kashmir. For the smooth conduct of end term examinations, Govt. Degree College Sopore has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient and in the best interest of students.

- The college has a vigorous examination cell which undertakes necessary measures to ensure objectivity and transparency in the process. Notifications are displayed prominently on the college website and on college notice boards to communicate information related to assessment of students.
- The Internal Assessment forms a part of a continuous evaluation system conducted through Class Tests, Tutorials, Assignments, Projects and Presentations. All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner.
- The Examination cell maintains a record of all the internal assessments for their uploading on the website of the affiliating university.
- During the examination if any student or students feels a problem in the question paper like the paper being out of syllabus, or any other problem, the same is communicated to the Controller of Examinations (of the university) through a written complaint submitted by the complainant students.
- After result declaration, some students approach the office of the Principal / Coordinator Examinations with the grievances that they have been shown absent in certain papers or components like practical or tutorial. Such grievances are marked to the Superintendents concerned with the request to furnish their details like whether the student has taken the test, submitted his/her paper/assignment and marked his/her attendance properly. After the Superintendent's report(s), the consolidated list of such grievances is sent to the Controller Examinations for speedy redressal. The grievances can also be of the nature of disputed eligibility (DE), later on (LO), not available (NA) etc. All such grievances are looked at afresh by the university and redressed well in time and the result of such students is declared in subsequent result notifications thereby saving the precious time and the career of such students from getting derailed.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with "University of Kashmir" guidelines and encompass a broad spectrum of knowledge, skills, abilities and attitudes that students acquire during the pursuit of graduate and post-graduate courses.

- Our College offers number of programmes in Science, Humanities, BBA and Commerce, each of them with unique and well-defined outcomes earmarked in the curriculum/syllabi.
- The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices.
- Our Faculty members do actively participate in BOS Meetings on revision of syllabus organized by the affiliating university. Thus the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning.
- The learning objectives are communicated to the students through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff. These are also prominently featured on college boards, college magazine and other publications brought during conferences and seminars.
- At the time of admission, the Pre Admission Counselling Cell also apprises students of what to expect from various courses.
- Students are also made aware of the course specific outcomes through orientation programme, classroom discussion, expert lectures and practical's.

So the students are clear about what they could expect to learn, the purpose of its learning, the instructional methodology, the assignment/test/quiz they are expected to take, the learning outcomes etc.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Govt. Degree College Sopore is committed to be at the forefront of providing the best education to students and to act as a catalyst in shaping a bright and sustainable future for our nation and the world. The outcome of all programmes of the college can be are reflected through different attributes as shown in the college website. There are a set of competencies, skills and abilities that the students develop, within their course of study. Our different policies and programmes will continue to serve the nation through quality teaching and research, by developing competent, skilled and sensitive human resource that would catalyze and enrich the physical and human environment. We are making endeavors to become a state of art college in

terms of teaching by bringing in the best national and international practices through development of collaborative partnerships with institutions of excellence, both nationally and internationally. We are committed to offer cutting edge learning experience, internationally benchmarked education, intellectual freedom and critical research opportunities in frontier areas of contemporary concern.

The programme as well as course outcomes of all programmes offered by the college help us to educate the students with learning outcomes, in terms of critical and analytical competencies, creativity and problem solving, interpersonal skills etc. This information enables students to select programs of their interest and to understand how the program would develop their competencies, skills and abilities through their course of study.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 65.19

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
789	849	1045	162	769

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1238	1013	1130	1572	1017

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.59

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 78.3

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.9	0.4	76	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)
e-copies of the grant award letters for sponsored research projects / endowments	[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 **Number of teachers recognized as research guides**

File Description	Document
Institutional data in prescribed format	[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 12

3.1.3.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	0

3.1.3.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
8	5	4	4	4

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Innovation and entrepreneurship need to emerge as one of the focal points of our education system and our Institution is making every possible effort to achieve this goal. We are aggressively promoting initiatives like idea/innovation competition, startup entrepreneurship ecosystem etc. to foster the culture of innovation in our institution. In that backdrop, **Govt. Degree College Sopore has joined the campaign on implementing National innovation and start-up policy (NISP), an initiative by MHRD's Innovation Cell and AICTE.** The policy aims at promoting innovation and start-up culture among the students and faculty. The detailed NISP guidelines provide ways for developing entrepreneurial agenda and to actively engage students, faculties and staff in innovation and entrepreneurship related activities. Our vision is to be an institution of excellence in rendering services for sustainable community development through innovation, incubation and technological advancement.

Objectives:

1.   To encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes and products of value.

2.   To provide guidance to newly established start-ups and budding entrepreneurs

3.   To work as Entrepreneurship Development Centre within the College Campus.

4.   To provide expert consultation to budding entrepreneurs and start-ups.

Core Focus Areas:

1.   Identifying sustainable technological intervention by way of value addition, processing, development of backward and forward linkage for selective agro-products for livelihood   generation.

2.   Sustainable technological intervention based on Information Communication technology (ICT) in business, manufacturing, services deliver and information processing.

In addition, Numbers of skill courses are offered by the College under Community College Scheme Sponsored by UGC to students coming from different regions and backgrounds. The recent achievement is approval received from the UGC for introduction of four skill courses in the college from the year 2018-19. The skill courses are:

1.   **Retail Management**

2.   **International Business**

3.   **Tourism and Hospitality, and**

4.   **Information Technology**.

Skill development courses are also introduced as part of the Choice Based Credit System (CBCS). Higher Education Department, Govt. of Jammu and Kashmir has launched the introduction of skill courses in Govt. Degree Colleges to enhance the employability of the students vide circular No. 05 JK(HE) of 2020 Dated 09-09-2020. Subsequently funds to a tune of Rs. 25 lac have been allocated to this institution to run diverse kinds of skill courses and setting up of units in the fields of Agricultural and Food Processing technologies. As such the institution has geared up to set up the units for above mentioned Centers by way of procurement of equipment, up gradation of existing centers and establishment of new centers like, Multipurpose food processing laboratories, Mushroom cultivation unit laboratories and much more.

The institution has entered into MOUs with the institutions of higher learning with expertise in technology and skills to transfer innovative ideas, to depute students and faculty to groom as skilled trainers so as to refine them as per needs of the industry and in-turn to commercialize for the betterment of the society.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 14

3.2.2.1 **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	3	4	3

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 **How many Ph.Ds registered per eligible teacher within last five years**

3.3.1.2 **Number of teachers recognized as guides during the last five years**

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.8

3.3.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
22	16	32	16	10

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.51

3.3.3.1 **Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	3	6	6	3

File Description	Document
List books and chapters edited volumes/ books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The context:

Govt. Degree College Sopore, since its inception focuses on building a strong linkage with the people of the neighboring villages. Being the premier institute of North Kashmir, the college deemed it a moral obligation to address the societal needs and contribute to redress the problems faced by the people of the neighboring villages.

With this aim in view, extension services are being made available to nearby schools, villages and communities. Our college extension activities have multiple dimensions such as National Service Scheme, NCC, Red Ribbon Club, Road Safety Club etc with specific objectives like;

- **Arousing social consciousness of the students by providing them opportunities to work with and among the people**.

The Practice:

The College NSS units have adopted four neighboring villages, namely **HAJIBAL, HANJIPORA, HAIGHAM, KANYARI, HARITARA.** Besides, the College has adopted Govt. Middle School, Sopore, and Govt Girls Middle School Baba Yousuf.The college management has rendered many services under "Village/ School Adoption Programme, notable among which are clean drinking water facilities, classroom furniture and up-gradation of laboratories. Besides many sensitization programmes like AIDS awareness, health and hygiene and COVID-19 awareness and support. Besides, NSS Units of College in association with the management has distributed food kits, sanitizers, masks to adopted villages and schools during the covid-19 pandemic.

The multifaceted initiatives and practices undertaken by different units of the college in the form of extension and outreach programme depict the ethos of the college. A cross sectional view of all the

activities and its services that extend to the society at large brings to the fore the importance that GDC Sopore has ascribed in fostering the mission of transforming the neighbouring rural areas. The college seeks to align its activities to the national standard through a concerted effort of faculties, students and outsourced resources. The various initiatives and practices are as follows –

1. Awareness programme on Public health, sanitation and health issues of women
2. Teaching in feeder schools
3. Extension Education Programme at adopted Schools.
4. Community diseases and awareness
5. Cleanliness Drive at RIVER JEHLAM on Gandhi Jayanti by NSS Unit

In addition, **Over the years, Department of Tourism has been actively involved in conducting social outreach programmes at Tulmul on the occasion of Mela Khirbhavani and has regularly involving the public in the said programme.** The prime motive and aim of this programme is to familiarize students with Pandit community who had been living together with other communities in Kashmir with peace and harmony. The students get an opportunity to understand the beauty of ethnic and community entanglements. Further, there is also an opportunity lying to get acquainted with the political instability that resulted in tragic displacement of Pandit Community. On this occasion, the college regularly visits the place where the event takes place. Students in collaboration with the teachers interact with pilgrims who come for pilgrimage. Every effort is made to ensure the non-selfness doesn't overshadow the Pilgrims who regularly visit this place. The community outreach becomes integral to this vision through awareness and community service.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 10

3.4.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
3	4	3	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

07-01-2023 10:25:14

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 59

3.4.3.1 **Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
29	5	8	9	8

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 37.11

3.4.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2200	1270	1160	1100	1745

File Description	Document
Report of the event	[View Document](#)
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/

internship per year

Response: 24

3.5.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	4	2	3	4

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 15

3.5.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
8	5	2	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Institution is sensitive towards the updation and improvement of infrastructure in order to create adequate facilities for teaching-learning, to provide quality education and ensure all round development of students. Located in the heart of Apple Town Sopore and spread over 13.92 Acres of land the institution caters to the needs of stakeholders, has adequate and excellent infrastructural facilities in terms of academic blocks, classrooms, laboratories, computing equipment etc. conducive to teaching-learning and comprehensive development of students. Following is the list of infrastructural facilities:

S. No.	Type of Facility	NO.	
1	Academic Blocks	6	
2	Classrooms	42	
3	LABS	19	
4	Museums	3	
5	Central Instrumentation Facility	1	
6	Computer Labs	2	
7	Hostel	1 + 1 (Under Construction girls Hostel)	
8	Auditorium	1	
9	Conference and Seminar Halls	3	
10	Browsing Centre	2	

11	Counseling Centre	1	
12	Edusat SIT	1	
13	Reading Room	2	
14	Fully Automated Library with RFID	1	
15	Departmental Libraries	3	
16	Study Centres	1	
17	Botanical Garden	1	
18	Hi-tech Green House	1	
19	Mushroom Cultivation Centre	1	
20	Multipurpose Indoor Sports Hall	1	
21	Silk Worm Rearing Center	1	

The classrooms are spacious, well ventilated and are equipped with Interactive panels, LCD projectors etc. so that ICT can be used for strengthening academic discourse. In order to ensure smooth and hassle-free learning through ICT, workshops have been conducted for the teaching faculty. All the classrooms are provided with Wi-Fi facilities.

The Laboratories are also equipped with equipments, gadgets and other facilities as per the departmental requirement.

There are three computer labs available for the students and have adequate computer equipment, internet connectivity and projectors to support practical sessions. The college browsing center is also at the disposal of students.

The College has a magnificent Auditorium, a conference hall and two seminar halls. Academic events like

conferences, seminars, talks etc. and student activities are hosted in the auditorium and conference/ seminar halls.

The campus is Wi-Fi enabled for the benefit of students and faculty. The college is under CCTV surveillance for monitoring and trekking various activities taking place in the college campus.

The College Library has a total area of 289 sq feet and is stocked with 45460 books, 20 journals, 164300 e-books and 6000 e-journals. It is fully Wi-Fi enabled. The library has a Librarian's room, Circulation (Issue/Return) counter, Online Public Access Catalogue, Text-Book Section, Reference section, Browsing Center, Technical Section, Reprographic section, and RFID facility. Reading room for faculty and students is also available. The library has a browsing centre where faculty and students can access e-journals and e-books through N-LIST.

The college has Botanical, Zoological and Geological Museum in which specimens of different kinds are on display. The Department of Botany has a Botanical Garden and Hi-tech green House having different types of ornamental, medicinal and class-work material shrubs, herbs and trees.

The College Cafeteria caters to students with a variety of snacks, hot and cold beverages at reasonable rates. This offers a meeting hub for students where discussions are held freely.

A complete backup power system with four large capacity generators and a network of invertors provide constant power supply during a utility power outage.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The college is committed to offering resourceful infrastructure for holistic growth of students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities.

Cultural Activities:

The cultural activities have utmost significance in moulding the student personalities and make them the models of culture. Special attention is paid to co-curricular activities in order to develop the talent of students and to inculcate in them a sense of responsibility, discipline and capacity for initiative, organization and leadership. Therefore, the college has a rich tradition of institutionalizing the cultural

events and programmes and embeds these into annual calendars. Under the aegis of Debates and Cultural Committee of the College, students are prepared for theatrical items, music, dance and drama and literary items like creative writing, debate, Seminars, painting Competitions, elocution, etc. For this purpose, the college has the following facilities.

- Air-Conditioned Auditorium with side rooms, Audio and Mike System.
- Podium with installed lighting and Projection System
- LED displays for extended views
- Conference hall
- Seminar Hall
- Costumes for stage performances

Sports:

Sports and Games are important for the holistic development of students and for this purpose the Institution has a well-developed Physical Education Department that has always been providing facilities and opportunities to students so that they can excel in field of sports. The Physical Education Department organizes sports events, and competitions such as inter-college and inter-department tournaments in all the sports categories round the year and participates in all the inter-college, inter-University and state tournaments. The College organizes Annual College Road Race and Cycle Race each year in which a huge number of students take part with zeal and zest. The College also caters to the interests of students who are keen to participate in adventurous sports and for this purpose the Department of Physical Education organizes trekking expeditions for such students.

The College has 100 m X 40 m Playfield and has playing facilities for Football, Hockey, Basketball, Volleyball, Badminton. Handball, Rugby, Cricket etc. The College organizes inter and intra-departmental tournaments in all the above mentioned sports in the playfield.

Apart from the outdoor game facilities, the College has got a multipurpose indoor sports hall for sports activities like badminton, Snooker, Carom, Chess, Table Tennis and equipments for Weightlifting, Judo, Yoga etc. for all round development of students. The college has a distinguished facility of gymnasium and fitness centre having multi-station machine for improving fitness and maintaining body tone. Moreover, adequate weights, treadmills, stationary bikes, dumbells, bars, rods, plates etc. are also available for students who regularly visit college gymnasium and have shown keen interest in maintaining their physical fitness.

The college also celebrates Yoga Day each year to foster and facilitate the physical and psychological fitness of the students.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 43

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 5.06

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
7.41	36.61	0	0	3.75

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college central library has a long back history of more than sixty five years. It had its beginning when the college was established in the year 1951. Since then, the library is catering to the needs of wide spectrum of users and continuously expanding its horizons in terms of collection, services, and operations. The library was automated using SOUL (software for university libraries) of INFLIBNET center Ahmedabad, Gujarat in 2015. All the collection of Lending section and Reference section are catalogued in the software. Entire collection is barcoded and duly labelled as per library standards. All the circulation

transactions viz issue, return, fine etc. is being carried out on the SOUL 2.0. Two terminals of (online Public Access Catalog) OPAC are functional from where students could search through different approaches like title, author, subject relevant books. The library has a dedicated LAN network for circulation and for cataloging OPAC terminals. The LMS of the library is fully integrated with the RFID (Radio Frequency identification) system, which ensures superior service experience to its library patrons. The following sophisticated RFID machines are installed:

Self-check kiosk: This helps patrons to issue, Renew and check accounts themselves without assistance from the staff. The machine generates transaction slip like that of an ATM.

Book Drop: The patrons just need to slide the issued book through this machine, and it gets checked in against the account of the patron. The machine also issues transaction slip.

OPAC: (online public access catalogue) three OPAC are available for students for locating books, checking their accounts, due dates fines and reading history. The patrons can make suggestions for book purchases etc. One OPAC is especially for especially abled patrons. The OPACS will be extended to all departments in near future.

Handheld Reader: the device helps in reading the RFID tags of the books hence helps in speedy inventory, shelf management stock control etc.

Besides these the library is in constant updating and customization of its LMS and endeavors to include shortly following services

1.SMS alert system: The patrons will be sent auto generated SMS regarding issue/ Return due date and availability of their searched items.

2. E-mail notification: The service will send auto generated e-mails to the patrons regarding different events like issue, return, etc. with regard to their respective accounts.

3.Web OPAC: the OPAC of the LMS will be linked to the main website of the college through which the patrons can check the status of their accounts, search real-time for books etc.

4.Mobile interface of the OPAC: The OPAQ of the library will be customized, so that it can be accessed through mobile browsers and apps.

5.Rare Books and Manuscripts Digitization.

The library has evolved a system to ensure purchase and use of current/latest titles. The departments through their respective HODs demand for the latest titles of textbooks and reference books in accordance with changing syllabi as prescribed by the University of Kashmir. The librarian in consultation with library committee recommends the books that are then purchased accordingly.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 9.7

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
16.77	24.29	0.91	2.82	3.69

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	[View Document](#)
Any additional information	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 2.1

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 92

File Description	Document
Details of library usage by teachers and students	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Govt Degree College Sopore has always placed IT infrastructure development and its comprehensive maintenance as a top priority, as the institution envisions that adequate latest IT infrastructure & its best maintenance is must to offer quality management education. The Institution invests a fair budget in updating its IT facilities on a continuous basis in order to remain in synch with the advancements in technology.

Assessment of the IT Infrastructure is done in the beginning of every academic year and budget is prepared for augmentation, replacement, and upgradation of the existing infrastructure. We consider working condition of present equipment and availability of better IT solutions while deciding on the updation and enhancement of IT infrastructure. Regular assessment (for UPS, Generators, Software Applications, Computer Hardware equipment, CCTV, Switches, LCD Projectors, Internet facility etc.) is done periodically, to ensure better IT Infrastructure utilization and experience to all the users.

Smart Classrooms are indispensable components of pedagogy owing to their productive use, usability, reusability of the content developed, quality, modeling, scaling, and reach. 100% Classrooms have been converted into Smart Classrooms for augmenting Teaching-Learning Process using graphical, audio-visual and e-content etc. The use of ICT enabled rooms for delivering lectures and presentations in addition to the use of conventional and traditional methods of pedagogy has proved beneficial in a lot of ways.

The modern day education is incomplete without the use of Internet for supplementing the knowledge base of both the faculty and the students. For this purpose, the college added Broadband Internet facility for data services that could primarily benefit students and faculty. The ever-increasing demand for high speed Internet Service was felt more after the launch of 4G services in the country. The existing infrastructure in terms of bandwidth could hardly match the demand for the data services. Therefore, the infrastructure for 4G compatible Wi-Fi services were installed throughout the college campus. All departments, Library, Browsing Centers etc. have been connected with internet through Jio Wi-Fi. Latest updation to this was high speed Jio Fiber connection to various departments, library and browsing centre.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 22.99

4.3.3 Bandwidth of internet connection in the Institution

Response: D. 5 MBPS – 10 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 2.08

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	4.08	2	2.31	0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College ensures regular maintenance and upkeep of all infrastructural facilities. College Development Committee supervises the maintenance work carried out by trained in-house experts. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per the requirements with Purchase Committee holding regular meetings to approve necessary purchases for maintenance of College infrastructure. IT machines and softwares are continuously upgraded to ensure the market relevance of acquired skills.

Classrooms: The College has ICT enabled, well-functioning and maintained classrooms and tutorial rooms. Servicing of Class Projectors' Lenses and Filters is done annually. A team of efficient workers is responsible for keeping the college premises clean.

Science Laboratories: The maintenance of these laboratories falls under the supervision of lab attendants for routine management. The outdated equipment and chemicals are disposed off as per the rules. Stock registers are methodically maintained and checked by the teachers incharge and are verified by the College Principal.

Library: The college central library is maintained digitally with the help of supporting staff headed by librarian. All the stakeholders have equal opportunity to use the library and reading room facilities as per the rules and the policies of the college. A movement register is maintained in the library and is under CCTV surveillance.

Sports: An efficient ground staff is attached with the Department of Physical Education for the proper maintenance and marking of tracks and grounds. Proper stock registers of sports equipment procured and in use are maintained. Every year the facilities are upgraded, and new equipment is added.

Computers: The computers and the website of the college are maintained by the faculty of BCA department and ICT/website maintenance committee; however the major repairs are done by the outside technicians on call basis.

Landscape: The college botanical garden, sports ground, green patches and other parks of the college utilized for practical and co-curricular activities are maintained by college Landscape division.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 34.4

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
1511	2252	912	970	974

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 8.8

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
318	219	301	407	546

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: B. 3 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 29.67

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
892	930	1190	1275	1718

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 36.43

5.2.2.1 **Number of outgoing student progression to higher education during last five years**

Response: 451

File Description	Document
Details of student progression to higher education (Data Template)	

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 93.22

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations***, etc.*)**) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
03	05	42	01	33

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
03	06	49	01	34

File Description	Document
Upload supporting data for the same	
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 14

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at**

university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	08	04	01	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Due to political disturbances prevailing in the UT of Jammu & Kashmir, there is ban on the election of formal student associations in almost all colleges of the valley; however suggestions from students are sought from time to time for judicial delivery of the services to the most important stakeholders of the College.

The Principal holds meetings with students in phasic manner so as to redress their grievances and take their suggestions for creating congenial atmosphere for academic activities and maintaining peace and discipline in the campus. Any student who is found inclining towards subversive activities is given proper counseling by the carrier counseling cell of the college.

The students are encouraged to take active part in the cultural activities conducted by different colleges of the Valley, with the result, students always manage the stage in almost all the cultural and other extracurricular activities carried out inside the college or in extension activities outside the college.

One student based on his experience, is designated as student Under-Officer/Senior under officer who leads the NCC contingents.

Likewise one student in each NSS unit is unit representative in addition to NSS Program Officers is designated to execute the NSS programs with efficiency. The students manage the hostel mess and catering themselves in groups under the supervision of hostel warden and hostel staff.

With regard to the student engagement, the department of Physical education of our college has been playing a pivotal role in engaging and encouraging the students, both boys and girls, to participate in different kinds of sports activities conducted by the colleges or other institutes of the country.

Student contingents represent the College in Republic Day, Independence Day and District Youth Parliament celebrations in and outside the College. Student group leaders act as guides during the trekking camps, subject tours and internships in and outside the College. Efforts are made to shape the personalities of students and incorporate in them the leadership qualities which shall help them prepare themselves for practical life.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 34

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
66	30	16	23	35

File Description	Document
Upload any additional information	[View Document](#)
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The College has an Alumni Association under the name of Sopore College Alumni Association (SCAA).

The members include former students, former Principals, faculty, and civil society members.The

membership is open to all the alumni of the college.

The meetings of the associations are conducted periodically. The issues of the college are discussed and the modus operandi to address such issues is decided. The following activities are conducted by SCAA:

One nominee member of SCAA is member of IQAC of the college.

SCAA in consultation with financial aid Committee of the College identify educationally, economically and socially weak students..

SCAA participates in all the welfare activities and policy making projects from time to time. The college always seeks opinion of SCAA regarding all such policies.

SCAA organizes guest lectures and other programmes from time to time.

SCAA participates in Annual Review Meetings with respect to course review, content monitoring, Choice Based Credit System and NEP 2020.

SCAA conducts seminars, sports activities and cultural programmes for the students of the college.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	[View Document](#)
Link for any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

VISION

"To reform educational spectrum and revitalize its spirit by providing quality education that promotes ethical and prosperous society resulting in development of competent and conscientious human resource and enabling it for integral human development".".

MISSION

- *This institution is committed to academic excellence in the field of Higher Education. The mission is to nurture students with socially relevant courses that lead to employment and entrepreneurship, healthy standards in extra-curricular activities and continuous progress of the institution.*
- *This institution morally believes in serving preferentially the underprivileged and rural youth and educating them to social consciousness of rights and responsibilities, rooting out social evils, building communities and promoting total literacy, education and development of the neighbourhood.*
- *Spiritually, this institution aims at integrating ethical, cultural and political values, developing a sense of the divine presence in nature and in the human a person, by means of group activities and personal guidance, in a family atmosphere.*
- *To empower stakeholders by exploring their hidden potential.*
- *To foster independent thinking in students by offering academic atmosphere congenial for metamorphosis of a novice into seer and sage.*

Nature of Governance:

The institution is recognized by UGC under section 12(B) and 2(f) of the UGC act 1951 and affiliated to University of Kashmir. The Governance of the institution is strictly in accordance with the Vision and Mission.

The system is effectively decentralized for a better governance and performance. The major decisions which have a bearing on the function and the goal of the college are taken by the Principal along with College Advisory committee. Entire staff ensures the proper implementation of the decisions and directions given. Sufficient freedom is given to the Principal by the state administrative department to fulfil the vision and mission of the institution. HODs are delegated with department level authority. The responsibilities are communicated to the faculty members through regular staff meetings. The office administration of the College is headed by Section Officer who also supervises the Junior Assistants and other office bearers. The college has a perspective plan for development. It is developed by college development committee under mentorship of the Principal. Based on the academic schedule given by the affiliating university, academic calendar is prepared. The academic calendar includes the list of pre-planned programs of various departments and examination schedules prepared with the knowledge of

HODs. To ensure development of the institute, all the planning and execution is monitored on regular basis. The perspective plan helps to streamline various processes like evaluating methodologies of the teaching-learning process, research progress, infrastructure facilities etc. Continuous emphasis is being laid on improving research competency and getting grants from various government and non-government organizations like DST, UGC and DBT. Learning and growth scope of the institution is also well explored. The institution signs MoUs with various organization for promoting institute-industry and inter-academic interaction. It also includes the provision for the development of infrastructure for research activities and motivating the faculties towards Research. Financial perspective is also addressed well. The Institute consistently promotes a culture of participative management. The Institute follows a well carved out committee system for implementation of all its decisions and resolutions. The committees comprise of a convener/co-convenor and various members. The HODs take the decisions with regard to conduct of practical examination.

File Description	Document
Upload any additional information	**View Document**

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Decentralisation and participative management is the prevailing feature of the College Administration. This institute's decentralisation model is based on 'power sharing approach' and it paves a way forward to create checks and balances in every domain of the college/institute. Here it is worth to highlight some of the major activities which come under the domain of decentralisation in our College: The Principal along with the members of the various College Committees is given freedom to plan academic and administrative activities in the College resulting in the smooth conduct and continuous progress both for the Teaching and Non-teaching aspects of college functioning. College IQAC is free to devise and formulate the policies for the quality assurance and the same is implemented after proper discussion and planning at various meetings chaired by the Principal throughout the year. HODs are encouraged to develop leadership skills by being in charge of various academic, and curricular and extracurricular activities. All the faculty members belonging to the College are free to frame proposals related to updating of academic and infrastructural activities through proper channels.

Committee meetings: The works pertaining to various activities in the College get approval after drawing participatory action plans, implementation and reflection on the same for improvement and innovation under the leadership of the Convener. All Heads of the Departments are empowered to prepare requisitions for their departments with the concerned Faculty members of the departments and Lab in charges. Advisory Committee, Purchase Committee and the concerned departments check the overall specifications of the equipment before placing it for the approval process. Faculty members can organize various programs and participate in programmes organized by different national and international organisations. Faculty members are encouraged to develop leadership skills by being in charge of various academic, co-curricular and extracurricular activities. They are given full permission to arrange institutional/industrial

visits relevant to their courses. The recent example of decentralisation is the election of the College Secretary where the College used democratic methods of election where the faculty cast their votes as per their choices. The Staff Secretary is a liaison between the faculty and administration.

File Description	Document
Upload any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Government Degree College Sopore aims at offering realistic education in Arts, Science, Management, Commerce, Computer Sciences and Information Technology and empowering men and women from all strata of society by promoting academic excellence and employability. The quality policy, which has been formulated on the basis of the vision and mission of the College, is the guiding force that helps departments to plan their activities. The Principal and the IQAC ensure that this policy is well-communicated to all the personnel of the College for its thorough accomplishment. These objectives are regularly reviewed and revised as per changes in the academic field and needs of the stake holders in order to provide quality education.

The institution has a perspective plan for academic as well as non-academic development. IQAC of this college meets regularly to device an action plan for every academic session which is formally recorded in the AQAR and submitted to the NAAC annually. The college prepares a calendar of its activities for the current academic year.

- Introduction of PG courses in Kashmiri and Zoology and UG (Honours) courses in Economics and English Literature are an example of the college initiatives to widen the academic sphere. In addition to this the institution has also applied for new programmes,
- Automation of the library: The library is automated using SOUL 2.0 of INFLIBNET centre in Gujrat in 2015. All the collection of lending section and reference section are catalogued in the software. Entire collection is labelled and barcoded as per the library standards. All the circulation transactions viz issue, return, fine etc. is being carried out on the SOUL.
- The College infrastructure is improved on a timely basis and new constructions are undertaken as and when need arises. The major infrastructural developments include upgradation of science labs, establishment of Central Instrumentation Facility (CIF) and Remote Sensing Laboratory, 12 classroom building, renovation of Boys Hostel and separate canteen for boys and girls.

File Description	Document
Upload any additional information	[View Document](#)

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Government Degree College Sopore is a government institution where major orders and directions regarding the functioning of college are issued from Department of Higher Education UT of J and K. Internally the college is governed by the administration headed by Principal. Principal is the highest authority in the college who is authorised to issue orders pertaining to punctuality of the staff, conduct of practical examination, framing different committees, disbursing the salaries to the staff and presiding over various developmental works that are being undertaken by the college development committee. Frequent meetings are held under the chairmanship of Principal to discuss various issues that relate to the growth and development of college. Further new directions are laid down and future plans are devised in the meetings.

The college has a well-defined organizational structure that facilitates its smooth functioning. College advisory committee shapes the academic policies keeping in view the existing priorities and local needs. The perspective institutional plan for academic programmes and infrastructural development is developed by the Principal in consultation with College Advisory Committee. Before its implementation, the plans proposed are discussed in the College Council and respective committees, and fine-tuned. The Principal and the HODs monitor the efficient implementation of these policies.

Functions of various college committees

The college ensures all committees function effectively headed by a coordinator and having required number of members. These bodies carry-out their functions in consultation with the head of the institution with regular meeting as convened and minutes maintained. Apart from mandatory committees like advisory committee, purchase committee, IQAC and college development committee, the college has also constituted committees that are meant for ensuring practice of democratic principles, gender equality, team work and culture of excellence.

Recruitment and Promotional Policies

The Recruitment of the faculty and the non-teaching staff is done by the Government of UT of Jammu and Kashmir vide various notifications and advertisements. The recruitment is done in a systematic and meticulous manner where candidates are selected based on the merit. The recruitment of teaching faculty is done as per UGC norms.

Grievance Redressal Mechanism

The college has a well-established grievance redressal mechanism. Grievance Redressal Committee consists of a convener; senior most from the faculty members and other members both equally from male and female staff. Grievances from students are taken up in a timely manner. Following proper evaluation and analysis the redressal is promptly done in a satisfactory manner. Frequent feedback from the students is asked for regarding the grievance redressal mechanism of the college.

List of committees

1. Advisory committee
2. UGC committee
3. College development committee
4. Purchase committee
5. Admission committee
6. Discipline committee
7. Cultural and Debates committee
8. Library committee
9. IQAC
10. Magazine/Newsletter committee
11. Landscape committee
12. Healthcare committee
13. Sports committee
14. Financial Aid committee
15. Transport/ Excursion/Subject Tour Committee
16. Grievance Redressal Committee
17. Canteen Committee
18. Career Counselling Cell
19. Audit/Account Committee
20. Protocol Committee
21. Hostel Committee
22. Examination Committee
23. Timetable Committee
24. Student Welfare Committee
25. NSS Wing
26. NCC officer
27. PMSSS
28. CASH (Committe Against Sexual Harrasement)

File Description	Document
Upload any additional information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution provides various welfare schemes for both teaching and non-teaching staff

Welfare schemes for teaching staff

1. Permission and funding for participation in Conferences, Seminars, Workshops and Symposia of both National and International level.
2. Permission for participation in Orientation programmes and Refresher Courses.
3. Reimbursement of expenditure incurred on attending various programmes and courses.
4. Maternity leave for female staff.
5. Paternity leave for male staff.
6. Study leave for pursuing PhD
7. Earned leave in case of detention during vacations.
8. Faculty members are encouraged to take up minor and major research projects offered by the UGC and other academic and professional bodies.
9. Provision for availing FIP/FDP.

Welfare schemes for non-teaching staff

1. Advance salary
2. Maternity leave for female staff
3. In the event of the death of an employee in service, his/her dependant will be recommended for consideration for an employment on compassionate grounds, depending upon the merit of the case, limited to the cadre Junior Assistant, subject to the eligibility of the individual concerned and the availability of vacant posts.

File Description	Document
Upload any additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 3

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	2	3	3	3

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 26.52

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
27	10	12	10	10

File Description	Document
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

This college is administered by the Higher Education Department UT of J and K wherein an established appraisal system is available for both the teaching and non-teaching staff. Teaching staff is bound to submit an APR on yearly basis for the assessment and evaluation of academic and co-curricular performance. The assessment is done on the following components.

- Teaching load
- Usage of innovative teaching methodologies
- Design of new Experiments in the lab related to course outcomes
- Student counselling
- Pass percentage
- Student feedback
- Project guidance
- Guidance in Career-orientation
- Remedial and bridge courses
- Content beyond the syllabus
- Participation in curriculum development
- Learning and upgrading knowledge through online certification courses.

Co-curricular activities:

- Membership of college committees
- Improvement of departmental facilities
- Participating and organizing conferences/workshops.
- Support in product development activities of the students
- Accompanying students on industrial tours

Non-Teaching Staff:

The performance of non-teaching staff is evaluated on the following parameters:

- Punctuality
- Discipline
- Performance

- Improvement of working skills
- Learning new tools and procedures
- Working extra time whenever work demands
- Maintaining the related files in a systematic manner

File Description	Document
Upload any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Yes, the institution conducts internal and external financial audits annually. Principal of the college nominates a senior faculty member preferably with commerce background who conducts internal audit of the college local fund and State Grant fund. Similarly administrative dept. of Higher Education and Accountant General (AG) office also conduct external audit of funds received from various sources.

Response: The college has the mechanism of both internal and external audits for all the financial activities carried out in the Institution every Year.

Internal Audit: The Principal constitutes an Internal Audit Committee with three members. The audit is conducted on a Sampling basis to check the correctness of the financial transactions and statement of affairs of the Institution. The Committee verifies Cashbook, Bank accounts, Ledgers, Bills, Vouchers, and statement of cash position and cash flow physically and conducts sample check on the heads of various accounts, balance dates, and postings.

External Audit: An annual external audit is conducted, by the General Administration Department and the reports are submitted to the management. The Finance Committee ratifies these reports. The last audit was done in the Year 2019. Audit of funds received from Government and Non-Government research funding agencies is duly done as per the guidelines of the funding agencies as and when required and submitted.

File Description	Document
Upload any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Sources of funds:

For the institution the resources of funds are:

- Fee collections from the students
- Such collection from the students is designated as pool fund and kept deposited in the college bank accounts.
- The college gets funding from the Higher Education Department under various heads for which an account is maintained and the expenditure incurred is properly maintained.

Mobilizations of funds:

The short term deposits are used for the monthly salaries of local fund employees, campus maintenance, lab consumables and non-consumables, book purchases, expenses for workshops, events and club activities.

Funds utilization strategies:

The allocation of funds is done on the basis of the requisitions received from various departments. The requisitions are examined by the Principal and forwarded to convener purchase committee for necessary action. Further the college development committee identifies the sites and places in the college which are in dire need of development. The recommendations are submitted to the Principal and thereafter forwarded to the purchase committee for the procurement of materials needed for the work.

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

 Response:

 The Internal Quality Assurance Cell (IQAC) is established in the institution to maintain and enhance quality of education. The prime task of IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institution. The work of IQAC is the step towards the internalization and institutionalization of quality enhancement. To ensure efficient functioning of IQAC, coordinator of the IQAC shall interact with various functionaries for effective implementation of IQAC. IQAC will meet at least quarterly in a year and record its deliberation and suggest improvements required if any in academic / administrative functions. The institute has well defined policy for the quality assurances which is ensured by the effective participation from all the stakeholders. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted. The quality assurance processes, with regard to academics, administrative, are the integral part of the institutional policy.

Quality Policy: We aspire for national recognition through systematic and meticulous transformation of our students into highly motivated graduates enriched with professional competence, managerial skills, built in dynamism and humanism.

Quality Objectives are as under:

- Develop quality consciousness among everyone in the institution including students.
- Promote, foster and sustain an environment to achieve academic excellence.
- Maintain a good cooperative and beneficial relationship among all the stakeholders of the institution.

IQAC meets periodically and records its deliberation and suggest improvements required if any in academic/administrative functions. The composition / members of the IQAC cell is given below:

1. **Chair Person:** Principal
2. **IQAC Co-ordinator: Dr Shameem Ahmad Dar (Department of Zoology)**
3. **Members:**

1. Prof. Gh. Mohiuddin Mir (Co-ordinator)
2. Prof. Rouf Ali (Department of Computer Applications)
3. Dr. Nasir Sonaullah (Department of Arabic)
4. Dr. Ajaz Ahmad Ganai (Department of Biotechnology)
5. Dr. Shahnaz Mohi-ud-din (Department of Geography)
6. Dr. Peerzada Arshid Shabir (Department of Botany)
7. Prof. Mushtaq Ahmad Bhat (Department of Botany)
8. Prof Imran Qadir Shoosha (Department of Computer Applications)

9. Prof Shamsaudin Sheikh (Department of Psychology)
10. Prof Mudasir Ahmad Shera (Department of education)
11. Dr Arif Mohammad (Department of Kashmiri)
12. Dr Musavir ul Habib (Department of Economics)
13. Prof. Firdous Ahmad Malla (Department of Mathematics)
14. Prof. Nisar Ahmad Khan (Department of Statistics)
15. Dr. Owais Charag (Department of Management)

File Description	Document
Upload any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

Response:

IQAC of Government Degree College Sopore is adopting a well-defined review mechanism of Teaching-Learning process through (i) Performance Based Appraisal System (PBAS) and online feedback Mechanism and (ii) Academic Audit

Example 1:

Review through PBAS and Online Feedback

The IQAC reviews the teaching learning process, structures and methodologies of operations and learning outcomes by introducing several initiatives. Sample suggestion of IQAC are use of innovative teaching methods; organize Workshops, National conferences, and programs on content beyond syllabus; undertake Research Projects and avail Professional bodies funding; Motivate faculty for registering for Ph.D. The ratio of classes taken and classes allotted as per the time table is evaluated to know the punctuality of the faculty.

Example 2:

Review through Academic audit

Academic audit is conducted to monitor the quality of teaching-learning along with other academic activities. Internal and External thorough audits are conducted for all departments annually. Internal audit is conducted by the committee of senior faculty constituted by the IQAC coordinator and Principal. The external audit is conducted by the General Administration Department of UT of J and K. The Audits

include verification and analysis of the funds spent, verification and monitoring of teaching-learning process, assessment of teaching process in classrooms.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	[View Document](#)
Upload any additional information	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college shows gender sensitivity by means of various initiatives and actions for creating a secure and healthy atmosphere for all including female students. Sensitization is done through special lectures and functions. The college conducts regular gender audits for all its sections for creating balance. The gender audit is carried out by the 'Women's Development Cell'.

The specific initiatives taken with respect to key areas are as follows :

a) Safety and Security

Medical facility: A first-aid room with dedicated and qualified personnel is available to provide medical care to the students with the availability of emergency medicine. The security is also taken care of by active vigilance at the main gate itself. No student without uniform and identity proof is allowed within the premises. CCTV cameras have been installed at various spots on the campus to ward off any objectionable activities.

b) Counselling

The college has a dedicated committee taking stock of mentoring and value inculcation for including social, moral and ethical values along with gender awareness. The department of psychology, in particular, round the year, organizes counselling sessions for the students by inviting experts from various relevant fields.

c) Common Room

The college has provided access to its students to a common room wherein they may relax or access stuff such as magazines and newspapers. Besides this, gymnasium facilities are also provided to female students.

Over the past five years, the college has organized thirteen (13) different gender equity programmes from time to time.

The details of these programmes are available here: https://gdcsopore.ac.in/wp-content/uploads/2022/03/7.1.1.xlsx

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	[View Document](#)
Link for annual gender sensitization action plan	[View Document](#)

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management: The college in general does not generate any hazardous waste in any manner. Solid wastes in college include waste produced in the canteen (like disposable cups, glasses, plates, etc., tin cans of soft drinks, packaging of other edible items, etc.), in offices (paper), wastes in college ground (plant leaves, dead grass, etc.) and waste in the hostel (paper, tissues, food waste, cotton pads, etc.). These dry wastes are collected by sweepers and deposited in dust bins that are disposed of by the municipality council Sopore.

Liquid Waste Management: Liquid waste in college includes the effluents of the canteen, hostel and various laboratories. Most of the liquid waste is drained into the municipal drainage system. The rest of the liquid waste is collected into the dust bins by the sweepers and is later on taken care of by the municipality council Sopore.

E-Waste Management: Serviceable computers and electronic materials if damaged are repaired and put again into use. Non-serviceable computers and other electronic waste materials like Cables, CDs, Printer caps, Monitor stands, RAM, Hard Disk, motherboard, etc., are sold to electronic care mechanics after auditing and auctioning. Currently, the college does not face a severe problem with e-waste management.

File Description	Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document](#)
Link for Geotagged photographs of the facilities	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or all of the above

File Description	Document
Any other relevant information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Any other relevant documents	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**

3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Certification by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The very logo of the college has the following Urdu couplet:

> *When an eagle's spirit awakens in youthful hearts,*
> *It sees its luminous goal beyond the starry heavens.*

This illustrates that the college visions high for its students. The college understands that this is not possible unless the values of tolerance, harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities are worked upon. This is usually materialised via the conduction of various programmes organized from time to time.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race and gender. Government Degree College Sopore sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to behave as responsible citizens. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programmes on the ban on plastics, importance of cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. A Code of conduct is prepared for students and staff and it is made mandatory for everyone to obey the conduct rules. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, the Constitution of India, as a small step to inculcate constitutional obligations among the students. Major Initiatives during the last five years

- Vigilance Awareness Week: 'Integrity - A way of Life 'To spread awareness regarding sanitation, living standards of life, and knowing one's personality.
- The College has three well established NSS wing units which encourage students and successfully conducts activities to serve the society.
- Beti Bachao, Beti Padhao
- Slum Development and up-gradation process

Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment. Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in Elocution, debates, and class presentations.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

---

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seeds of Nationalism and Patriotism among the people of India. The institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness and communal harmony throughout.

Republic day: The institution celebrates Republic day on the 26th of January every year, commemorating the adoption of the Indian constitution and spreading the message that India is the largest democratic country in the world. This is a day to remind the students about the constitution of the country and the need to abide by it at all times. The celebration includes the hoisting of the national flag and spreading a warm message of nationalism in a speech by the Principal.

Independence Day is celebrated every year on the 15th of August. Parades and flag hoisting ceremonies are organized and the day is celebrated to mark the freedom of India from British rule. The institution encourages students to remember our national heroes and their sacrifices.

Gandhi Jayanti is celebrated every year on the 2nd of October to understand the ideology of our great leader Mahatma Gandhi wherein a pledge is taken by students and staff. In today's times, the students of this institution are inspired to follow the Gandhian ideologies of truth and non violence which in turn envisages their contribution to the peace and prosperity of the Nation.

Martyr's Day is observed to salute the Father of Nation and other martyrs including soldiers on 31st October every year.

Sadbhavana Diwas is celebrated on 20th August every year to commemorate the birth anniversary of Sardar Vallabh Bhai Patel.

International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware of how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment.

Voters Day is celebrated on 25th January every year wherein the students are given awareness of their duties and rights as loyal citizens of the country and their role in choosing new democratic governments.

File Description	Document
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

PRACTICE 1

Title of the Practice: College Central Instrumentation Facility

Objective
The objective of this practice was to improve the research atmosphere in the college and to provide the basic instrumentation facility to support research activities by the college teachers as well as minor projects by college students in science and technology.

The Context

Research is a much sought after endeavour in higher education. An institute cannot excel unless it lays sufficient thrust on its research component. Science research is, however, not possible without state-of-the-art infrastructural and instrumentational support. The institution eagerly looks forward to the assistance of the state government.

The Practice

College Central Instrumentation Facility (CIF) aims at the optimized utilization of the instrumentation facility with quality assurance and subsequent research outcomes.

Facilities in the Laboratory: The College Central Instrumentation Facility (CIF) presently hosts the following instruments: Refrigerated Centrifuge, UV-Visible Spectrophotometer, Laminar Air Flow, PCR Thermocycler, Autoclave. Apart from above instruments, central laboratory also hosts High Precision Water Bath, Microwave Oven, Pressure Cooker Type Autoclave, Digital pH Meter, BOD Incubator, Deep Freezer, Gel Doc, Water Distillation unit, Hot Plate, etc. for basic and applied research in biological and chemical sciences. The Central lab is also supported by an uninterrupted Power supply, online backup, dedicated earthlings, modular laboratory furniture and a gas facility. The sole objective of the central lab facility was to provide basic research support to the faculty of biological and chemical sciences for their instrumentation requirements.

Evidence of Success

The college has an active faculty in the science division and Central Laboratory is playing a vital role in meeting their equipment needs. This aspect is particularly appreciated by the newly joined faculties.

Problems Encountered and Resources Required

The main issue in this regard is the non-availability of dedicated and technical staff. The college has to manage from its human resource to carry out the work of the science instrumentation centre.

PRACTICE 2

Title of the Practice: Green initiatives to inculcate green environmental consciousness in students

Objectives

To create a sense of responsibility and Environmental consciousness among students to build an eco-friendly campus and keep the campus litter-free and green. As the negative effects of our deteriorating environment are becoming increasingly conspicuous, the college plans various activities to perpetuate green consciousness in its students, with a firm belief that these activities will enhance their awareness of various environmental issues.

The Context

All the Litter in the Institute is converted into compost and used in gardening. The College has a Hi-tech green House and Lavender Garden to create aesthetic sense in students. The institute plans various activities and awareness sessions about various environmental issues to enhance student awareness with regard to these issues.

The Practice

This best practice is a significant step in involving the students to keep the college clean, green and eco-friendly and in turn creating awareness in them about the need for conservation of the environment.

Common practices include plantation drives, awareness rallies, campaigns and lectures. These activities are largely carried out by volunteers of the ECo club, NSS, cadets of NCC and College Landscape Division. Every year the college celebrates the "World Arbor Day" on which College practices afforestation drives in collaboration with the Department of Forest, Division Baramulla. The college is thus having a lush green campus with many indigenous plant and tree species which increases the carbon sequestration and keeps the environment pollution free. The botany department of the college has developed a botanical garden with several useful medicinal plants. The campus thus has many rare and indigenous species of herbs, plants and trees which increases the biodiversity of flora as a whole. A beautiful rose garden has also been developed in addition to a fully automated Hi-tech Greenhouse. In addition, the department of Botany has established a full bloom Lavender Garden in front of the College auditorium. Among the practices was a one-week Environmental programme celebrated in the institution on the eve of world environment day from 18th to 25th June 2019 with the theme "Beat the Air Pollution". The event witnessed a large scale participation of students in various activities like campus cleaning, painting, quiz and seminar. A local drive was also carried out where students discussed environmental issues with local people and encouraged them to use biodegradable carry bags in place of polythene.

Evidence of Success

This is an ongoing process of making students aware of current environmental issues and possible disastrous situations that may erupt if we do not take timely steps. These initiatives highlight the individual role in protecting the environment. This awareness and sensitization to various facets of the environment and individuals' role in boosting environment sustainability will influence their decisions as individuals and also in their jobs in future. The campus is now having a well-established Herbal Garden harbouring many rare and endangered medicinal plants, a Hi-Tech Greenhouse with many tropical plant species, Full bloom Lavender Garden and well maintained lush green gardens across the college campus.

Problems Encountered and Resources Required

Lack of sufficient skilled human resources is the main problem or issue that is confronted vis-à-vis this practice.

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college understands that the current age is the age of information and technology. With the advent of new technologies, an institute that stays behind in embracing these technologies is likely to not achieve its set targets. With this thing in mind, the college is striving hard and putting the best leg forward to keep

abreast of the present-day teaching methodologies that comprise and rely mostly on the use of smart gadgets such as smart screens, projectors, and online learning management systems, online admissions beside many others. The college has successfully installed smart screens in all the classrooms to enhance understanding and clarity. These smart screens can be used to display presentations, content from the web, and content saved on external devices such as flash drives. This found impetus in the era of COVID19. During this time, the college made judicious use of technology to impart education from distance. Use of platforms such as WISE app, ZOOM and Google Classrooms. As another feather to its cap, the college has its own learning management system in place to facilitate hassle-free teaching-learning.

File Description	Document
Link for appropriate web in the Institutional website	**View Document**
Link for any other relevant information	**View Document**

5. CONCLUSION

Additional Information :

The College has made remarkable progress in key parameters across all the seven criteria during the assessment period. The choice-based credit system has been implemented, the basket of courses offered is significantly diverse, and a range of new programmes and courses introduced. In addition, Numbers of skill courses are offered by the College under Community College Scheme Sponsored by UGC to students coming from different regions and backgrounds. In line with vision & Mission, college focuses to ensure access, equity & excellence so as to enable its pass outs to meet the challenges of new millennium.

Concluding Remarks :

In 72 years, since its inception, Govt. Degree College Sopore lays great emphasis on building a highly competitive environment conducive for academic excellence and extracurricular accomplishments. Interdisciplinary projects and activities organised by the college also facilitates interaction among students from different disciplines.

The College has augmented its infrastructure during the last five years across all areas. All the classrooms are ICT enabled, all conference halls and auditorium are equipped with modern gadgets and a range of new laboratories created and many renovated besides enriching them with additional equipment and facilities. The library facilities for students and faculty have been tremendously improved, automated and expanded in terms of number and diversity of books, e-resources and infrastructure. Implementation of a series of e-governance initiatives over the years has transformed the governance part and most of the key services provided by the College have been completely automated.

The College has been engaged in a series of extension programmes during the assessment period. All activities in the college are driven towards attaining the mission of nurturing self-reliant students with a strong sense of community responsibility. The vibrant culture of community outreach at Govt. Degree College Sopore inculcates a strong spirit of inclusivity and civic ecology among students. This balance in curricular and extracurricular engagements fosters a holistic development of students. Despite certain areas which invite further attention/improvement, Govt. Degree College Sopore strives to offer lucrative opportunities and provide the finest infrastructure and facilities in its pursuit of excellence. The staff and student community continue to work consistently towards realising its mission.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years** 1. **Academic council/BoS of Affiliating university** 2. **Setting of question papers for UG/PG programs** 3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses** 4. **Assessment /evaluation process of the affiliating University** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above
1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented** 1.2.1.1. **Number of Programmes in which CBCS / Elective course system implemented.** Answer before DVV Verification : 9 Answer after DVV Verification: 8 Remark : Input edited as per HEI clarification response , currently 8 programs under CBCS.
1.2.2	**Number of Add on /Certificate programs offered during the last five years** 1.2.2.1. **How many Add on /Certificate programs are offered within the last 5 years.** Answer before DVV Verification: {| 2020-21	2019-20	2018-19	2017-18	2016-17 | 06 | 04 | 04 | 01 | 01 |} Answer After DVV Verification : {| 2020-21	2019-20	2018-19	2017-18	2016-17 | 06 | 00 | 04 | 01 | 01 |} Remark : Input edited as HEI not provided ay Add on program for year 2019-20
1.2.3	**Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years** 1.2.3.1. **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years** Answer before DVV Verification: {	2020-21	2019-20	2018-19	2017-18	2016-17 |}

1.2.2.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
06	04	04	01	01

1.2.2.1 Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
06	00	04	01	01

1.2.3.1 Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

202	166	134	30	22

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
170	00	134	26	7

1.3.2	**Average percentage of courses that include experiential learning through project work/field work/internship during last five years**
	1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years
	Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
238	209	209	209	209

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
70	70	55	55	55

Remark : Input edited as per given list of courses considering only the highlighted course,

1.4.1	*Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*
	1) Students
	2)Teachers
	3)Employers
	4)Alumni
	Answer before DVV Verification : C. Any 2 of the above
	Answer After DVV Verification: E. None of the above
1.4.2	**Feedback process of the Institution may be classified as follows:**
	Options:
	1. **Feedback collected, analysed and action taken and feedback available on website**
	2. **Feedback collected, analysed and action has been taken**
	3. **Feedback collected and analysed**
	4. **Feedback collected**
	5. **Feedback not collected**

	Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: C. Feedback collected and analysed
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
816	1680	1487	1312	1423

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
816	1682	1487	1312	1423

2.1.1.2. **Number of sanctioned seats year wise during last five years**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
858	1730	1530	1370	1490

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
869	1730	1530	1370	1500

2.3.3	**Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)** 2.3.3.1. Number of mentors Answer before DVV Verification : 55 Answer after DVV Verification: 50
2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)** 2.4.3.1. **Total experience of full-time teachers** Answer before DVV Verification : 248 Answer after DVV Verification: 311
2.6.3	**Average pass percentage of Students during last five years** 2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

789	849	1045	162	769

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
789	849	1045	162	769

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1068	932	1313	210	1005

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1238	1013	1130	1572	1017

Remark : Input edited as per given data template.

3.1.1	**Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
33.9	0.4	100	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.9	0.4	76	0	0

3.1.3	**Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	0

3.1.3.2. **Number of departments offering academic programes**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

3.2.2	**Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	4	4	5	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	3	3	4	3

Remark : Input edited as 1. Inter college Tarana festival. 2. Career Counselling, 3. Field visit not consider here. Workshops based on only Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship consider here.

3.3.2	**Number of research papers per teachers in the Journals notified on UGC website during the last five years**

3.3.2.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
22	16	35	24	12

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
22	16	32	16	10

3.3.3	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.3.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	3	11	9	6

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9	3	6	6	3

3.4.2 | **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.4.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	6	5	2	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3	4	3	0	0

Remark : Input edited as per given e-copy of awards, certificate of participation , and appreciation certificate should not be consider here.

4.1.3 | **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)*

4.1.3.1. Number of classrooms and seminar halls with ICT facilities
Answer before DVV Verification : 44
Answer after DVV Verification: 43

Remark : Input edited as per given geo-tagged photos.

4.1.4 | **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
773.66	155	26.08	54.22	17.65

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7.41	36.61	0	0	3.75

Remark : Input edited as per given documents. considering only the heads like Furniture, Machinery and equipments.

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19.16	19.53	1.10	2.49	2.78

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
16.77	24.29	0.91	2.82	3.69

Remark : Input edited as per given documents, considering only the Books and periodicals.

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : C. 10 MBPS – 30 MBPS
Answer After DVV Verification: D. 5 MBPS – 10 MBPS
Remark : Input edited as per Bills provided by HEI not reflecting the plan of internet connection.

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
40.12	70.94	5.07	39.75	14.56

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	4.08	2	2.31	0

Remark : Input edited as per given documents , considering only the heads like Electricity , Repair and Maintenance.

5.1.1	**Average percentage of students benefited by scholarships and freeships provided by the Government during last five years** 5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1602	2506	992	999	1109

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1511	2252	912	970	974

Remark : Input edited as per given consolidated list.

5.1.2	**Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years** 5.1.2.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
318	219	309	415	397

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
318	219	301	407	546

Remark : Input edited as per given consolidated extract.

07-01-2023 10:25:16

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following** 1. **Soft skills** 2. **Language and communication skills** 3. **Life skills (Yoga, physical fitness, health and hygiene)** 4. **ICT/computing skills** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : Input edited as, the world conservation day celebration, add on courses not consider here.
5.1.4	**Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years** 5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification: |2020-21|2019-20|2018-19|2017-18|2016-17
---	---	---	---	---
892	850	990	1370	1748	 Answer After DVV Verification : 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
892	930	1190	1275	1718	
5.2.3	**Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)** 5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, *etc.*)) year-wise during last five years** Answer before DVV Verification: |2020-21|2019-20|2018-19|2017-18|2016-17
---	---	---	---	---
03	06	49	01	34	 Answer After DVV Verification : 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
03	05	42	01	33	 5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

5.3.1 | **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	12	09	01	15

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	08	04	01	1

5.3.3 | **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
83	14	17	23	37

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
66	30	16	23	35

Remark : Input edited as per given list of activity, conference attending lecture and seminar and intermediate course in skiing with B grade not consider here.

6.3.4 | **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
41	12	15	14	12

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
27	10	12	10	10

7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above Remark : Input edited as per given documents.
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.** 1. **The Code of Conduct is displayed on the website** 2. **There is a committee to monitor adherence to the Code of Conduct** 3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff** 4. **Annual awareness programmes on Code of Conduct are organized** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : Input edited as per given documents.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
608	608	503	503	503

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

551	551	445	445	445

1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	5	5	5

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	4	4	4

2.3	**Number of outgoing / final year students year-wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1234	1015	1131	1573	1017

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1238	1013	1130	1572	1017

3.1	**Number of full time teachers year-wise during the last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
57	65	59	49	45

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
50	64	59	49	45

4.1	**Total number of classrooms and seminar halls** Answer before DVV Verification : 44 Answer after DVV Verification : 43

4.2	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
829.14	243.02	32.58	96.97	36.17

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
258.40	284.32	31.57	88.03	39.29

4.3	**Number of Computers** Answer before DVV Verification : 160 Answer after DVV Verification : 188