



Govt. Degree College Boys Sopore
Kashmir-193201



(www.gdcsopore.com)

SELF STUDY REPORT (SSR)



Submitted to

National Assessment & Accreditation Council (NAAC)

Bangalore-560010

Track ID: JKCOGN12551

August-2014

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From Principals Desk



I am pleased to know that college NAAC steering Committee has finally drafted Self Study Report (SSR) as an important component for NAAC Re-accreditation. This college is going to be re-accredited soon and we are eagerly waiting for the visit of NAAC Peer Team. I know that this comprehensive report will certainly help the peer team to understand our institution better. This report throws light on the infrastructural facilities, financial strength, students centric facilities, teacher students' ratio and other related details. The college has progressed very well in all spheres and has improved upon the grey areas which had been observed during the previous NAAC Team visit. The achievements of the college are entirely due to the dedication and perseverance of stakeholders viz: staff, students, alumni and parents. I furnish a few achievements which aptly justify our standing among leading colleges of the valley.

- College library has been fully digitized and upgraded with modern facilities like barcoding of books, online issue/return and Online Public Access Catalogue (OPAC) for students.
- State-of-Art Green House has been established in the Botanical Garden which serve as open book for students.
- All the labs. have been modernized and adequately equipped.
- Smart class room has been established in the college.
- The departments are provided with broadband/Wi-Fi connectivity under NME scheme of Govt. of India.
- The college houses modern auditorium with all inbuilt facilities for conduct of seminars/ debates and cultural programmes.
- A spacious academic block is upcoming which would house recently introduced subjects like, Biotechnology, Biochemistry, BBA, Travel & Tourism.

The aforementioned achievements furnished in this self-study report adequately testify to the result oriented work culture of the college.

I take the opportunity to congratulate the college NAAC steering team for putting in tremendous efforts to prepare this comprehensive self-study report.

Prof. (Dr.) Mustaq Ahmad Lone

Preface

Govt. Degree College Sopore was established on 27th of September 1951. Initially the college started as an intermediate college in 1949 and was housed in the present Govt. Boys Higher Secondary Sopore. It was only in 1951 that it was shifted in the present building and since then thousands of students have left the college and attained eminent positions in the social mainstream. Starting with a meager roll of 50 odd students in 1951, the institution has presently 3532 students on its roll with around 900 girl students alone. Sprawling over 111.3 kanals of land with built –up area of around 7000 Sq. meter, the college campus is centrally located in the Sopore Town. Being multi-faculty and multi-disciplinary co-educational institution, the students pursue various under-graduate courses in Humanities, Science, Commerce & Management. The college has teaching faculty strength of 22 regular faculty members including a Professor, Associate Professors, Sr. Assistant Professors & a sizable number of (72) teaching members working on academic arrangement basis. The campus has 32 lecture rooms, one spacious seminar hall/ conference hall, a State-of-Art auditorium block and Green House, one Browsing Centre, 20 Science labs, 70 computers with broadband connectivity under (NME Scheme) and a central digitized/automated library consisting 37000 books, 10 Journals. Besides the college is connected with a regional beam of EDUSAT and has Satellite Interactive Terminal (SIT) facility.

The college emblem has been coined with a view to inculcate the traits of an eagle among the learners of this institution which happens to be an imaginary bird which on wings signifies ceaseless efforts on part of it to reach the zenith.

Govt. Degree College Sopore has to a greater extent lived up-to the principle as lay down in the emblem which has been adopted more than half a century ago.

A comprehensive right-up in the prescribed format outlining overall programmes and action plan is presented in the main body of the report.

Executive Summary

Govt. Degree College Sopore is the biggest seat of learning in erstwhile District Baramulla. Although a number of colleges have come of late in different Tehsil/Zones yet this institution has been drawing the students from every nook and corner because it offers spectrum of courses which are not available in newly created colleges irrespective of gender, geographical location, social & economic strata. At present 3532 students are enrolled in various disciplines exhibiting a typical example of multi-disciplinary co-educational institute. Besides formal education, college imparts skill based and job oriented courses at U.G Level in the form of UGC Sponsored Add-on Certificate/Diploma/Advanced Diploma Courses. The College has submitted proposal for PG Course in some science subjects viz Zoology and is in process of affiliation/approval from academic body. Our Endeavour is to take Higher Education out of traditional contours and make it more job and market oriented, accessible to all segments of society, ensuring gender equity and increasing the rate of employability by establishing academia –industry linkage in line with the market demand. Our efforts for expansion and modernization of existing infrastructure for UG & proposed PG Courses are going on in respect of up-gradation of laboratories, library, and smart-class rooms.

1. Profile of the Affiliated

1. Name and Address of the College:

Name :	Govt. Degree College Sopore	
Address :	Govt. Degree College Sopore, District: Baramulla	
City :	Pin : 193201	State : Jammu & Kashmir
Website :	www.gdcsopore.com	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Prof.(Dr.) Mushtaq Ahmad Lone	O: 01954- 222262 R:	9419039720	01954- 222262	soporecollege@gmail.com
Vice Principal		O: R:			
Steering Committee Coordinator	Mr. M.D Khandvaw (Associate Prof. Economics)	O : 01954- 222262 R:	9419576919	01954- 222262	soporecollege@gmail.com

3. Status of the

Institution: Affiliated
College Constituent
College
Any other (specify)

✓

4. Type of Institution:

a. By Gender

i.	For Men	—
ii.	For Women	—
✓ iii.	Co-education	—

b. By Shift

- i. Regular
ii. Day
iii. Evening

✓

5. It is a recognized minority institution?

Yes
No

✓

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

Government

Grant-in-aid Self-financing Any other

√

7. a. Date of establishment of the college: 1951 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college

(If it is a
constituent
college):

University of Kashmir, Hazratbal Srinagar

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	04/04/1970	
ii. 12 (B)	04/04/1970	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.): NA

Under Section/ clause	Recognition/Approval details Institution/Departmen t Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	Not Applicable			
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: NA (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes NO

If yes, Name of the agency NA and

Date of recognition: NA (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	56301 Sq. mts
Built up area in sq. mts.	7000 Sq mts

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

• Auditorium/seminar complex with infrastructural facilities

✓	01
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• Sports facilities

* Playground (one play ground inside campus & other in the Vicinity
Being shared)

✓	02
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* Swimming pool

X

* Gymnasium

01

- Hostel

* Boys' hostel

01

i. Number of hostels

ii. Number of inmates

28

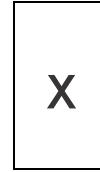
iii. Facilities (mention available facilities) :

1. Dining hall (with adequate furniture), 2. Reading Room 3.

Cook/Table Boy 4. Prayer Room 5. Wash Room, 7. Lawn.

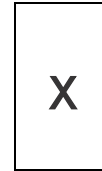
* Girls' hostel

- i. Number of hostels
- ii. Number of inmates
- iii. Facilities (mention available facilities)



* Working women's hostel

- i. Number of inmates
- ii. Facilities (mention available facilities)



- Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise): NO

- Cafeteria — : 02 (One for Boys & One for Girls)

- Health centre – 01 (One) First Aid Centre (with Medical Assistant working on local fund basis.)

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff – NA

Qualified doctor	Full time	Part-time	X
Qualified Nurse	Full time	Part-time	X

- Facilities like banking, post office, book shops: Banking & Post office Facility lies in the vicinity of campus. The process for establishment of book shop/stationary shop is on & shall be provided to the students from the current academic session.
- Transport facilities to cater to the needs of students and staff: YES
- Animal house: NO
- Biological waste disposal: Disposal of Bio-waste in scientific/soakage/septic pits.
- Generator or other facility for management/regulation of electricity and voltage. YES (65KVA DG Set and online UPS Systems)
- Solid waste management facility: Adequate Dust bins installed in campus.
- Waste water management: Waste water being drained out and dumped in soakage

pits.

- Water harvesting: Rain/surface water drained out through sewerage system.

12. Details of programmes offered by the college (2013-14)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	B.A	03 YDC*	10+12 Pass-out	English	-----	2564
		B.Sc	03 YDC	10+12 Pass-out	English	-----	923
		B.Com	03 YDC	10+12 Pass-out	English	-----	322
		BBA	03 YDC	10+12 Pass-out	English	-----	58
	Post-Graduate	NA					
	Integrated Programmes PG	NA					
	Ph.D.	NA					
	M.Phil.	NA					
	Ph.D	NA					
	Certificate courses						
	UG Diploma	NA					
	PG Diploma	NA					
	Any Other (specify and provide details)	UG Sponsored Add-on Course in Travel & Tourism & Post Harvest Management of Fruits & Vegetables. (Certificate /Diploma/Advanced Diploma Course)					

* Year Degree Course

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	✓	No		Number	02*
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(UGC Sponsored Add-On Courses)

15. **List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)**

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Botany, Zoology, Chemistry, Physics, Biotechnology, Sericulture, Geology, Geography.	UG		
Arts	History, Economics, Political Science, Philosophy, Psychology, Sociology, Education, Statistics, Mathematics, Information technology, Computer Application, Islamic Studies, Travel & Tourism, Persian, Kashmiri.	UG		
Commerce	Module- I, II,III,IV	UG		
BBA	BBA	UG		

16. **Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)**

a. annual system

04

b .semester system

NA

c. Trimester system

17. Number of Programmes with

- | | |
|--|---------------------------------|
| a. Choice Based Credit System | NA |
| b. Inter/Multidisciplinary Approach | 04 Multidisciplinary Approach's |
| c. Any other (specify and provide details) | Annual System of Examination |

6. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

- a. **Year of Introduction of the Programme(s)**: NA (dd/mm/yyyy)
and number of batches that completed the programme:
- b. **NCTE recognition details (if applicable)**
Notification No.: NA
Date: NA (dd/mm/yyyy)
Validity NA
- c. **Is the institution opting for assessment and accreditation of Teacher Education Programme separately?** Yes No

19. Does the college offer UG or PG Programme in Physical Education?

Yes No

If yes,

- a. **Year of Introduction of the Programme(s)**: NA (dd/mm/yyyy)
and number of batches that completed the Programme:
- b. **NCTE recognition details (if applicable)**
Notification No.: NA
Date: NA (dd/mm/yyyy) **Validity:** NA
- c. **Is the institution opting for assessment and accreditation of Physical Education Programme separately?** Yes No

20. Number of teaching and non-teaching positions in the Institution (2013-14)

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	01	0	06	01	12	03	21	05	02	0
<i>Yet to recruit</i>										
Sanctioned by the Management/ society or other authorized bodies <i>Recruited.</i>	01	0	CAS	CAS	92	0	63	0	0	0
<i>Yet to recruit</i>										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	0	0	0	0	0	0	0
Ph.D.	01	0	02	0	0	0	03
M.Phil.	0	0	03	0	4	0	07
PG	0	0	03	1	06	02	12
Temporary teachers*							
Ph.D.	0	0	0	0	05	0	05
M.Phil.	0	0	0	0	42	0	42
PG	0	0	0	0	18	12	30
Part-time teachers							
Ph.D.	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

* Guest Faculty visits institution on request basis.

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	28	0	25	0	21	0	180	106
ST	07	0	05	0	05	0	106	65
OBC	09	0	06	0	16	0	160	69
General	3478	2064	2073	2028	1729	2356	2111	1070
Others	0	0	0	0	0	0	0	0

24. Details on students' enrollment in the college during the current academic year: (2013-14)

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	3867	0	0	0	3867
Students from other states of India	0	0	0	0	0
NRI students	0	0	0	0	0
Foreign students	0	0	0	0	0
Total	3867	0	0	0	3867

25. Dropout rate in UG and PG (average of the last two batches)

UG

PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled).

(a) Including the salary component

Rs.

(b) Excluding the salary component

Rs.

(Recurring Expd. Rs. 4356834, including salary= Rs 44902989, excluding salary= Rs. 4356834, Total roll= 3867)

27. Does the college offer any Programme/s in distance education mode (DEP)?

Yes No

*The College has a registered study centre of IGNOU (1210) to facilitate conduct of counseling schedule/examination of IGNOU Learners.

If yes,

a) **Is it a registered centre for offering distance education programmes of another University**

Yes No

b) **Name of the University which has granted such registration.**

INDIRA GANDHI NATIONAL OPEN UNIVERISTY

c) **Number of programmes offered**

d) **Programmes carry the recognition of the Distance Education Council.**

Yes No

28. **Provide Teacher-student ratio for each of the Programme/course offered**

29. **Is the college applying for**

Accreditation: Cycle 1 Cycle 2 Cycle 3 Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)

30. **Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)**

Cycle 1: 02-02-2006 (dd/mm/yyyy) Accreditation Outcome/Result. Grade B

Cycle 2: 11/11/2013 (dd/mm/yyyy) Accreditation Outcome/Result. LOI Submitted

Cycle 3: (dd/mm/yyyy) Accreditation Outcome/Result.....

* **Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

Criterion	Criterion Score (C)	Weightage (W)	Criterion X Weight (C x W)
I. Curricular Aspects	75	10	750
II. Teaching-learning and Evaluation	70	40	2800
III. Research, Consultancy and Extension	65	05	325
IV. Infrastructure and Learning Resources	70	15	1050
V. Student Support and Progression	72	10	720
VI. Organisation and Management	75	10	750
VII. Healthy Practices	70	10	700
		100	$\Sigma C \times W = 7095$

Institutional Score = $\frac{\Sigma C \times W}{\Sigma W} = \frac{7095}{100} = 70.95$

LC/38/037

31. Number of working days during the last academic year.

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell

(IQAC) 04/04/2004 (dd/mm/yyyy)

34. **Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.**

AQAR (i)

(dd/mm/yyyy) AQAR (ii)

..... (dd/mm/yyyy) AQAR (iii)

..... (dd/mm/yyyy) AQAR (iv)

..... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

- The IQAC cell of the college headed by principal conducts inspection of various

departments to assess their performance with regard to teaching learning process conduct of seminars/tutorials and maintenance of proper documentation within the department.

2. Criteria - wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

■ **Vision:**

“To reform educational spectrum and revitalize its spirit by providing quality education resulting in the development of competent and conscientious human resource to face the emerging challenges at global level”.

■ **Mission:**

- ✓ To facilitate advance scholarship by offering innovative programmes.
- ✓ To develop academic excellence by building competence for community service.
- ✓ To empower stakeholders by exploring their hidden potential.
- ✓ To foster independent thinking in students by offering academic atmosphere congenial for metamorphosis of a novice into seer and sage.
- ✓ To, ensure safety of heritage, culture and environment by creating awareness amongst the clientele.

■ **Goals:**

In line with vision & Mission, college focuses to ensure access, equity & excellence so as to enable its pass outs to meet the challenges of new millennium. College is conscious of the challenges of information Communication & Technology (ICT). It has started process of vocationalization of Bachelors programmes in Agriculture & Tourism for better employability.

- ✓ Students, teachers, Alumni and Civil Society members constitute vital components of stakeholders. The Vision, Mission and Objectives of the college are translated /communicated through maintenance of educational ambiance and cordial atmosphere. The college ensures participation of prominent Alumni periodically for assessing the dissemination of Vision/Mission & Objectives among the stakeholders and their valued suggestions are incorporated while framing the action plan of the college as such their active participation provides a feedback mechanism for ensuring par excellence of the institution.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- ✓ Curriculum of the subjects is being framed and designed by the Board of Undergraduate Studies of University with active participation of the faculty nominated by the University of the affiliated Institution. In order to implement the scheme and curriculum in letter and spirit, the Institution works through various committees. The IQAC of the College in collaboration with Time Table committee and coordinator examination develop action plans for effective implementation of curriculum. The Heads/Coordinators of the departments deploy suitable faculty members based on their area of specialization to their respective classes.

Example: From the academic year 2013-14 the University introduced a novel method of giving examination to the students of BG 1st year by introduction of assessment system in the colleges through Mid-Term Tests where under examinees are assigned marks to attendance and theory/practical components. The main aim of this system is to evaluate and analyze the objective i.e. effective implementation of the new scheme of curriculum.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- ✓ The University of Kashmir, Srinagar with which the college is affiliated along with other institutions organize subject related or multi-disciplinary Refresher courses and General Orientation Programmes to augment the knowledge base of faculty and acquaint them with the latest pedagogy to ensure the excellence in the methods of teaching-learning process. Some institutions organize National/International Seminars/Work Shops/short duration training Courses in which the faculty members are being encouraged for participation to improve their teaching skill and capability which has given good dividends in the process of uplifting the educational standard.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- ✓ In tune with the modern tools of Information Communication & Technology (ICT) the institution makes effective use of electronic gadgets like LCD Projectors, Smart boards, EDUSAT for effective curriculum delivery and transaction on curriculum. The institution provides subject experts to EMMRC University of Kashmir for developing and producing curriculum based e-contents which is available on sakshat portal of UGC. Some departments like Dept. of Botany having Wi-Fi/Broadband facility under NME Scheme of Govt. of India display e-contents to the students. These facilities have gone in a long way to augment the latent potential of the budding scholars.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

The College interacts with research bodies on periodical basis by:

- Organizing Guest lectures by experts from the research bodies and University.
- Tie-up for organizing academic events like inter-college debates/seminars.
- Interaction during campus recruitment.
- Active involvement of civil society, Alumni members in the academic activities.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- ✓ The affiliating University nominates Head of the department or Senior faculty member on the bases of his/her area of specialization as a member of Board of Undergraduate Studies for designing /moderation of curriculum. About five faculty members of their subject domains participated in the Board of Studies meetings being held periodically.

The IQAC of the college design student/teacher/alumni feedback proforma to obtain specific suggestions from stakeholders. The feedback thus obtained is assessed and analyzed in the Staff Council meetings.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

✓ NO

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

✓ The institution ensures access of all category of students viz SC, ST, OBC physically handicapped and general students. Being co-educational institution girl students are being provided adequate student centric facilities in the campus like Girls common room, reading room, browsing centre, cafeteria. The institution provides all sorts of up to date facilities like Browsing centre, reading rooms, fully digitized library, online registration system, Wifi/Broadband facilities and other allied services to students. Career Counseling Cell of the college organize a placement drives under Govt. of India sponsored UDAAN project to facilitate on spot recruitment/training of selected students. The cell also keeps liaison with some training institutes and banking recruitment agencies like J&K Entrepreneurship Development Institute(EDI), J&K SSRB, HDFC Bank.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

✓ Besides formal education college imparts skill based and job oriented courses at UG Level in the form of UGC Sponsored Add-On Certificate/Diploma/Advanced Diploma Courses with an aim to take higher education out of traditional contours and make it more job and market oriented, accessible to all category of students ensuring gender equity and increasing the rate of employability by establishing academia-

industry linkage in line with the market demand.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree?

If 'yes', give details.

✓ NO

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college.
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses.

✓ N/A

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

✓ NO

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

- ✓ College imparts skill based and job oriented courses at U.G Level in the form of UGC Sponsored Add-on Certificate/Diploma/Advanced Diploma Courses.

Economy of the area is more or less dependent on fruit produced in the area as such there is scope for various small scale and allied industries. College is alive to this strength as such it has introduced career and job oriented Add-on-Course Viz. Travel & Tourism and Post-Harvest Management of Fruits & Vegetables. The process for introduction of

UGC Sponsored Vocational courses(B.Voc) in upcoming sectors like Agriculture and Tourism is in pipeline. A student of any stream is eligible for certificate course which will run parallel to BG 1st year course. After qualifying 1st year and certificate course candidate seeks admission in 2nd year and Diploma course and finally after passing it, he/she is admitted for BG 3rd year and Advanced Diploma Course. This way in addition to degree course a candidate is equipped with skill based advanced diploma.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

✓ NO

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

✓ College is conscious of the challenges of information Communication & Technology (ICT). It has started process of vocationalization of Bachelors programmes in Agriculture & Tourism for better employability. Besides traditional subjects, the college offers professional degree in BBA besides market and job oriented courses. Subjects like Information Technology(IT), Biotechnology, Sericulture are being offered to students at UG Level.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

✓ To enrich and organize the curriculum the college organizes Extension Lectures/Guest Lectures which are being delivered by prominent Subject Experts. The college also organizes subject tours, Industrial Tours to provide first hand and on-spot information about the subject domain.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

✓ In the gender component the college ensures gender equity by providing

admission in BG 1st year level irrespective of gender, caste & color.

The department of Geography and Environment Sciences conduct periodical seminars in class rooms to sensitize students about various environmental issues like Global Warming, Climate change, Ozone depletion & other related issues. Similarly departments of Political Science and History deliberate on Human Rights issues in their class room presentations.

The faculty members of botany are actively engaged with production of e-content modules in collaboration with EMMRC University of Kashmir under UGC-CEC sponsored NME-ICT programme. These e-content modules are made available to students of Botany in their respective department making use of electronic gadgets like LCD Project, Laptop, Smart Boards etc.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

§ Moral and ethical values

- ✓ As part of college calendar, institution under the aegis of NSS Units organize talks/seminars on social, moral and ethical issues in the college auditorium. Social figures and luminaries are being invited to speak on these issues. Besides faculty members are being advised to inculcate moral and ethical values among students in their respective classes at the outset of lecture presentations.

§ Employable and life skills

- ✓ Such skills are inculcated in students in their respective classes by faculty members.

§ Better career options

- ✓ Career Counseling Cell of the college provide appropriate counseling facility to students during admission process to facilitate them of opting career oriented course. The college in collaboration with corporate sector conduct on-spot recruitment/placement drives for students. The college also facilitates conduct of competitive examinations in banking services like Canara Bank Recruitment drive, J&K Service Selection Recruitment Board Examinations etc.

§ Community orientation

- ✓ Under the aegis of National Service Scheme (NSS) the college organizes community out-reach programmes like Free Medical Camps, Blood Donation Camps in college campus, Plantation Drive in slum villages. Even college students are provided with conifer saplings for plantation in their respective mohallas/houses



Community outreach Programme

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- ✓ Realizing the importance of information technology in every sphere of life and courses like Biotechnology, Bio-chemistry, Statistics, Computer Application, Bachelor Business Management (BBA) as of multi-disciplinary nature, such subjects have been introduced of late in the college. Some innovative programmes like Green House Technology and Vocational Programmes are likely to be introduced in near future. The need of such programmes is as a result of feedback system from all stakeholders.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

- ✓ The IQAC of the college which comprise of Principal and Senior faculty members monitor and asses the quantum and the quality of enrichment programmes like optimum use of digitized library, browsing centre, placement facility etc. periodically in staff council meetings.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

- ✓ Board of Undergraduate studies/Heads of University PG Departments

nominate a senior faculty member/HOD/Coordinator of a particular subject domain for designing curriculum at undergraduate level. The college ensures participation of subject experts thus nominated in design and development of curriculum.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

- The feedback is obtained from students and stakeholders on curriculum. During staff council meetings feedback is thoroughly analyzed and brain storming sessions are conducted. The content of the curriculum and relevance is discussed. The modalities for introduction of new subjects are being discussed. Principal, Heads of the departments and coordinators communicate enrichment/new programmes in syndicate/ Board of undergraduate study meetings being held at affiliated university or with administrative department during periodical meetings.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Any other relevant information regarding curricular aspects which the college would like to include.

- ✓ The new programmes/courses that were introduced by the institution during the last four years include, Information Technology (IT), Statistics, Bio-Chemistry, UGC Sponsored Add-On-Courses in Travel & Tourism Management and Post-Harvest Management in Fruit and Vegetables. Such programmes have been introduced keeping in view the demand of job/career oriented courses.

CRITERION II: TEACHING - LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

- ✓ The admission process is notified through print media, college website and annual publication of college brochure. The brochure is made available to the students against a nominal cost of Rs.50/-. The

information contained in the brochure include Subject Combinations, Fee Structure, Student Centric Facilities, College Activities Calendar, General Code of Conduct, List of Committee Members, and infrastructure related information. The admission is open to all category of students based on University criteria irrespective of caste, color and gender. The members of admission committee and counseling cell properly guide students about different subject combinations.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- ✓ The college adopts criteria as laid down by affiliating University such as marks obtained at 10+2 level, Character/Provisional Certificate, 12th marks sheet & state subject. However in case of admission in B.Sc with Biotechnology or/and Sericulture as one subject the merit obtained by the candidate at 10+2 level is given due weightage. For admission to BBA first year, the affiliating University conducts common entrance test and based on performance/merit, students are allotted to this college.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

- ✓ All those state subject who have passed Hr. Sec. Part-II examination of J&K State Board of School Education or any equivalent examination recognized by the University of Kashmir in full are eligible for admission to B.A/B.Sc./B.Com/BBA Part-I
- ✓ Students seeking admission to B.Sc. part-I should have secured a minimum of 45% marks.
- ✓ Admission to Biotechnology, Sericulture and Travel and Tourism as one of the subject at B.G 1st year is done on merit basis as per intake capacity.
- ✓ Students belonging to reserved categories as listed in SRO-126 dated: 28-06-1994 shall get the benefit of 5% weightage in their total marks whole considering them for admission. However, under process certificates shall not be entertained in this regard.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

- ✓ Yes, the admission process is being reviewed annually by the admission committee. The student strength is being monitored, demand of some innovative and job oriented courses is being reviewed and accordingly the intake capacity is being enhanced e.g. in case of Biotechnology, the intake capacity has been increased from 30 to 60 from the current academic session. Accordingly keeping in view the demand of the students, Biochemistry has been introduced as one subject at UG level from the current academic session.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * SC/ST/OBC:
- * Women
- * Differently abled
- * Economically weaker sections
- * Minority community
- * Any other
- ✓ The college recommends special category students of SC/ST/OBC/Women/Differently abled/economically weaker sections for award of scholarships/bad pocket money/post matric scholarships. The names of such students are also forwarded to Dept. of Social Welfare of the State for financial aid. The IQAC of the college also arranges UGC Sponsored Free Remedial Classes in respect of SC/ST/OBC/Non-creamy layer students to facilitate them to qualify PG entrance examinations.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Year	Programmes	Number of applications	Number of students admitted	Demand Ratio
2010-11	1. B.A	1- 4285	1- 4275	a) 1:0.99
	2. B.Sc	2- 830	2- 819	b) 1:0.98
	3. B.Com	3- 425	3- 416	c) 1:0.97
	4. BBA	4- 76	4- 76	d) 1:1
2011-12	1. B.A	1- 2797	1. 2787	a) 1:0.99
	2. B.Sc	2- 900	2. 892	b) 1:0.99
	3. B.Com	3- 400	3. 389	c) 1:0.97
	4. BBA	4- 66	4. 69	d) 1:1
2012-13	1. B.A	1- 2797	1. 2787	a) 1:0.99
	2. B.Sc	2- 866	2. 856	b) 1:0.98
	3. B.Com	3- 424	3. 415	c) 1:0.97
	4. BBA	4- 69	4. 69	d) 1:1
2013-14	1. B.A	1- 2575	1. 2564	a) 1:0.99
	2. B.Sc	2- 931	2. 923	b) 1:0.99
	3. B.Com	3- 332	3. 322	c) 1:0.96
	4. BBA	4- 58	4. 58	d) 1:1

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The institution caters to the needs of differently-abled students and ensure adherence to government policies by following ways:-

- Class rooms for physically disabled are arranged in the ground floor.
- In all the blocks, to facilitate the movement of the physically handicapped students with ease, student helpers/ college helpers are provided.
- During the examination period scribes authorized by the university authorities are provided.
- The proposal to Govt. has been submitted with regards to construction of Ramps to facilitate their unhindered movement.
- The physically challenged students are given priority in financial aid /scholarship schemes.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes',

give details on the process.

- ✓ Yes, the IQAC of the college assess the students need in terms of knowledge and skill. The statement could be gauged by the fact that students demand for Audio Visual classes, smart class rooms, smart boards, guest faculty, subject tours, industrial tours, library journal. Such facilities are being adequately provided to students. Smart boards have been installed as a central facility in conference hall and dept. of Zoology. The department of Botany often conducts Audio Visual classes by making use of e-contents produced and developed by the concerned faculty members. The skill component of the students is also enriched by use of lab courses, field trips, subject tours etc.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

- ✓ On demand from the students the college organizes free Remedial classes and tutorials to enable them to cope with the Programme of their choice. Besides the college runs UGC Sponsored Add On Course in Travel & Tourism Management and Post-Harvest Management of fruits and vegetables.



UGC Sponsored Free Remedial Classes

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- ✓ Principal of the college with IQAC members hold interactive session with the faculty members at the outset of academic session. Besides extending warm welcome to all faculty members including those which have joined from the current academic session and appraise them about General Code of Conduct of the college. Principal and senior faculty members of IQAC also sensitize staff(Regular/contractual/non-teaching about gender equity and assure all sort of possible help in terms of student centric facilities, conducive educational

ambience and infrastructural facilities. The college administration also facilitates organization of environment related activities such as observance of World Environment Day (5th June), Green march, seminar, on-spot painting and essay competitions to educate students about importance of environment and its resources. For BG 2nd year student of all streams Environmental Science Subject forms compulsory component of UG Curriculum. This way all students of the college are oriented towards environmental issues.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

- ✓ The learning needs of advanced learners are identified and responded to by the teachers in their classroom situations and they are taken care of in tutorial classes and or at the level of their project work. Generally for a better learning, they are given topics and tasks with higher difficulty level as compared to the slow learners.

They are facilitated with an enriched experience of exposure to institutional affairs, administrative issues and organizational needs through their participation as class representative (CR), organizing-committees for Seminars & conferences, editorial boards of students' magazines of the college. There are also provisions for undertaking projects for the advanced learners.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

- ✓ The students from **disadvantaged sections of society, economically disadvantaged, physically handicapped, slow learners, etc. deserve and need special assistance.** Through admission forms, the college maintains a track of the special background of such disadvantaged lots and uses them in order to meet their needs for the following purposes:
 - Admission to such students is encouraged and given on the basis of merit cum nomination under quota of SC, ST, OBC, differently-abled or economically backward districts categories.

- Hostel allotment with easy accessibility and fee concessions are also provided to them.
- Special courses and programmes like Free Remedial Classes are arranged for these students and the slow learners in the campus by the faculty members besides special care is given by the teachers/wardens in their academic life.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation

Schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- ✓ The College plans the teaching, learning and evaluation schedules in the following manner:
 - At the outset of the academic session, decisions regarding Academic Calendar, Teaching Plan and evaluation schedule, etc., are taken by the Heads/Coordinators of various departments in consultation with the IQAC of College and recommended to the Principal for approval.
 - During the ongoing academic session IQAC holds periodical review meeting with Head/Coordinators with regard to quantum of syllabus completed. Accordingly Coordinator Examination in consultation with heads of departments and IQAC notifies schedule for conduct of Mid-Term Test and Internal practical examinations.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

- ✓ IQAC of the college under the chairmanship of Principal periodically meet and assess teaching learning process, implementation of curriculum functioning of departments, use of modern teaching gadgets to facilitate teaching learning process. The strengths and weaknesses of departments are being analyzed. The loopholes/ deficiencies are being addressed by the IQAC. The status of class room seminars/tutorials/subject tours, minor research projects of faculty members is being monitored. The quantum of syllabus completed, conduct of Midterm test, practical sessionals is analyzed.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Learning is made student-centric through following measures in the campus:

- Interactive teaching methodologies are adopted in the classrooms.
- Project based learning through which students get maximum exposure and freedom to improvise and innovate while displaying their multiple skills.
- Students are given hands-on training in laboratories and firsthand information during subject tours/industrial tours. In the departments like Botany, Zoology, Geology students are being trained about collection and preservation of wild flora, fauna and fossil record.
- Various student bodies have been active on the campus through which students are provided their space to hone their talents and vent out their latent creativity. Some such bodies are:
 - *Wular Magazine* (comprising of English, Urdu, Kashmiri, Arabic sections) is a very old student-magazine, which is edited by editorial board with selected students from all over the College.
 - Seminar presentations are facilitated by the Departments for the students.
 - The college also organizes cultural activities, debates which are being anchored and presented by students.
 - NSS Units of the College organize social activities like Blood Donation Camps, Campus Cleaning Drives, Green march, Medical Checkup Camps. Etc. Such activities are being managed by student volunteers. The activities are aimed to inculcate social/community responsibility among students.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- Creativity is encouraged through organization of Skits, painting competitions, Essay Competitions, Debates under the aegis of Cultural Committee and NSS Units.
- College students are nominated as student editors for publishing of Annual College Magazine “WULAR”. Students are impressed to draft articles/research findings for publication in the magazine.

- Students are encouraged to participate in science events/exhibitions organized by different colleges.
- Exhibitions, class room presentations, lectures and suggestions of the scientists and acclaimed researchers are organized by the College.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- Departments like Botany, Zoology and Physics have laboratories with smart boards, LCD projectors and broadband/Wi-Fi facilities under NME-ICT Scheme of Govt. of India and other open educational resources like e-content softwares/modules etc.
- The college has EDUSAT based Satellite Interactive Terminal (SIT) facility that is connected with a regional hub at Womens College Srinagar from which interactive lecture session in different subject domains are being held.
- Monitors have been installed in different departments of the college which continuously display UGC-CEC sponsored educational programmes.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The students and faculty are exposed to advanced level of knowledge and skills by following ways:-

- Blending of latest technological tools in teaching like Computer Assisted Language Learning, language lab, phonetics software's, latest e-learning platforms, etc.
- Teachers enjoy autonomy in their teaching methodologies through which they improvise to blend e-learning resources. The e-contents developed by faculty member of the college are displayed in class rooms for students pursuing Botany in the college.

- Students are encouraged to adopt the e-resources of learning in their class room presentations and are facilitated with an infrastructure to access in the Departments of studies.
- The students are encouraged to participate in inter-college seminars/debates/symposia organized by Host College or other institutions across the state.
- The faculty members are being deputed to present research papers in various National & International Conferences, Workshops, Training Programmes/Refresher and orientation courses to improve their knowledge base. For instance a faculty member and Head Deptt. Of Travel & Tourism Management is involved in following Professional services:-
- **Memberships**
 - ✓ Member CNRS-IHMC Research Group on Heritage and Transnational History, France 2013 to present
 - ✓ International Sociological Association (ISA) 2009 to present
 - ✓ Connected to UC Berkeley Tourism Studies Working Group (TSWG), 2010 to present
 - ✓ Board of Undergraduate Studies in Tourism, University of Kashmir, 2011 to present
 - ✓ Co-Guest Editor Journal of Tourism and Hospitality Research (JTHR), 2014
- ***Other***
 - ✓ Peer Reviewer, *Annals of Tourism Research* (Elsevier international journal), 2010 to present
 - ✓ Peer Reviewer, *Tourism Management* (Elsevier international journal, 2010 to present
 - ✓ Co-convener, international conference in partnership between
 - ✓ Université Cergy-Pontoise, Kashmir University, Sorbonne Paris 1;
 - ✓ University Laval, Canada; Breda University, Netherlands:
 - ✓ “Remembering in a globalizing world: Play and interplay of Tourism, Memory and Place”, September 8-10, 2014, Le Chambon sur Lingnon, France Sep 2014
- ***List of International Conferences where Faculty member Dr. Peerzada Rafiq presented papers***

- ✓ 2014 *Forthcoming*: “Interpreting tourist Landscape as ‘inter-cultural’ landscape: Consuming culture, contesting place, and narrating identities in Naranag-Gangabal, Kashmir.” To be presented at the 18th *International Sociological Congress (ISA)*, 16th -19th July, 2014, Yokohama, Japan.
- ✓ 2013: “Tourism and making of the ‘neocolonial’ anthropos”. Presented at the School of Oriental and African Studies (SOAS), University of London, *Critical Tourism Studies international conference*, held at Sarajevo, Bosnia and Herzegovina, 25-28 June 2013.
- ✓ 2013: “The politics of sustainability in urban development: an elitist vision of Srinagar as a green, heritage city in Kashmir”. Presented at the international symposium *Geography for Sustainable Development*, Timisora, Romania, 17-18 May, 2013.
- ✓ 2013: “Promoting heritage tourism, erasing heritage along the historic *Mughal Route* in Jammu and Kashmir: The *ambivalence* within *camouflage*.” Presented at the Visiting Pasts, Developing Futures - International Conference, Taipei, Taiwan, 5 – 9 April 2013.
- ✓ 2012: “From a tributary to a mobile culture to an enclave culture: (Im) mobilities of place, people and culture along Line of Control (LoC) in Dardistan, Kashmir”. Presented at the *Moving boundaries in mobilities research*, international conference by the University of Cagliari in collaboration with the Cosmobilities Network, Sardinia, Italy, 5-7 July 2012.
- ✓ 2012: “Re-inventing *tradition*, restoring *history* in Kashmir: Reclaiming the touristic *paradise* from its people”. Presented at the *Regimes of Value in Tourism: Concepts, Politics and Practices*, TOCOCU 2nd Biannual Conference, Sion, Switzerland, 2-4 July 2012.
- ✓ 2012: “Tourism education and transformative social justice learning: Voices from Kashmir”. Presented at the TEFI-6 international conference on *Transformational Leadership for Tourism Education*, Bocconi University, Milan, Italy, June 28-30, 2012.
- ✓ 2012 : “Sites of Nostalgia and Nostalgia of Sites: Between conquering and shattering of the touristic *paradise* of Kashmir”. International

Colloquium, *Tourist and Cultural Itineraries: From Memory to Development*, June 13th to 15th, 2012, Québec, Canada

- ✓ 2011: "Framing Oriental Romance in Kashmir: Photography, Tourism and Fantasies of Kashmir". Presented at the 2011 *Royal Geographical Society - Institute of British Geographers Annual Conference*, London, United Kingdom, 31 August – 2 September 2011.
- ✓ 2011: "Orientalist Imaginaries of Travels on Kashmir". Presented in the International Colloquium, *Tourism Imaginaries/Imaginaires Touristiques*, University of California, Berkeley, 18-20 February 2011.
- ✓ 2010: "Tourism, Local Communities and Symbolic Violence: Contestations for Domination among Players of Tourism at Pahalgam, Kashmir". Presented at the 17th *International Sociological Association (ISA) World Congress of Sociology*, Gothenburg, Sweden, 11-17 July, 2010.
- IQAC of the college organize Extension Lectures in the subjects like Botany, Biotechnology which are being delivered by subject experts from other research institutions.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

The college has of late set excellent healthy practice on support and guidance services for students. Some are listed below:

- Incharge Career Counseling and Placement Cell along with admission committee members remain available in the college even during winter vacations to facilitate counseling and admission process for BG 1st year students. Adequate counseling is being provided to students with regard to Career/Job Oriented Add-On Courses, and subject combinations.
- The college has a committee comprising teachers and student representatives for counseling the students against ragging etc.
- Socio-cultural guidance about the campus and academic ethics is received by the students through a General Code of Conduct of the campus, which is cultivated out of the bonding of the senior and junior students.

- A faculty member entrusted with hostel warden assignment provides counseling and mentoring to the students.
- Departments have overall coordinators of courses and mentors as the tutors for the students who provide mentorship and advice to the students. Separate tutorial classes are assigned for this purpose.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- Technological resources like e-content, EDUSAT conferencing, supplementary audio-video etc have been actively incorporated in teaching and learning.
- Academic competitive events like quiz, debates, elocution, class room presentation, etc., organized for the students. A student of the college Mr. Mehraj-ud-din of BG 3rd year was Awarded by Governor J&K in Elocution Competition. The performance of students who bagged prizes in different events is reflected in College Newsletter 'SOPUR'.
- Blending of disciplines like languages, sciences etc have been done in various events.
- Most of the Science Departments have improved their infrastructure incorporating state-of-art class rooms, seminar spaces, presentation facilities, smart board etc to provide latest technological exposure to the students. From the current year a separate department of Travel & Tourism Management with adequate teaching learning facilities has been established. The department of Botany has succeeded in establishing Botanical Garden and Hi-Tech Green House for growing indoor plants and as a facility to acquaint students about the floral diversity prescribed in their curriculum.
- Through these innovative approaches/methods/practices students have provided positive feedback.
- Such innovations are also evaluated through the impact that these make on the students' performance. Teachers involved in innovations are given due

acknowledgements in the annual report etc. The teachers also gain points in their API for the innovations they make

2.3.9 How are library resources used to augment the teaching- learning process?

- The college has improved upon the infrastructure component of Central Library by way of digitization/automation of about twenty thousand books. This facility helps faculty and students in prompt and easy location of books/reference books/journals.
- Two desktop computers with OPAC (Online Public Access Center) for quick surfing of books are available for students use. About 37000 books have been bar coded. The library facility is available to all category of students irrespective of gender and caste on all working days from 10:00 am to 4:00 pm.
- There is a separate reading room facility for boys and girls within the library compartment.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

- ✓ The college being under the administrative control of state government faces challenge with regard to non-availability of faculty members in a time bond manner. However, in the wake of any unexpected distractions the College ensures the successful completion of the curriculum through extra/remedial classes and cancellation of restricted holidays.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- ✓ IQAC of the College and Head of the departments monitor and evaluate the quality of teaching learning. The college has drafted a feedback proforma through which the quality of teaching learning process is being assessed.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its

human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	X	X	X	X	X	X	X
Ph.D	01	X	02	0	02	X	05
M.Phil.	X	X	01	01	03	X	05
PG	X	X	02	X	06	02	10
Temporary teachers							
Ph.D	X	X	X	X	03	X	03
M.Phil.	X	X	X	X	33	01	34
PG	X	X	X	X	22	13	35
Part-time teachers							
Ph.D	X	X	X	X	X	X	X
M.Phil.	X	X	X	X	X	X	X
PG	X	X	X	X	X	X	X



Being the government funded college the institution cannot retain the human resource component.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

- The institution copes with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced by submitting requisition to government and nodal agency which deposes a faculty member on academic arrangement basis. The administrative head at the government level is appraised about need of a qualified senior faculty member to teach new programmes/modern areas. Because of sustained efforts a faculty member of Travel and Tourism and Computer Application department with sound subject knowhow has been posted in the college. The college has submitted demand for posting of faculty member in the subject of Biotechnology, Biochemistry & Sericulture.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) **Nomination to staff development programmes**

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	09
HRD programmes	01
Orientation programmes	02
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / winter schools, workshops, etc.	02

b) **Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning**

- **Teaching learning methods/approaches**
- **Handling new curriculum**
- **Content/knowledge management**
- **Selection, development and use of enrichment materials**
- **Assessment**
- **Cross cutting issues**
- **Audio Visual Aids/multimedia**
- **OER's**
- **Teaching learning material development, selection and use**

✓ The college organizes one day training programmes for faculty for making effective use of modern teaching aids like Power point presentations and use of LCD projectors. A Faculty member of Dept. of Botany has been nominated as subject expert for development of UGC sponsored e-content modules. Such modules incorporate multimedia applications and students are being benefited by display of these e-contents in respective department.

The programmes like Refresher/Orientation Courses/Workshops are being

organized by affiliating University or other research institutions and faculty members are deputed to undergo such programmes.

c) **Percentage of faculty**

- **invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies**
 - **participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies**
 - **presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies**
- ✓ A faculty members Dr. Rafiq Pirzada is Convenor with Remy Knafou of the international conference and Guest editors for a special issue of the Journal Tourism and Hospitality Research on Memory, Place and Tourism in a Globalizing World.
- ✓ About 60% of faculty members are involved in participation in Workshops/Seminars/Conferences organized by external agencies.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

- For teaching staff, UGC- Academic Staff College of affiliating University organizes regular programme such as Orientation / Refresher Courses.
- The college deutes faculty members under FIP Scheme of UGC for pursuing M.Phil/Ph.D Programmes.
- The college also encourages faculty members to submit UGC Sponsored Minor/Major Research projects.
- Teachers are encouraged to participate in national/international conferences. This can be gauged by the fact that a faculty member of Travel & Tourism Management is Convenor with Remy Knafou of the international conference.
- Similarly, the non- teaching staff is provided with in-house training. They are also facilitated to have personal growth as they can pursue their higher education in the University as Private candidates or through distance mode.

They are given training in short term training courses provided by various administrative and Financial Professional Organizations.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

- ✓ The institution nominates faculty members for awards on merit/performance basis at state/national level. A faculty of the Dept. of Botany and Physics were nominated for Best Teacher Award by college in recognition to their services. Although the results are awaited but the college facilitates their nomination. Similarly NSS Programme officer of the college has been nominated for Indira Gandhi National Award in NSS.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

- ✓ The IQAC of the College has recently evolved a formal mechanism by drafting a feedback form for obtaining feedback from the students as well as alumni about the teachers. The teachers are evaluated on various parameters like teaching pedagogy, interaction with students, knowledge base etc.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- ✓ Complete Ordinances (Academic) and Regulations are available on the University website. Results are also displayed on the Website/Notice Boards. Related notices are regularly issued for wide publicity to the concerned Department/Faculty and students. The suggestions thus reflected in the feedback are addressed by taking remedial measures.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The major reforms implemented are listed below:

- The affiliating University has introduced Midterm system of examinations from the previous year academic session i.e. 2013-14. The college has implemented the said midterm test in letter and spirit. This examination reform has paid dividends to the institution by way of regularity and punctuality of students throughout the academic session. The students are being evaluated on the bases of performance in the midterm test and in attendance component and 25% of marks are allocated accordingly.
- Examinations Forms have been made available on the website of the University. Information Technology section of the University housed in the college facilitates online submission of examination forms and RR of students. The submission of midterm and Internal practical award rolls is routed to University through online mode.
- Examination Answer Scripts have been modernized with a confidential code so as to eliminate any chance of suspicion or unfair means.
- Results of most of the courses have been computerized.
- Registration process is done online also at the beginning of academic session.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- ✓ The Institution ensures effective implementation of the evaluation reforms of the University by following means.

Confidentiality:

- Paper setters are recommended to University by the Principal of the college in consultation with IQAC for UG Course.
- Coding of the Answer Books is being done by the University.
- Examination Roll Numbers are allotted to the candidates which differs from other colleges to ensure confidentiality.

Transparency:

- In case of any grievance from the Examinee the Re-evaluation of the answer books are open in each course/paper.
- Compulsory Scrutiny of all the answer books is done by other scrutinizers appointed for the same. Chief Scrutinizers ensure that the scrutiny of all Answer Scripts is done as per norms.
- Student can obtain the copy of answer book through RTI Act.

- Principal of the college in consultation with Coordinator Examinations and IQAC assign examination duty to faculty members and non-teaching staff for conduct of midterm test/annual and biannual examinations.
- Principal of the college in consultation with respective heads of the departments appoint external examiners from other institutions in conduct of External practical examinations.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

- ✓ The formative approaches are regular class-room teaching, short term assignments, project work, monthly seminars, unit tests and midterm examination.
- The progress is reflected in midterm award rolls as required under University statutes.
- ✓ Summative evaluation includes:
 - Counseling the students
 - Speaking to their parents
 - Conducting special classes

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

- ✓ Students are exposed to various seminar classes and cultural activities. They develop the communication skill, organizational skill, team spirit. Class attendance is monitored to develop punctuality in them. 25% of marks constitute as “Midterm test” for each subject.

2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

- ✓ The College takes specific care to integrate graduate attributes like communicative skills, leadership quality, value-based education, scientific temperament, tolerance, team work and peaceful coexistence through curricular,

co-curricular and extra-curricular activities and institutional social responsibility. They are qualities that also prepare graduates as agents for social good in an unknown future.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- The college has a full-fledged and operational Grievance and Redressal Cell headed by a Senior Faculty member. Any grievance pertaining to academics or discipline is addressed by the said cell in collaboration with Coordinator Examination & IQAC.
- The affiliating University has provisions in its Academic (Ordinances) for the redressal of grievances with reference to examination and the following mechanisms are available:
 - ✓ Re-evaluation of Answer Scripts
 - ✓ Re-totaling of marks
 - ✓ In exceptional cases the Controller Examinations on the request of student may order re-checking of his copy within or outside the University.

Further, a candidate may obtain the photocopy of his/her Answer Script under RTI Act.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

- Specific intentions of a programme or module is written in clear terms in curriculum prescribed by affiliating University. College has implemented outcome based curriculum in which the outcome and objectives of programme and each course offered is defined and mapping is done with the programme outcomes to ensure that the outcomes of the program are met through the courses offered.

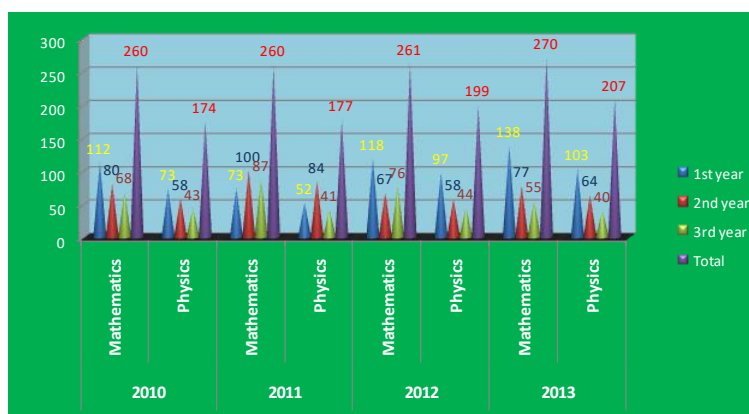
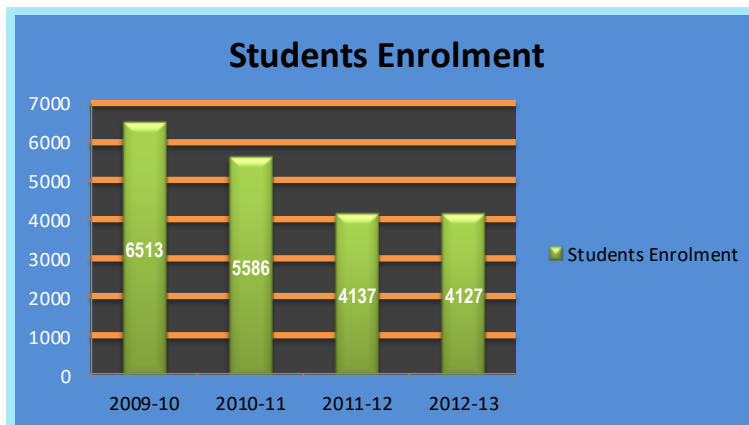
Assessment is made through the university results and it is announced to the students by displaying in the notice board and each students marks is entered in the profile of the corresponding students.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the

course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

- The progress and performance of students is monitored by heads of the departments which communicates the performance to parents through IQAC of the college.
- There is also tutorial system in the college. The teacher discusses the program of the student by referring to the student report card. During Parent Teacher meeting, the achievements of the students are highlighted.

Analysis of the available data reveals that there is steady decline in the strength of students admitted in the U.G courses particularly in Science subjects during the last four years. However there is an appreciable increase in student enrolment in a domain of physics and mathematics. The reason being establishment of new colleges in the vicinity of this institution. Further, it has been observed that students prefer humanities subjects as these courses are being opted by the students in combined civil service entrance examinations.



2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- ✓ The teaching, learning and assessment strategies of the institution are structured in a following way to facilitate the achievement of the intended learning outcomes:-
 - New initiatives have been taken for holistic development of students such as providing new sports, cultural activities and other institutional social responsibilities like blood donation camps, Awareness programmes on social issues.
 - From the last academic session Midterm test scheme has been introduced with an aim to improve regularity of students in the college. The test is held in the middle of academic session to assess their performance. 25% of marks are allotted for midterm examination which include theory and attendance component.
 - Each student is required to submit at least 02 assignments in each subject.
 - Each student is exposed to class-room seminar/presentation on the topics of their learning. This helps them to organize their ideas and the presentation skill. Students are encouraged to develop their communication skill through class room seminars.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

- ✓ The measures/initiatives taken up by the institution to enhance the social and economic relevance of the courses offered include:
 1. Campus Recruitment Drive by way of on-spot test/interview.
 2. Awareness /Training programme for the entrepreneurs under UDAAN scheme of Govt. of India.
 4. Facilitating conduct of banking services recruitment examination/Service section Recruitment Board Examinations for college pass outs.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming

barriers of learning?

The College has recently introduced the following methods for collecting data on the achievement of outcomes:

- (i) Feedback from alumni.
- (ii) Feedback from parents and students.
- (iii) Placement agencies.
- (iv) Examination results.
- (v) Introduction of Midterm test scheme.

The analysis process is, however, in the initial stages. The impediments and problems shall be identified after a thorough analysis of data and subsequently corrective measure shall be taken.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

- ✓ The institution monitors and ensures the achievements of learning outcomes by following measures:-

1. Assessment of the students is made by way of their performance in their annual examinations which is reflected in results published by affiliating University.
2. Meritorious students are awarded proficiency prize in the college.
3. Rank holders in the university are felicitated in the college function.
4. Placement facility is arranged for students in the college campus.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

- ✓ Yes, the institution and faculty members use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning. This could be judged by the fact that IQAC of the college arrange Remedial Classes for educationally weaker students. The students are often exposed to class room presentations and organization of Extension Lectures delivered by Scientists and Subject Experts.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

- No, the institution does not have recognized research center/s of the affiliating University or any other agency/organization.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the college a full-fledged research committee comprising of faculty members with additional qualification of M.Phil. & Ph.D. and a sound research background. The committee meets periodically and analysis the report submitted by faculty members with regard to submission of UGC sponsored Minor/Major Research Projects. Recently a faculty member in the Botany Department submitted a Minor Research Project “Prospects of saffron cultivation in District Baramulla” to UGC. The committee also facilitates smooth deputation of faculty members for pursuit of Ph.D programme under FIP scheme of UGC. The committee also arranges appointment of substitute teachers in place of faculty members on deputation under FIP Programme. The committee also recommends Subscription for few International / National level journals to the library and to the department. The committee encourages faculty members and students to participate in National Level Research Paper presentation competitions and by the way persuade them to do some novel work in their own field of interest.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

- **Autonomy to the principal investigator**

In case of Minor /Major Research Project sponsored by UGC, the Principal Investigator is given full autonomy with regard to space requirement, finance and other logistic facilities.

- **Timely availability or release of resources**

The college administration releases funds received under the said component as and when required and timely availability of any resources for the project work carried out by the staff.

- **Adequate infrastructure and human resources**

The college has well equipped labs and buildings to carry out research projects. In the area of Botany the college has made strides by way establishing small research lab and state of art Green House.

- **Time-off, reduced teaching load and special leave to teachers.**

This is provided case by case whenever a request is submitted by a staff and allowed by the management for the smooth running of the project.

- **Support in terms of technology and information needs**

The college has adequate computer facilities with Wi-Fi connectivity under NME Scheme Govt. of India to facilitate research work.

- **Facilitate timely auditing and submission of utilization certificate to the funding authorities**

The Account Section of the college facilitates timely submission of expenditure statement for obtaining utilization certificate from Chartered Accountant. The UC is forwarded by the Principal to funding agency.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- The college submitted a proposal to J&K Council for Science & Technology for holding popular science lectures and release of grants. Accordingly an amount of Rs. 20000/- was sanctioned to meet various expenses. The coordinator Biotechnology was designated as Coordinator to coordinate various activities in this regard. Subject experts/Scientists from Central Institute of Temperate Horticulture (CITH) Srinagar, PG Deptt. Of Botany, University of Kashmir, Srinagar and SKIMS Srinagar delivered lectures on various themes on this occasion.

Under DST sponsored scheme of Govt. of J&K the college purchased basic science equipment's worth Rs. Twenty Lacs (Appx.) for augmentation of science labs and there up-gradation with an aim to inculcate scientific temper and research aptitude among students.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in

individual/collaborative research activity, etc.

- The faculty members involved in active research are listed below
 1. Mr. Zahoor Ahmad (Associate Prof. Physics)-Pursing Ph.D. Programme at University of Kashmir, Srinagar.
 2. Mr. Bashir Ahmad Shiekh (Assistant Prof. Zoology) - Pursing Ph.D. Programme at University of Kashmir, Srinagar.
 3. Mr. Feroz (Assistant Prof. Zoology)- Pursing Ph.D. Programme at University of Jammu.
 4. Mr. Tariq Ahmad Wani (Assistant Prof. Botany)- UGC Sponsored Minor Research project.
 5. Mr. A.M.Chalkoo (Associate Professor Botany) - UGC Sponsored Minor Research project (Minor Research Project submitted for approval).
 6. Mtr. Rehana Abdullah (Associate Professor English) - Pursuing part-time Ph.D. Programme at University of Jammu.
 7. Dr. Bashir Ahmad (Faculty member Zoology)-
 8. Dr. Pirzada Rafiq (HOD Travel & Tourism Management)-

3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- The college is conducting training programme/sensitization programmes for teachers and B.Sc final year students with an aim to inculcate scientific temperament and research culture among them. In that context college has tied up with Central Institute of Temperate Horticulture (CITH) Rangreth Srinagar, for imparting training and sensitization programme for Staff and Students. Dr. D.B. Singh, Head Division of Post-Harvest Centre has delivered at least two scientific lectures in this regard. From this year the college is in process of deputing science students along with some faculty members for undergoing training programme in the said institute.
- The college also arranges training programme for faculty members to improve their teaching skill and effective use of modern teaching aids like use of power point presentations, text and graphic animations etc.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

- Being the college with main focus on academics, most of the faculty members are engaged with active research work which is being mainly carried out within the affiliating University. Under University statutes college faculty member is not entitled as research guide. However in case of minor research projects the faculty member happens to be Principal Investigator (PI).
Some faculty members (Mr. A.M. Chalkoo, Associate Professor Botany) has been nominated as subject experts by EMMRC University of Kashmir for developing e-content modules for UG Curriculum in Botany.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

- The college has tied up with Central Institute of Temperate Horticulture (CITH) Rangreth Srinagar in connection with organization of sensitization programmes/Extension Lectures and training programmes for students pursuing Botany and Biotechnology at UG Level. Dr. D.B. Singh, Head Division of Post-Harvest Centre has delivered at least two scientific lectures in this regard. The subject expert interacted with students and faculty members and appraised them about the quality of research work the institute is undertaking.
The faculty members from PG Department of Botany are often being invited to deliberate on their subject domains and interact with the students to infuse sense of competition and research temperament among young scholars.

3.1.9 What percentage of the faculty has utilized for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

- In the last four years, four (04) faculty members have availed Sabbatical Leave for Academic Pursuits for acquiring Ph. D. The Research Cell of the College monitors their achievements with regard to publication. All such publications have an academic impact.
However, the College/Administrative department has a policy to grant such leaves to the faculty members and engage substitute teacher under FIP scheme of UGC to safeguard continuity of teaching.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

- The College conducted National level Seminars by inviting eminent personalities in the specified disciplines and also encourages to conduct hands on training, Extension Lectures and exhibitions to demonstrate their findings. In addition the college arranges specific scientific sessions in collaboration with Central Institute of Temperate Horticulture (CITH) Rangreth Srinagar wherein research findings is being transferred to students and community (Lab-land).

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research?

Give details of major heads of expenditure, financial allocation and actual utilization.

- The college does not have any provision for allocation of funds under the research component. The funding for research work under UGC sponsored major/minor research project is taken care of by the funding agency. However the college facilitates the research work by way of providing adequate infrastructural facilities like equipment's, laboratory and library facilities.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

- No, there is not a provision in the institution to provide seed money to the faculty for research. However, the seed money is being provided by funding agencies like UGC.

3.2.3 What are the financial provisions made available to support student research projects by students?

- As such there is no financial provision to support student research project. However students are encouraged to apply for funding at state level funding bodies like DST, J&K Council for Science & Technology.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

- As on date the college has not conducted any inter-disciplinary research work.

3.2.5 How does the institution ensure optimal use of various equipment

and research facilities of the institution by its staff and students?

- The college ensures adequacy and optimal use of the facilities available in an institution to maintain the quality of academic and other programmes on the campus. This is done by mutual cooperation and understanding between departments for making available lab. equipment's, teaching aids/gadgets like laptops, LCD projectors, Smart boards as and when needed by a particular department/faculty member.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

- The institution has received equipment grant to the tune of Rupees Twenty Five Lac in the first phase under DST Govt. of J&K Sponsored Scheme for augmentation of laboratories to facilitate academic and research work undertaken by faculty member under Minor/Major Research Programme Scheme. The process for procurement of second phase of grant to the tune of Rupees Twenty Five Lac has already been completed and necessary proposal has been submitted to coordinator DST University of Kashmir Srinagar. Similarly an amount of Rupees Twenty Thousand was sanctioned to this institution for organizing popular scientific lectures to inculcate scientific temperament among students.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	Mr. A.M.Chalkoo submitted a Minor Research Project to UGC on the title "Prospectus of Saffron Cultivation in District Baramulla". Approval awaited.					
Major projects						
Interdisciplinary projects						
Industry sponsored						

Students' research projects						
Any other (specify)						

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- The college has almost all the equipment's and other allied facilities for academics as well as for undertaking any Minor/Major research.
- In addition to equipment's/adequate space, the college houses centralized and fully automated library with all subject books/ journals with multiple copies. The entire campus is enabled with Broadband connectivity and Wi-Fi high speed internet connectivity to some departments Like Botany for surfing both by faculty & students. Well-equipped science laboratories are available with costly equipment's from simple to advanced version of microscopes with inbuilt camera and CCTV and printers.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- With reference to public relevance and the new emerging areas of research, the institution is planning to further upgrade the infrastructural component and to provide separate infrastructural facility to meet the key research areas undertaken in Minor & Major Research Projects. Accordingly proposals have been submitted for adequate funding in this regard to administrative department i.e. Higher Education, UGC and under RUSA scheme of UGC.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

- Being the oldest co-education institution in the North Kashmir District Baramulla a college was nominated for grant to the tune of Rupees Fifty lac among 18 colleges across the State of J&K by Dept.

of Science and Technology (DST), Govt. of J&K. the amount allocated was aimed to upgrade laboratory facilities in science departments. In the first phase the equipments worth rupees 18 lacs were received and installed in various science departments. The process for second phase has already been completed.

- The major instruments / facilities created during the last four years are listed below.

S.No	Name of instruments / facilities	Department
01	State of Art Green House	Botany
02	LCD Projectors	Geography, Botany, Zoology, Chemistry, Commerce.
03	Heavy duty shaker rotary , SDS PAGE Kit, Magnus inclined Binocular Microscope , Deep Freezer, Water bath	Biotechnology
04	Magnus Zoom Stereo Binocular Microscope	Botany
05	He-Ne laser Kit, Electronic Magnetic Field intensity, Determination of planks constant, Omega ES 275 Hydrogen Spectrum and Rydberg's Constant, Indosaw Hall Effect Experiment Setup SK-006, Eltek Lab spin Table Top Centrifuge with rotor.	Physics
06	Labomed Trinocular Res. Microscope LX-300, Labomed Stereo Microscope CSM-002,	Zoology
07	GPS-Garmi, GPSMAP 76CSX	Geology
08	Digital Electronic Balance 0.001gm-220gm Model: BL 220H	Chemistry
09	Acer Desktop, Elnova UPS	Browsing Centre
10	Sony Vaio Laptop	Geography
11	Microtek Make 3 KV VA/72v Online UPS including 6 No. of Batteries	Botany & Physics
12	Smart Boards	Zoology /Physics
13	DG Set Generator 65 KVA	Power backup for all the Departments.
14	Smart Class Room	Under Process

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- Being UG College primarily concerned with academics, the students do not pursue research work at UG level other than project works assigned by the concerned faculty members.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

- The college houses a spacious and fully digitized library with around 37000 books, meant for students and faculty use. However a faculty member engaged with any research work makes adequate use of library and information resource centre.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

- The institution is well equipped with modern version instruments like Spectro Photometer, Magnus Zoom Stereo Binocular Microscope, Labomed Trinocular Res. Microscope LX-300, Labomed Stereo Microscope CSM-002, Indosaw Hall Effect Experiment Setup, and GPS. In addition to this all the laboratories are air conditioned and provided with Broadband connectivity to various departments.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

*** Patents obtained and filed (process and product): Nil**

*** Original research contributing to product improvement: Nil**

*** Research studies or surveys benefiting the community or improving the services**

- Minor Research project on “Prospects of Saffron Cultivation in District Baramulla” submitted to UGC for funding and approval. The survey would benefit the community with regard to cultivation and marketing of the expensive spice.

*** Research inputs contributing to new initiatives and social development.**

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any

international database?

- NO

3.4.3 Give details of publications by the faculty and students:

* Publication per faculty

* Number of papers published by faculty and students in peer reviewed journals (national / international)

* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare

Database - International Social Sciences Directory, EBSCO host, etc.

- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

S. No	Name of Faculty	Design	Publications			Book/s Edited	Faculty Participation in		
			Journal	No. of papers published	Number		National Committee	International Committee	Editorial Board
01	Dr. Shamim Ahmad Dar (Zoolgy)	Associate Professor (Zoology)		04	-----	-----	-----	-----	-----
02	Dr. G.N Lone (Pol. Science)	-do- (Pol.Scienc e)		---	-----	02 Books Published	-----	-----	-----
03.	Mr. A.M. Chalkoo	-do- (Botany)		02 papers & six e-content modules developed	----	----	----	----	----
04	Mr. G.M Mir	- (English)		01(reviews 15)		04	----	----	----
05.	Mr. T.A. Wani	Asst. Prof. (Botany)		05	----	----	----	----	----
06	Mr. A.R.Dar	-do- (Mathematics)		03	----	----	----	----	----
07	Mr. M.Y.War	-do-		06	----	----	----	----	----
08	Mr. M.A.Bhat	-do- (Botany)		02	----	----	----	----	----
09	Dr. Bashir Ahmad Lone	Zoology		22	----	01	----	----	01
10	Ms. Bilquees Rasool War	English		01	----	----	----	----	----

11	Mr. Javid Ahmad Lone	Env. Science		05	----	----	----	----	----
12	Dr. Arshid Iqbal			16	----	01	02	14	----
13	Dr. Aabid Khaliq	Sericulture		20	----	03	08	12	----
14	Mr. Mohd Altaf	Commerce		01	----		----	----	----
15	Mr. Khalid Bashir	History		04	----	02	----	----	----
16	Mr. Ajaz Qureshi	Economics		03	----	----	----	----	----
17	Dr. Manzoor Ahmad	Env. Science		06	----	----	----	----	----

3.4.4 Provide details (if any) of

- * **Research awards received by the faculty**
- * **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**
- * **Incentives given to faculty for receiving state, national and international recognitions for research contributions.**

- Nil

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- The institute has been constantly obtaining support in the form of conduct of written test/interview to facilitate placement of students in private industries/corporate sector under UDDAN Scheme Govt. of India. The college also facilitates conduct of competitive exams for placement of students in banking industry.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- As a matter of policy the College encourages consultancy services that in turn sharpens the professional skills of the faculty, provides opportunities for a better exposure to the real field problems, enhances the interaction with the industry and helps in maintaining good liaison with the government, semi government and private sector organization officials for the field and site visits as well as vocational training of the students. In this direction the college has a good liaison with Central Institute of Temperate Horticulture Rangreth Srinagar (CITH) who provide expert services to the college in the domain of Botany/ Biotechnology.

- In the area of Green House technology the Deptt. Of Botany is providing consultancy services to local farmers and apple growers.
- The faculty member of Dept. of Botany has been nominated as subject expert/consultant for developing UGC Sponsored e-content modules by EMMRC University of Kashmir, Srinagar.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- The management always encourages the staff members to provide their expertise in the different field of consultancy like farmers welfare, e-content development and social service activities like conduct of blood donation camps etc.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- ✓ The broad areas and major consultancy services provided by the institution and the revenue generated during the last four years are listed below.
 - Blood donors for conduct of blood donation camp organized in collaboration with District Hospital.
 - Faculty members readily provide their consultancy service to the nearby schools in imparting basic science courses, computer skills, spoken English.
 - Faculty member of Botany who has been nominated as subject expert/consultant for developing UGC Sponsored e-content modules by EMMRC University of Kashmir, Srinagar has generated an amount of around Rupees Ninety Thousand for himself in providing consultancy services.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

- ✓ As on date the college has not generated any income through consultancy. However the Faculty member of Botany who has been nominated as subject expert/consultant for developing UGC Sponsored e-content modules by EMMRC University of Kashmir, Srinagar has generated an amount of around Rupees Ninety Thousand for himself as per UGC norms. The amount is being utilized by the expert to meet various expenses like bus journey, stationary

charges, internet and other expenses for development of module.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- ✓ The institution promotes various community/social activities like Blood donation, Health hygiene/Medical Checkup (Special camps), litter free zone, tree plantation (Campus Plantation), Organic farming (Farmers welfare forum), and awareness programme on road safety and fire & emergency Services. All these activities are carried out under the banner of National Service Scheme (NSS). The NSS programme officers mobilize and motivate students to participate in various community/social activities to improve holistic development of students. These activities have paid dividends to students in their overall personality development. This could be judged by the fact that an NSS Volunteer of the College Mr. Mehraj-ud din of B.A 3rd have brought laurels to the college by way of bagging prizes in inter-college competitions and at State level. The various social service activities under taken by the college are reflected in the annual issues of College Newsletter “SOPUR”.



World Arbor Day



Blood Donation Day



Free Medical Checkup Camp



Observance of Fire & Emergency Week

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- The college has three operational units of National Service Scheme (NSS) which work under NSS Programme Officers designated for the purpose. Besides this the debate and cultural committee are fully functional in the college. The members of these committees engage/promote students in various social activities like Blood Donation Camps, Awareness Programmes on eve of World No Tobacco Day, Drug De-addiction Day, World health Day, Arbor Day, debate competitions on various social issues, inter-college seminars. The incharge faculty members maintain track of students and monitor their performance periodically.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- The institution always solicits the stakeholders like the students, parents, Alumni and the eminent persons from the society through feedback proforma, holding of Alumni and parent-teacher meetings. The perception/opinion is taken care of by the college.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

- The college has three fully functional and operational NSS Units which work under supervision and guidance of NSS Programme Officers. The Programme Officers chalk-out various social activities and other outreach programmes at the outset of academic calendar. These activities include organization of World Arbor Day, World Health Day, Drug De-addiction Day, World environment Day and other national days. The outreach and extension programmes include Blood Donation Camps, Green March, Awareness programmes on eve on World TB Day, World No Tobacco Day, Extension Lectures on Social evils. All these activities are under taken under the banner of NSS.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

- The NSS Programme Officers and ANO-NCC chalk-out annual calendar of

activities at the outset of academic year to promote participation of students in various events. The various National events college organizes include World Arbor Day, World Health Day, World Environment Day, World No Tobacco Day, World TB Day, Teacher Day etc. Besides the NSS Units organize debates and seminars on various issues like Drug de-addiction and illicit trafficking, Social responsibilities etc. The NSS wings also organize Blood Donation Camps and Medical Checkup camps in the institution. NCC unit of the college participate in various National Camps, RD and Independence Day parade held at district headquarters. All the NSS Volunteers and NCC cadets besides other students of the college participate actively in these programmes. The students are also being deputed to other institution across the state for participation in workshops, seminars and debates.

NSS Programme Officers also organize Extension Lectures in the campus which are being delivered by persons of eminence and scientist from research institutes.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

- NSS wings of the college carried out a survey report with regard to following points.
 1. Availability of Blood Units in blood banks of Govt. Hospitals.
 2. Lack of awareness with regard to Multi Drug Therapy (MDT) among TB patients.

Our survey and meeting with blood bank officers of Govt. Hospital Baramulla and Sopore reveal that such institutions lack adequate supply of blood units. Accordingly incharge blood bank officers and NSS Programme Officers of the College decided to organize blood donation camp in the college campus. The said camp was conducted thrice during last couple of years. Very recently college also organized blood donation camp in collaboration with HDFC Bank and Sub-District Hospital Sopore and District Hospital Baramulla. During these blood donation camps around 100 volunteers came forward and donated blood on voluntary bases.

- College also organizes mass awareness/sensitization programme on eve of World TB Day in collaboration with District Tuberculosis Centre Sopore. On this day experts from medical fraternity are being invited to deliver on various

aspects of TB disease including timely use of MDT treatment. The other persons who are invited on this day include Aaganwardi Workers, Aasha Workers, NGOs and other social servants.



Glimpse of Blood Donation Camp



World TB Day

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify.

- Through the aforementioned activities the students acquire skills at multifarious levels. This instills values of societal responsibilities among students beyond-the-classroom experience. It develops leadership qualities and makes them autonomous learners and equips them with life skills. The field work and hands-on experience provide them situations where they have to think and act on their own. This engenders in them the capability of independent decision-making in their life. To be able to compare and analyse theoretical knowledge with real-life situations the students acquire critical thinking skills as well. Such engagements also offer rich interaction where students learn the skills to effectively communicate in different situations of life.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community

participation in its activities?

- Community Participation is being encouraged under the aegis of National Service Scheme through adopting neighborhood slums and villages for organizing Awareness and Sensitization programmes on Drug de-addiction, harmful effects of smoking, health hygiene camps, plantation drives etc. The programmes offer community participation in various activities viz. skits, awareness rallies, promotion of drawing/poster making competitions among local schools etc. Programmes like Polio eradication through meetings with community enhances participation.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

- The institution has developed a very productive and constructive relationship with other institutions of the locality for working on various outreach and extension activities. The college invites participants and faculty from these institutions on eve of seminars, debates held in the auditorium of college. The students of neighboring institutions are also invited to participate in extension lectures on issues like Social Reforms and Our Responsibility, Drug de-addiction and illicit trafficking and other scientific lectures held in the college. The faculty members are deputed to act as experts for judging the performance of students in science exhibitions held in institutions in vicinity. The students of this college are also deputed to neighboring institutions for participation in various events like on-spot painting and essay competitions.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

- Realizing and appreciating the efforts of institutions/faculty members in various extension and outreach activities, letters of appreciation/commendation has been received from various quarters as listed under:-
 1. Letter of Appreciation from District Hospital Baramulla with regard to successful conduct of blood donation camp.
 2. Letter of Appreciation from District Tuberculosis Office Sopore with regard to successful conduct of Awareness/Sensitization Programme on eve of World TB Day.

3. Letter of Appreciation from Hakim Sonaullah Hospital Sopore for conduct of events like Free Medical Camp, Extension lecture on Drug de-addiction and illicit Trafficking, World No Smoking Day.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- As a part of the university curriculum the institute emphasizes and gives much priority to the students to visit various Research Institutes, industries, companies and other related areas in discipline wise. The students of Botany/Biotechnology/Chemistry are deputed to Research Institutions like CITH, Rangreth Srinagar, Indian Institute of Integrated Medicine (IIIM), Srinagar. Likewise students of Commerce & BBA are deputed to Fungicide India Limited (FIL) Pvt. Ltd and Comfort Polymers Pvt. Ltd Rangreth, Srinagar for on spot training.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- The institution proposes to collaborate with CITH Rangreth Srinagar with regard to providing of training to students in the area of soil testing parameters, Tissue Culture Technology and Post-harvest processing of fruits and vegetables. To upgrade the landscaping of lawns and parks, institution also proposes to depute gardeners of the college for undergoing pruning/training course at CITH Rangreth Srinagar.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

- The institution is on the way to interact with Apple Juice Factory at MazhBugh Sopore, to facilitate students pursuing UGC Sponsored Add-On Course for on

the job training in Post-Harvest Technology of Fruit and Vegetables.

3.7.4 Highlighting the names of eminent scientists/participants, who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

- In the last five years, College organized several Seminars/Extension Lectures inviting eminent persons across the State which have immensely benefited to our staff / students in enriching their knowledge.

Year	Name of the Expert	Topic
2011-12 & 2012-13	Dr. D.B Singh Scientist/Head Division of Post-Harvest Srinagar	Technological Intervention in Horticulture Crops with reference to Kashmir
-do-	Dr. Shad Salim Oncologist	Harmful aspect of smoking , smoking cessation, drug de-addiction & illicit Trafficking.
2013-14	Dr. Irfan Rashid Kakroo Asst. Professor PG Deptt. Of Botany, University of Kashmir, Srinagar	Biosecurity concerns in Biodiversity zones with special reference to Kashmir

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples(if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

- The College has mutual understating with CITH Rangreth Srinagar, Fungicide India Limited and Comfort Polymers Limited with regard to providing of basic training and firsthand information in their respective subject domains.

Through Administrative Department i.e. Higher Education Department, the college has agreement with various placement agencies under UDAAN Scheme for campus recruitment. Different recruitment/ placement agencies tie-up with this college and necessary arrangements for recruitment drive is made. Students are informed well in advance. The college provides all types of logistic support to agencies to ensure that college students are properly placed.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

- As a part of the university curriculum the institute emphasizes and gives much priority to the students to visit various industries, companies and other related areas in discipline wise. The students are advised to submit a detailed project report on the topic assigned by the faculty member. The report is evaluated at subsequently grading/marks are allotted.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

- The Department of Botany provides consultancy service to local farmers, floricultural entrepreneurs with regard to use of organic farming, growing of indoor plants etc.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- The institution has a very viable and productive policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning. The college submits proposals to funding agencies like UGC, J&K Council for Science and Technology, Deptt. Of Science and Technology and to Administrative Department i.e. Higher Education Department, Govt. of J&K. Accordingly college received adequate funding under different heads including augmentation of teaching learning gadgets

and other infrastructural facilities. The college ensures allotment of funds to different departments and proper installation of equipment's/items as per requirement/ specification of departments.

4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

S.No	Facility	Space available
01	Class Rooms	30
02	Technology Enabled Learning Spaces	<ul style="list-style-type: none"> ▪ 04 rooms with LCD Projector/Smart boards and Broadband connectivity ▪ Construction of smart class room under process
03	Seminar Halls/Conference Hall	02
04	Tutorials Spaces	11 Rooms
05	Laboratories	18 Labs
05	Botanical Garden	01 (14000Sq.Mtr.Appx.)
06	Green house	01 (600 Sft) with state of art technology
07	Animal House	Nil
08	Specialized Facilities	Auditorium & Smart Class room with uninterrupted power back, digitized library.
09	Equipment for teaching , Learning & Research	LCD Projectors = 05 Laptops = 13
10	Museum	04

- b) **Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.**

S.No	Facility	Space available
01	Sports	All sports items and a spacious playground.
02	Outdoor and indoor games	<ul style="list-style-type: none"> ✓ Cricket, Football, Volleyball, Hockey ✓ Table tennis, Chess, Carom
03	Gymnasium	Gymnasium centre equipped with all facilities.
04	Auditorium	State of Art Auditorium with a seating capacity of 300 with inbuilt AV/PA System with attached retiring rooms and washroom

		facility.
05	NSS	Three Units of NSS (02 for boys and 01 for girls' wing.) Each headed by a Programme Officer.
05	NCC	Fully operational NCC Unit headed by ANO- NCC.
06	Cultural Activities	Cultural committee and auditorium to facilitate organization of cultural activities.
07	Public speaking	Two (02) Conference and Auditorium
08	Communication Skills Development	The process for establishment of language lab is on.
09	Yoga	Nil
10	Health and Hygiene	01 (First Aid Centre)

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

- The College has adequate infrastructure which is line with its academic growth and is optimally utilized. The main building houses around twenty class rooms, three departments and an administrative block. The class rooms are meant for teaching learning process and are shared by faculty members from various departments as per the time table.

There is separate Bio-Science Block which house Botany, and Chemistry Departments. A spacious four storied Geo-Science Block accommodate Geology and Geography Departments with attached lecture rooms. Four class rooms building for teaching learning is shared by faculty members from humanities area. Each department has at least two labs and a museum for conduct of lab. Course. Most of the departments have adequate online power backup supply or DG Electric Supply. There is also a separate block for Commerce, Management & Library which houses a computer lab. for commerce department in the ground floor and a fully digitized library in the first floor.

IT Section of the college which facilitate online registration of students is housed in admission block. There is also adequate infrastructure in place for physical education department.

A state of art Auditorium with about 300 fixed seating arrangement and inbuilt AV System facilitate conduct of seminars, debates and cultural activities.

The college also houses a state of art Green House in its Botanical Garden for growing exotic flora and for propagation of medicinal plants, xerophytes and ornamental saplings.

A seminar hall fitted with Smart Board and adequate power backup is used by Principal/departments for purpose of staff meetings and class room presentations.

- Future Expansions

A spacious building with dimensions of about 300x150ft is upcoming in the college campus. The institution plans to shift some newly introduced departments like Biotechnology, Biochemistry, Travel & Tourism Management besides Commerce faculty to that bundling. The upcoming structure in in its final phase of construction and within a couple of month the process of shifting shall start. The institution has also submitted a proposal for construction of four class room structure adjacent to bioscience block to facilitate conduct of theory classes within the department.

Existing Infrastructure	Number
College main building- two storied (Administrative block/Class rooms)	01
Bioscience Block –two storied(Botany & Chemistry Departments)	01
Geoscience Block four storied (Geography, Geology Departments/Class rooms)	01
Four Class Room Building –One Story	01
Commerce, Management & Library Block- two storied	01
Gymnasium	01
Admission Block –Two Storied	01
Physical Education Deptt.	01
Lavatory Blocks	04
Girls waiting room	01

Girls Reading Room	01
Boys Reading Room	01
Auditorium	01
Seminar Hall	01
Green House In Botanical Garden	01
Boys Hostel	01
Boys/Girls cafeteria	02
DG Set 65 KVA	01

Upcoming/Proposed Infrastructure	Number	Estimated amount
New Building under construction (Dimension 300X150 feet)	01	05 Crore Appx.
Four class room building annexed to bioscience block	01	20 lac. Appx.
Up-gradation of library and science departments by way of fixing of tiles under process		18 Lac. Appx.
DST Sponsored augmentation of science departments for purchase of equipment's /repairs.		25 lac. Appx.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- The class work in respect of students with physical disability is ensured in ground floor and as per their convenience. A helper has been provided to such students to ensure their hassle free movement.

4.1.5 Give details on the residential facility and various provisions available within them:

Hostel Facility – Accommodation available	Yes, two storied hostel building
Recreational facilities, gymnasium center, etc.	Yes, gymnasium with all kits
Computer facility including access to internet in hostel	No
Facilities for medical emergencies	Yes, First Aid Center with medical Assistant
Library facility in the hostels	No
Internet and Wi-Fi facility	No
Recreational facility-common room with	Yes

audio-visual equipments	
Available residential facility for the staff and occupancy Constant supply of safe drinking water	<ul style="list-style-type: none"> • No residential facility for the staff but a quarter for Principal. • Adequate Drinking water facility in the campus and the hostel
Security	College Chowkidars

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- On campus Health care facility.

A First Aid Centre with a Trained Medical Assistant looks after availability of First Aid Kit and medicines in the campus. College vehicle is provided to students who are in need of medicines/hospitalizations in case of emergency.

- Off campus facility.

The Sub-District Hospital which lies in close proximity of the college provides adequate treatment to students when need arises. The college also conducts Free Medical Camp wherein Medical Officers from nearby Hospital i.e. Hakim Sonallah Hospital provide free medical consultation/advice to students.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

IQAC	01 room designated for purpose of carrying out IQAC and NAAC related assignments. The space is equipped with IT related facilities and manpower.
Grievance Redressal unit	01
Women’s Cell	01
Counselling and Career Guidance	01
Placement Unit	01
Health Centre	01
Canteen	02 (for Boys and Girls)
Recreational spaces for staff and	Yes

students	
Safe drinking water facility	Yes (Aqua-guards and Coolers installed at different locations)
Auditorium	One big spacious auditorium with 300 seating facility with inbuilt AV /PA system.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

- The smooth and efficient functioning of library is ensured through library committee headed by Convenor. The composition of library committee is tabulated below.

Name	Designation
Mr. Tariq Ahmad Wani (Botany)	Convenor
Mr. M.Y.War (Botany)	Co- Convenor
Mr. M.A Bhat(Botany)	Member
Mr. A.R.Dar(Mathematics)	Member
Mtr. Shagufta Nasreen (Islamic Studies)	Member

The committee meets periodically and discusses in thread bare the initiatives to be undertaken. In one such instance the committee proposed Automation of library. The Principal acceded the proposal and accordingly work was undertaken through authorized firm with sufficient expertise in the domain. At present the library is fully automated/digitized with a facility of having two OPAC as students centric facility which enable them to surf the books. The barcoding of books has also been completed by hiring the services of private firm. The work on fixing of vitrified tiles, electrification and LAN has been completed.

4.2.2 Provide details of the following:

- * **Total area of the library (in Sq. Mts.):** 400 Sq. meters
- * **Total seating capacity:** 50 Seats
- * **Working hours (on working days, on holidays, before examination**

days, during examination days, during vacation): Six hours on working days, closed on holidays and six hours before examination days and six hours during examination days.

- * **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources) :** 25ft x 40ft lounge area for browsing and relaxed reading.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	2010-11		2011-12		2012-13		2013-14	
	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost
Text books	500	4.70 lac	495	2.23 lac	350	2 lac	410	2.40 lac
Reference Books	130	---	108	---	55	---	99	----
Journals/ Periodicals	06 13	Rs.1200 Rs. 50,000	08 15	Rs. 1200. Rs. 52000.	08 16	Rs. 15000 Rs. 53000	08 16	Rs. 36000 Rs. 58000
e-resources	X	X	X	X	X	X	X	X
Any other (specify)	X	X	X	X	X	X	X	X

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- * **OPAC**
Two Computers for OPAC use.
- * **Electronic Resource Management package for e-journals**
Service no available
- * **Federated searching tools to search articles in multiple databases**
No.
- * **Library Website**
College Website link to library under process.
- * **In-house/remote access to e-publications**
No.

- * **Library automation**
Almost Completed (Library Software - Soul 1.0)
- * **Total number of computers for public access**
Two computers with OPAC facility for public access.
- * **Total numbers of printers for public access**
One Printer for students access.
- * **Internet band width/ speed :** 100Mbps
- * **Institutional Repository:** NO
- * **Content management system for e-learning**
No
- * **Participation in Resource sharing networks/consortia (like Inflibnet)**
The library staff is deputed to undergo necessary training at Inflibnet. Software Soul 1.0 has been procured from inflibnet

4.2.5 Provide details on the following items:

- * **Average number of walk-ins:** 300 per day
- * **Average number of books issued/returned:** 200 books per day
- * **Ratio of library books to students enrolled:** 12:01
- * **Average number of books added during last three years:** 500 books
- * **Average number of login to opac (OPAC):** 250 per day
- * **Average number of login to e-resources:** Nil
- * **Average number of e-resources downloaded/printed:** Nil
- * **Number of information literacy trainings organized:** Nil
- * **Details of “weeding out” of books and other materials:**

4.2.6 Give details of the specialized services provided by the library

- * **Manuscripts:** Nil
- * **Reference:** Yes

- * **Reprography:** Yes
- * **ILL (Inter Library Loan Service):** No
- * **Information deployment and notification (Information Deployment and Notification):** No
- * **Download:** No
- * **Printing:** Yes
- * **Reading list/ Bibliography compilation:** Yes
- * **In-house/remote access to e-resources:** No
- * **User Orientation and awareness:** Conducted from time to time
- * **Assistance in searching Databases:** Yes through library staff.
- * **INFLIBNET/IUC facilities:** Soul 1.0 software provided by Inflibnet.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

- The library staff extend adequate support to students and teachers in following ways.
 1. They guide and accompany students to their respective cabin/book shelves.
 2. They facilitate issue/return of books and there proper location.
 3. Helpdesk to take reference books
 4. Helpdesk to search the Accession Numbers of the books through OPAC

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- Physically challenged students are facilitated by library staff by way of providing books/reference books on demand at desk. Even surfing of books through OPAC is facilitated by library staff. Such students are given due care by library staff.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

- The college has initiated process for obtaining feedback from students. The feedback proforma covers all the facilities extended to students and has been distributed among all students. The feedback shall be analyzed by library committee, IQAC and advisory committee. The loopholes if any are being taken care of for improvement of library services.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)

Make	No. of Computers	Configuration
HP	03	-i5 processor, Hardisk-500GB, RAM 2GB with Windows 7 preloaded.
HP	01	-i3 processor, Hardisk-500GB, RAM 2GB with Windows 8 preloaded.
HP	07	Core 2 processor, Hardisk-300GB; RAM 2GB with Windows 7 preloaded.
Wipro	08	-i3 processor, Hardisk-500GB, RAM 4GB with Windows 7 preloaded.
Acer	12	-i3 processor, Hardisk-500GB, RAM 2GB with Windows 7 preloaded.
HCL	01	-i3 processor, Hardisk-300GB, RAM 2GB with Windows 7 preloaded.
Lenova	05	
IBM	16	Pentium-4, Hardisk-80GB, RAM 512GB with Windows XP.
HCL	08	Dual Core, Hardisk-80GB, RAM 512GB with Windows XP.
HP	06	Pentium- Hardisk-20GB, RAM 128 with Windows XP.
LG	06	Pentium- Hardisk-20GB, RAM 128 with Windows XP.
Wipro	05	Pentium-4, Hardisk-40GB, RAM 128 with Windows XP

Computer-student ratio	1:45
Stand-alone facility	Nil
LAN facility	Administrative Block, Botany, Library, Travel & Tourism.
Wi-Fi facility	Administrative Block, Botany.
Licensed software	All computers listed above have preloaded licensed software.
Number of nodes/ computers with Internet facility	20 computers with Internet facility

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- The college has adequate computer and broadband internet facility under NME Scheme of Govt. of India for faculty as well as students in the campus with 100 Mbps speed. Most of the departments are connected via Broadband facility and even some departments have Wi-Fi connectivity. The major departments are equipped with computer facility for faculty members which could be availed by students also. There is a browsing centre equipped with computer and internet facility for students use.
- A spacious conference hall is equipped with smart board with inbuilt computer, LCD Projector and internet facility. The hall is being used for Extension Lectures/Guest Lecture by visiting faculty and for use of students class room presentations.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- For deploying and upgrading the IT Infrastructure and associated facilities the major strategy adopted by the College is to achieve the goals through the funding from 12th Plans from UGC and DST sponsored scheme etc. and also internal savings of the College under approvals from Administrative Department. For example last year the college digitized the library facility with barcoding and installation of library software (SOUL) with two OPAC computers and LAN facility for issue/return of book. Similarly the LAN facility was installed in administrative block and in browsing centre.

4.3.4 Provide details on the provision made in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years).

- There is no provision in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institution. However the grant received from state Govt. under the component “Material and Supplies” and UGC is allocated to Heads of the Departments by the worthy Principal. The heads of departments purchase computers and their accessories based on their requirements. The separate grant for computers is not allocated to the college.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The college facilitates extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students in following ways:-

- Major Departments of the college are equipped with desktop computers, laptops , LAN and broadband connectivity which facilitate faculty members for making power point presentations. Such departments are also provided with LCD Projectors, online power backup system and other accessories. Smart board has also been installed as a central facility in Conference Hall and in the Department of Zoology.
- E-content modules developed by faculty members are being made available to students in their respective departments.
- The teachers who need assistance and training in computer and software’s are provided training and exposure from time to time by the faculty members of Computer Application Department.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the

teacher.

- The teaching learning activities and technologies deployed in the college place the student at the centre of teaching-learning process. The faculty members are encouraged to make adequate use of technologies like ICT tools, LCD projectors, smart boards etc.. This way a faculty member could make use of graphics, animations, video clips and power point presentations to improve learning skill of students and to create inquisitiveness among them. The department like Botany, Zoology, Biotechnology make efficient use of ICT tools in their classroom presentations.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- The College has availed following Knowledge related facility-
 1. High Speed Broadband connectivity under NME-ICT Scheme of Govt. of India.
 2. SIT facility of EDUSAT with Regional Beam to facilitate online lecture and interactive lectures.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

<i>Budget Allocation</i>					
S.No	Infrastructure	2010-11	2011-12	2012-13	2013-14
a.	Building	45.25lac	372.86	76.23	58.92
b.	Furniture	5.00	5.00	4.00	9.00lac
c.	Equipment	8.00	5.50	3.00	3.30
d.	Computers	-	-	-	-
e.	Vehicles	-	-	-	-
f.	Establishment of Geoscience block	-	-	5.21	-
g.	Garden Benches	5.00	-	-	-

Works under process:

- Fixing of Floor Tiles in Laboratories.
- Fixing of CGI Sheets.
- Lavatory Block.
- Approach roads.
- Smart Class Room.

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- The institutional mechanism for maintenance and upkeep of the infrastructure, facilities and equipment of the college is through maintenance of General Stock Register by store keeper which keeps track of infrastructural facilities and equipment's. All Heads of the departments maintain a departmental stock register for the available equipment's, benches, desks. Principal of the college insists upon the interdepartmental verification of stock at the end of every year and the missing or damaged items/consumed items/unserviceable ones are noted. Any civil, electrical, sanitary work is executed through designated agencies like JKPCC, R&B & Electrical Division through a process of floating of tenders. However minor civil work, electrical and sanitary work is undertaken through college electrician/plumber under supervision of Development Committee Members which oversee purchasing of raw material and quality of work.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

- Original Equipment Manufacturers/ Authorized Scientific companies/Authorized Suppliers ensure warranty/guarantee and calibration measures of their equipment/ instrument supplied to the college on tender basis periodically.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- The college has taken productive steps with regard to location, upkeep and maintenance of sensitive equipments. There are separate rooms/spaces for keeping UPS with batteries and all costly instruments are kept in well ventilated rooms.

A separate tin shed of angle iron with strong foundation, collapsible door has been erected for housing 65KVA DG set. A separate operator starts the DG Set when there is major power failure.

There a big and a spacious concrete overhead water reservoir with jet pump having a capacity of 50 thousand litre's which caters to the need of college campus. Separate water tanks are available for each block to store necessary water for the day and it is filled up all along the day time by the plumber.

- The college has submitted the proposal to UGC for construction of Womens Hostel to accommodate female students. The work was executed and the construction is under process in full swing. But given the fact that Dept. of Higher Education has established colleges in almost all Tehsil/District Headquarters, the female students coming from far-flung areas prefer to enroll themselves in nearby colleges. So there were no takers for the said womens hostel. The college has mooted a proposal to convert womens hostel to academic block. The new subjects like Biotechnology, Biochemistry, Travel & Tourism, Commerce, BBA would be shifted to such academic block.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

- The institution publishes its updated prospectus/handbook annually. The publication contains detailed information for students in following areas.
 1. From the Principal's Desk
 2. Organization Structure
 3. An overview of the College
 4. Various Committees
 5. Subject Combination
 6. College Fee Structure
 7. Departments and Faculty
 8. Non -Teaching Staff
 9. Admission Rules & Regulations

10. Certificates to be attached with the Application at the time of Admission
11. Uniform for the Students
12. Fee Structure
13. Annexure – 1
14. Evaluation System Attendance and Assessment
15. Identity Cards
16. Scholarship & Financial Assistance
17. College Library
18. Library Rules
19. Sports Facilities
20. College Hostel
21. Hostel Rules & Regulations
22. Career Oriented Add-on Courses
23. National Cadet Corps (NCC)
24. National Service Scheme (NSS)
25. General Rules of Conduct
26. College Activities Calendar
27. Photo Features

General Rule of Conduct

In order to maintain discipline in the college, the following rules will have to be strictly observed by the students enrolled in the college.

1. Every student attending the college shall necessarily have to wear the college uniform. In no case he or she shall be allowed to enter the college in private dress.
2. Wearing of precious ornaments by girl students is strictly banned in the college.
3. Carrying of mobile phones in the classrooms or college premises is strictly prohibited. Anybody who violates rules will have to face disciplinary action under rules.

4. Admission to girl students, who opt for subject combination available at Govt. Degree College for Women Sopore, shall not be given admission in the college.
5. Students shall not be allowed to enter the college after 10:30 am and leave the college before 2:30 pm from 1st of April to 31st October.
6. A student willing to leave the college during working hours should have proper permission from parents/guardian on the basis of which the discipline committee/ Dean students/Principal may permit him/ her to leave.
7. No outsider/stranger or relative of any student is allowed to enter the college without a valid reason. Students accompanied by guests/kids will not be allowed to enter into the college.
8. Unlawful assembly of students in the college is banned.
9. Writing on the walls or sticking of bills in the college is a cognizable offense.
10. Ragging in any form is strictly banned under law. Whosoever directly or indirectly propagates ragging within or outside the campus shall on conviction be punished with imprisonment for a term which may extend to two years or with fine, which may extend to Ten Thousand Rupees or with both (ACT No. VIOF2011)
11. Any student found misbehaving in the college shall be liable to punishment under law which may amount to expulsion from the college.
12. A student willing to withdraw from the college rolls can do so formally in writing and the application for withdrawal must be countersigned by his/her parents/guardian.
13. The given rules can be changed, modified, amended or suspended at the discretion of the college authorities.
14. A student is expected to maintain silence in and around the classrooms.

Admission Rules and Regulations **B.A/B.Sc. B.Com/BBA-1st year**

- ❖ All those state subject who have passed Hr. Sec. Part-II examination of J&K State Board of School Education or any equivalent examination recognized by the University of Kashmir in full and falling within the catchment area of Govt. Degree College Sopore are eligible for admission to B.A/B.Sc./B.Com/BBA Part-I
- ❖ Students seeking admission to B.Sc. part-I should have secured a minimum of 45% marks.
- ❖ Admission to Biotechnology, Sericulture and Travel and Tourism as one of the subject at B.G 1st year is done on merit basis as per intake capacity.
- ❖ Students belonging to reserved categories as listed in SRO-126 dated: 28-06-1994 shall get the benefit of 5% weightage in their total marks whole considering them for admission. However, under process certificates shall not be entertained in this regard.
- ❖ Students whose result is declared late by J&K Board or any other equivalent board are eligible for admission subject to the notification issued by the University of Kashmir in this regard and availability of seats in the college.
- ❖ Student who have a break in their academic career can be considered for admission under rules set by the Kashmir University in this regard.
- ❖ Students who is admitted to the college and completes the minimum required attendance but either fails or does not appear in the ensuing University examination will not be considered for admission to the same class again.
- ❖ Admission formalities (Including deposition of fee) must be completed within 15 days from the date of the declaration of the result.
- ❖ Students are advised to go through the prospectus thoroughly before filling the admission form.
- ❖ Students are advised to carefully select one subject combination offered and apply for the same. Subject combination once offered shall under no circumstance be changed later on.
- ❖ Admission to BBA is done by the Kashmir University through Entrance Test.
- ❖ Whosoever, directly or indirectly propagates unlawful activities within or outside the campus shall on conviction be punished with imprisonment for a period of 2 years with fine of rupees ten thousand or with both (J&K Prohibition of ragging Act. 2011, Act. No VI of 2011).
- ❖ The Principal reserves the right to accept or reject any application form for admission without assigning any reason.

5.1.2 Specify the type, number and amount of institutional

scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Type of Scholarship	Year	Number of Students benefitted	Amount
Financial Aid	2010-11	48	Rs. 59585/-
	2011-12	157	Rs. 253750/-
	2012-13	679	Rs. 688880/-
	2013-14	161	Rs. 580840/-

Note: The Financial Aid is disbursed among students immediately after their proper screening of documents and ascertaining their credentials.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Type of Scholarship	Year	Number of Students benefitted	Percentage of Students benefitted
Financial Aid	2010-11	48	0.08%
	2011-12	157	2.81%
	2012-13	679	15.14%
	2013-14	161	3.74%

5.1.4 What are the specific support services/facilities available for?

- **Students from SC/ST, OBC and economically weaker sections**
Fee concession for poor students is available, students from SC/ST, OBC and economically weaker sections are given priority.
- **Students with physical disabilities**
There are very few physically disabled students. They are provided with the facilities to continue their studies and given special attention. Their class rooms are arranged only in the ground floor and other students will assemble in that room so that they need not move from one place to another place. The Dept. of Botany has assigned the duty of facilitating physically disabled student to a Local Fund Employee who ensures that such student is properly seated in class room/lab.
- **Overseas students**
No Overseas student is registered in the college
- **Students to participate in various competitions/National and International**
The students of this institution participate in various inter-college debate/seminar events.
- **Medical assistance to students: health centre, health insurance etc.**
Adequate Health Care facility is being provided to students by way organization of Free Medical Camps, First Aid Centre. However health insurance facility is available for staff only.

- **Organizing coaching classes for competitive exams**
The College conducts UGC Sponsored Free Remedial Classes for SC/ST/OBC/Non-creamy layer and General Category students to enable them to qualify competitive exams like PG Entrance Examinations.
- **Skill development (spoken English, computer literacy, etc.,)**
Communication skill classes are being conducted by the English department.
- **Support for “slow learners”**
Remedial classes are conducted for slow learners in their free time table slot.
- **Exposures of students to other institution of higher learning/ corporate/business house etc.**
The students were exposed to other institution or industries through industrial visit, internship training and project work.
- **Publication of student magazines**
Student magazines are published by the college with the participation of the students as editors.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- The college keeps track of institutions engaged with imparting entrepreneurial skills to students. The college receives communication from institution like EDI (Entrepreneurship Institute Govt. of J&K) with regard to conduct of awareness programmes on entrepreneurship. Accordingly students are informed and programmes are held in the conference hall/Auditorium for dissemination of information.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extra-curricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- At the outset of each academic session the college chalks out scheduled programme of extra-curricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities through involvement of physical education department and convenors of co-curricular/ cultural activity committees. The programmes which are undertaken during the academic session are listed/tabulated below. The convenors of these committees in

consultation with members meet periodically and organize the events involving participation of students/NSS Volunteers/NCC Cadets.

- List of Various extra-curricular and co- curricular activities undertaken

S.No	Co- curricular activities	Extra-curricular activities
01	Debate/Seminar on <ul style="list-style-type: none"> ▪ Drug De-addiction & Illicit Trafficking. ▪ Social Reforms & Our Responsibility. ▪ World No Smoking Day 	Blood Donation Camps
02	<ul style="list-style-type: none"> ▪ Awareness Lecture on eve of World TB Day. 	Free Medical Checkup Camps
03	Extension Lectures	Sports Events (Intra & Inter College) <ul style="list-style-type: none"> ▪ Cycle Race ▪ Road Race ▪ Inter-house Cricket, Volleyball, Football, Kabadi,Kho Kho etc.
04	Awareness Lecture on eve of Fire & Emergency Week.	
05	Environment Week Celebration <ul style="list-style-type: none"> ▪ Green March ▪ On-spot essay competition/painting completion ▪ Debate ▪ Campus Cleaning Drive 	
06	World Arbor Day	
07	World Health Day	
08	Teachers Day	
09	World Book Day	
10	Debate Competition on “ <i>Social Media – Boon or Bane</i> ”	

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT/ Central/State services, Defense, Civil Services, etc.

- Being undergraduate college, the institution extends support and guidance to students for cracking PG Entrance examination and state civil services

examinations through organization of Free Remedial Coaching classes preferably in respect of SC/ST/OBC/Non creamy layer and General category Students. The coaching classes are held immediately after the completion of BG 3rd year examination.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

- There is student mentor system where a teacher gives help and advice to students over the year. The areas covered under the said system include

1. Academic Counseling

There are class committees which periodically conduct meetings to know the problems of the students and give necessary counseling with regard to any type of academic problems.

2. Career counseling

There is a Career Counseling and Guidance Cell which guides and instructs the students about subject combinations, scope of each subject, job opportunities and schedule of competitive exams etc. The in-charge faculty member of Career Counseling and Guidance Cell keeps track with the Nodal College/Administrative department regarding conduct of on-spot placement/training drives held in the college under the UDAAN Scheme of Govt. of India.

3. Psycho-Social Counseling

The Department of Psychology provides adequate and timely counseling to students facing any psychiatric problems.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- Yes, there exists a structured mechanism for career guidance and placement of college students. The in-charge faculty member of Career Counseling and Placement Cell remains busy all along the session to facilitate proper counseling (Academic) for students and placement opportunities. During

admission process the students especially BG 1st year ones are provided with adequate counseling with regard to subject combinations offered by the institution and career opportunities of that very subject. During the session various firms/MNCs approach the college through Nodal College/Administrative department under UDAAN Scheme of Govt. of India regarding conduct of on-spot placement drives. This job opportunity to students is facilitated by in-charge faculty member of Career Counseling and Placement Cell who informs the students through print media, ensures their presence, develops repo with the companies up to final and proper placement of each student.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

- Yes, the institution has grievance & redressal cell comprising of faculty members headed by a Convenor who happens to be a senior faculty member. The cell looks after various grievances of students and staff. As of now all the issues have been addressed after thread bare discussions and resolved amicably.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

- The College has Womens Development Cell comprising of female faculty members which looks after issues pertaining to sexual harassment.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

- Yes, the college has an anti-ragging committee of regular faculty members preferably Heads of the Departments which looks after menace of ragging if reported from any corner.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- The college facilitates nomination of economically socially and educationally backward students for scholarship/financial aid from Social Welfare Department.

- The college also provides financial aid to SC/ST/OBC students out of state grants/UGC grant.

The college also conducts free Remedial classes for SC/ST/OBC economically, educationally weaker students and General Category students.

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

- The institution has Alumni Association by the name “Sopore College Alumni Association” with Principal as patron. The registration for which is under process. The college invites Alumni periodically and seeks their opinion/feedback with regard to overall college development in academics and infrastructure.



Parent-Teacher Meet (PTM) & Alumni Meet



Sopore College Alumni Association Meet

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	----
PG to M.Phil.	----
PG to Ph.D.	----
Employed	
<ul style="list-style-type: none"> • *Campus selection • Other than campus recruitment 	

* With regard to students progression to employment the college has taken following initiatives to facilitate their recruitment/placement.

S.No	Organization	Programme	Date
01	Accenture Software Company	Structured Awareness Programme (SAP)	21-Feb-2014
02	-do-	-do-	25-March-2014
03	IL & FS Skills corporation	Recruitment Drive	29-May-2014
04	Srie Sahaf Company	-do-	17-June-2014
05	J&K EDI	SAP (Structured Awareness Programme)	28-June-2014

- List of the Candidates selected by Accenture (a global management consulting, technology services and outsourcing company) during the February 2014 placement drive in the college campus.

SI No	Date of Interview	Event Location	Name	Ph	Graduation	PG
1	21-Feb-14	Sopore	Mehraj Ud Din Dar	9596145810	B.A	
2	21-Feb-14	Sopore	Showkat Ahmad Lone	9906669070	B.A	
3	21-Feb-14	Sopore	Aijaz Ahmad	9018025327	B.A	
4	21-Feb-14	Sopore	Ishfaq Ahmad	9596265684	B.A	
5	21-Feb-14	Sopore	Tajammul Basheed	9596300687	BBA	
6	21-Feb-14	Sopore	Asif Rashid Kaboo	9596132342	B.A	
7	21-Feb-14	Sopore	Firdous Ahmad	9796740556	B.SC	
8	21-Feb-14	Sopore	Waqar UI Islam	9796997469	B.SC	
9	21-Feb-14	Sopore	MUdasir Ahmad Lone	9797863212	B.A	
10	22-Feb-14	Sopore	Mohd Ishaq Mir	9622540115	BA	

11	22-Feb-14	Sopore	Mohd Hussain Bhai	7298726124	BA	
12	22-Feb-14	Sopore	Muneeb Ahmad Ganie	9622560068/ 9469073297	BA	
13	22-Feb-14	Sopore	Mohd Azar Ud Din shah	9596429063	B SC	M SC
14	22-Feb-14	Sopore	Mohd mehraj Din Peer	9797921625/9018989968	B A	
15	22-Feb-14	Sopore	Waseem Bashir Tantrey	9906464700	B.A	B.ED
16	22-Feb-14	Sopore	Syed Sarfaraz Hussain	9906493681/9906773931	B.A	
17	22-Feb-14	Sopore	Syed Sohail Hassan	9622406943	B SC	
18	21-Feb-14	sopore	umer Hamid Kaboo	9796310608	BBA	
19	21-Feb-14	sopore	Muzaffer Ahmad Mir	9596435750	BBA	MBA
20	21-Feb-14	sopore	Talib sadiq Janawari	9797226258	B.Com	
21	21-Feb-14	sopore	Sajib Kangoo	9622495020	B.Com	
22	21-Feb-14	sopore	Aarif Rashid kaboo	9906845885	B.Com	
23	21-Feb-14	sopore	ishaq Ahmad palla	9797018102	B.Com	

- List of the students selected under UDAAN Scheme of Govt. of India on eve of campus placement drive.

1	Mohd. Shafi Ahanger	9858326936	Legal Assistant
2	Sajad Ahmad Lone	9622442675	Legal Assistant
3	Sadaf Gull	9419726780	Legal Assistant
4	Amir Zaffar	9797827040	Legal Assistant
5	Waseem Akbar Hanji	9906732804	Legal Assistant
6	Mehraj ud-din dar	9596145810	Legal Assistant
7	Tariq Ahmad	9419743688	Retail Management
8	Sajad Mohi-Din	9797000846	Retail Management
9	Jon Ahmad Dar	9906873255	Retail Management
10	Naseer Ahmad Najar	9622487020	Retail Management
11	Zahoor Ahmad	9797204819	Retail Management

5.2.2 Provide details of the Programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish Programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Programme	2010-11				2011-12				2012-13				2013-14			
	Appeared	Pass	Fail	%	Appeared	Pass	Fail	%	Appeared	Pass	Fail	%	Appeared	Pass	Fail	%
1st year																
B.A	1443	920	432	64	1471	930	541	63	1127	800	327	71	896	428	468	47
B.Sc	270	220	50	81	480	400	80	83	360	280	327	77	308	240	68	78
B.Com	123	105	18	85	156	100	56	56	157	100	57	66	112	40	72	35
B.B.A	21	19	2	90	25	2	23	8	16	10	12	83	19	16	3	84
2nd year																
	Appeared	Pass	Fail	%	Appeared	Pass	Fail	%	Appeared	Pass	Fail	%	Appeared	Pass	Fail	%

B.A	1373	1010	363	73	1267	960	307	75	835	600	235	71	952	570	282	60
B.Sc	275	235	40	85	430	390	40	91	310	280	30	90	256	204	52	80
B.Com	124	98	26	79	121	110	10	90	132	108	24	81	112	78	34	70
B.B.A	26	23	3	88	15	03	12	20	18	10	8	62	22	12	10	54
3rd year	Appeared	Pass	Fail	%	Appeared	Pass	Fail	%	Appeared	Pass	Fail	%	Appeared	Pass	Fail	%
B.A	1459	1122	337	77	1082	833	249	77	1087	840	247	77	1204	560	644	46
B.Sc	274	242	32	88	352	270	82	77	280	254	26	91	252	181	71	72
B.Com	123	103	20	84	145	122	23	84	135	126	09	93	140	98	42	70
B.B.A	23	22	1	95	25	15	10	60	27	3	24	11	30	17	13	56

Pass percentage of vicinity college (Womens College Sopore).

Programme	2010-11	2011-12	2012-13	2013-14
	Percentage	Percentage	Percentage	Percentage
BG 1st year	82%	84%	74%	72%
	Percentage	Percentage	Percentage	Percentage
BG 2nd year	84%	86%	76%	68%
	Percentage	Percentage	Percentage	Percentage
BG 3rd year	85%	88%	77%	83%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- The institution facilitate student progression to higher level of education and/or towards employment by facilitating coaching classes to qualify PG Entrance examinations for pursuit of higher level of education . The college also provides previous year question papers to students to acquaint them about the pattern of question paper in competitive examinations. The Career Counseling cum Placement Cell keeps track of MNCs and administrative department for conduct of recruitment drives in the college under UDAAN Scheme of Govt.of India.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

- The students who are at risk of failure and dropout are facilitated with conduct of extra classes or remedial class as per their requirement.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and

program calendar.

- **Sports Activities:**

1. College Road Race for Boys and Girls
2. College Cycle Race for Boys
3. Inter-college Road & Cycle race
4. Inter College Volleyball
5. Inter College Kabaddi
6. Inter College Kho-Kho
7. Inter College Badminton
8. Inter College Table Tennis
9. Inter College Cricket
10. Inter College Football

- **Games**

1. Chess
2. Carom
3. Throw Ball

- Sports Participation by students

1. Inter College Kabaddi (Men) Championship organized by Kashmir University-
Runner –up
2. Inter College Cricket (Boys & Girls) organized by Kashmir University.
3. Inter college Volleyball (Boys & Girls) organized by Kashmir University.
4. Badminton girls held at Nowakadal College organized by Kashmir University
5. Road & Cycle Race (Boys) organized by Kashmir University.
6. State Level Intercollegiate Volleyball championship for the Silver Rolling
trophies 2014 held on 21st Feb- 23rd Feb, 2014 at Degree College Udampur,
Jammu.
7. Inter-College Cricket held at Govt. Degree College Baramulla organized by
Physical education dept. of Govt. Degree College Baramulla.



- **Sports Calendar 2014**
 1. Intra College Road race
 2. Intra College Cycle race
 3. Intra College Volleyball
 4. Intra College Football
 5. Intra College Badminton
 6. Intra College Table Tennis
 7. Intra College Kho-Kho
 8. Intra College Kabaddi
 9. Intra College Throw Ball
 10. Intra College Cricket

5.3.2 Furnish the details of major student achievements in co-curricular, extra-curricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

▪ **Students Participation 2011-12**

1. Mr. Arif Nazir rather (B.A 2nd year and Mr. Mehraj-ud-Din Dar (B.A 2nd year) Participated in Seerat Conference held at Gulzar Memorial College of Education Nowpora Sopore.
 2. Mr.Mehraj-ud-Din Dar (B.A 2nd year) and Mr. Arif Nazir rather (B.A 2nd year)Participated in One Day Seminar on “ Save the Girl Child” held at Alamdar College of Education Sopore. Both the students also participated on eve of World Health Day observed by Hakkim Sonulallah Hospital Sopore.
 3. Mr. Mehraj-ud-din 2nd year student of the college participated in Seerat Conference held at Amar Singh College Srinagar. The students also participated in debate competition on the topic “Eradication of Corruption is not impossible in a Democratic System”.
- Mr. Mehraj-ud-Din Sofi, student of BA 3rd Year participated in following events held in college and other institutions of valley.
- a) Adjudged First Position in Inter college debate on ‘Smoking Cessation” held in College organized by NSS Units in collaboration with Hakim Sonauallah Hospital Sopore on 23-04-2013 on eve of” World No Smoking Day”.
 - b) Participated in Seerat conference at Govt. degree College Ganderbal on 23rd of May 2013 and was awarded Best speaker award by jury.
 - c) During Environmental Week celebrations held in College,Mr. Mehraj participated in On Spot competition and Debate. For his outstanding performance he bagged first and second prize respectively in the events.
 - d) At S.P College Srinagar, he participated in Naat Competition.
 - Honble Minister for Higher education Jenab M.A. Lone felicitated him for securing First Position in debate Competition on Topic,” e-communication has dwindled family ties” organized by S .P college Srinagar.
 - Participated in 3rd Annual Inter-College (Northern Zone) declamation contest held at Govt. Degree College for Womens,

Gandhi Nagar Jammu and was awarded Silver Rolling Trophy by HE Shri. N.N Vohra, the Governor of J&K State.



5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- The college seeks feedback from graduates through feedback proforma available on college website (www.gdcs.com). The feedback is properly analyzed and assed by IQAC of the College to improve the performance and quality of the institutional provisions.

The administrative department/employer pays personal visit to the institution and gets on-spot feedback from various stakeholders (students, employees). Based on institutional performance in academics and infrastructural facilities, the adequate funds are allotted.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the

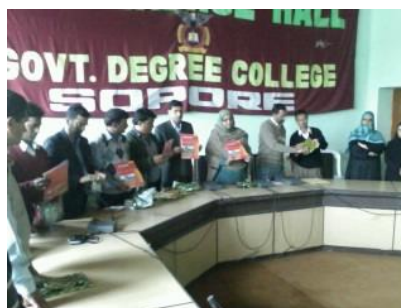
students during the previous four academic sessions.

- The college publishes following material during every academic session.
 1. College Magazine “WULAR”.
 2. Annual/Bi-annual Newsletter “SOPUR”.
 3. College Brochure/Prospectus.

The college magazine WULAR comprise of English, Urdu, Kashmiri, Arabic sections each headed by a Convenor of a particular subject domain and a student editor. The convener and the student editor collect write-ups /research findings/articles and bring about necessary correction/insertions. The final printout is reflected in the publication.

Newsletter “SOPUR” encompasses college activities like students’ participation/sports activities/result positions etc. under taken during the academic session.

College Brochure contains students guide pertaining to admission process/subject combinations/fee structure/faculty status and other allied segments for students’ information.



5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

- The college does not encourage constitution of Students union /Association/Council because of unrest in the state. However each class nominates one student as class representative (CR) by consensus. The CR comes up with ideas/suggestions and grievances if any which are addressed accordingly.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

- The college nominates outstanding students as student editor for different sections of college Annual Magazine. The students are also nominated in following committees.
 1. Class Committee headed by Class Representative
 2. Alumni Association

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

Any other relevant information regarding Student Support and Progression which the college would like to include.

- The institution has a good repo and a network with alumni and former faculty members. The college periodically convenes meeting of alumni association members and invites their valuable suggestions for the betterment of the college.

Last year a former Head Department of Zoology Professor Dhar visited this college after a span of 42 years and delivered a lecture for college students. In his nostalgic lecture Prof. Dhar narrated the quantum of research work he has under taken during those days and his present association with different academic institutions. Prof. Dhar was very pleased and honored for being accorded a warm welcome in the institution. He also donated a Kashmiri Dictionary compiled and conceived by him.

Similarly oldest member of the college Mr. Ab. Ahad Khuroo who was on rolls on the institution in 1951 often visits this college and interacts with the faculty members.



Alumni Meet



Prof. Dhar HOD Zoology- Former Faculty Member (1972)
Interacting with students



Oldest Boy of the College (1953)
Mr. Ab.Ahad Khuroo

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision:

“To reform educational spectrum and revitalize its spirit by providing quality education resulting in the development of competent and conscientious human resource to face the emerging challenges at global level”.

Mission:

- To facilitate advance scholarship by offering innovative programmes.
- To develop academic excellence by building competence for community service.
- To empower stakeholders by exploring their hidden potential.
- To foster independent thinking in students by offering academic atmosphere congenial for metamorphosis of a novice into seer and sage.
- To, ensure safety of heritage, culture and environment by creating awareness amongst the clientele.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

- Being the Govt. aided institution Principal of the college being as head of

the institution works through constitution of committees which are constituted in staff council meetings. Taking all Convenors/Heads of Deptts on board the college chalks out policy and plans at the outset of each academic session. The academic affairs like curriculum implementation, conduct of Mid-Term examination, internal/external practical examination etc. is being monitored by the IQAC of the college. The infrastructural support is being taken care of college development committee comprising of faculty members.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfillment of the stated mission**

Periodical meetings and interactions with the students, employees, and alumni are held. A continuous process of democratic brainstorming and discussions on the issues at hands for the College are taken up by the administration with each and every representative body of the teachers, students and nonteaching staff in valid mediums of interaction.

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.**

- **Interaction with stakeholders**

Stakeholders are members of various statutory bodies and various committees. The meetings are held regularly and views of all stakeholders are represented.

- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**

- **Reinforcing the culture of excellence**

Research Committee of the college regularly monitors the proposals of the faculty members for submission of minor/major research projects and for pursuit of Ph.D under FIP Programme of UGC.

- **Champion organizational change**

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- Principal as head of the institution along with some important committee convenors like IQAC and College Development Committee monitors and evaluate policies and plans of the institution during review meetings of various committees. The policies & plans are discussed at length

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- Principal of the college provides academic leadership to the faculty in devising a policy for granting marks under different components (viz. attendance/presentation/assignment/project work). The college administration does not intervene in the issue. The staff can recommend the best students and represents them to the management and based on that the meritorious students get some financial assistance from the management.

Similarly absolute faith and trust is reposed on faculty members in paper setting and evaluation.

The faculty members can themselves ask for guest faculty or subject tours which are later on arranged by the college administration. Likewise any infrastructural support requirement is projected by faculty member which is arranged by Principal on top priority.

6.1.6 How does the college groom leadership at various levels?

- To groom leadership among teachers, various committees are constituted in staff council meetings and the faculty members preferably senior ones are made convenors with members. The teachers are encouraged to work for the upliftment of the Institution. The staff secretary is given due recognition in the meetings of the College. The student class representatives are selected and the teachers in-charge of the committees involve them in the college activities to develop leadership qualities among the students. Leadership qualities in students is also developed through the activities, like quiz competitions, class seminars, debate competitions and subject/educational tours.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- Delegation of authority is practiced internally. Efficient and effective leadership is carried out through de-centralization in the form of setting up of various internal policy making bodies such as the Advisory Committee, IQAC, Development Committee and the Examination Committee , Cultural Committee, Discipline Committee, Anti-Ragging Committee, Career Counseling cum Placement Cell and Grievance Redressal Cell and so on. Decentralized functioning mechanism promotes the departments/units and faculty with a great level of accountability in academic administration, and helps the faculty in making decisions. Based on the well-defined policies of the College, Principal initiates constitution of committees and monitors result oriented accomplishments. Operational Autonomy is given to all the Departments to decide their internal affairs without deviating from the regulation of the College. Heads of the departments are empowered to run their departments independently. Important issues related to the administration and governance are handled by the Principal.

6.1.8 Does the college promote a culture of participative management?

If 'yes', indicate the levels of participative management.

- The participatory management approach is practiced at different levels in the college and stakeholders are involved in the process of decision making based on shared insight. This approach is particularly implemented to experience the benefit of participatory management and it has also become a feature of the institution. Instances where participatory management is implemented includes decision making process with Faculty members in academic issues or in establishing support services for students, outreach activities, examinations.

Participatory management involving faculty members: The management invites a senior faculty member to represent the faculty in the academic meetings where important resolutions are discussed threadbare. The IQAC is constituted as per the guidelines of UGC. This ensures the involvement

of Teaching and Non-teaching staff, and the in the decision making process. The heads of all departments and the senior faculty are actively involved in the decision making process ensuring a role for each of the departments.

Participatory management involving Students:

The Student Council consists of class representatives (one girl and one boy for each class/section) from all departments to represent the whole student body. They communicate the decision taken by the college administration and the opinion of the Principal to the entire student body. The representatives of the Student Council suggest solutions to student problems on campus, and work on issues related to the campus.

The student representatives are a part of the student disciplinary committee as invitees.

For college functions on campus, members of the nonteaching staff are included in different working committees with the faculty members.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

- Yes, the institute has formally stated quality policy that emphasizes value based education. The policy is designed by setting the academic calendar and time table into action. To drive this policy the teachers work as per the schedules stated in academic calendar and the time table. It is ensured that regular class work and other co-curricular activities are run according to the set plans. Staff meetings are held to review and evaluate the policies, formed and deployed. Faculty members are reviewed through a process of APR's and the results of the subjects concerned are closely scrutinized and analyzed.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

- Yes, the institute does have a perspective plan for development. Many aspects, like academics, infrastructure, lab. equipments etc., have been included in this plan. In the academic aspect, the college is planning to start the process of introducing PG course in Zoology, Botany & some humanities

subjects. The college also plans to introduce B.Voc course in Agricultural and Travel & Tourism area. The process for conversion of women's hostel into academic block for relocating some existing and new departments like Biotechnology, Biochemistry, BBA, Commerce etc. into upcoming block is on.

6.2.3 Describe the internal organizational structure and decision making processes.

- The decisions are taken at various levels of the hierarchy which are as follows:
 - a. Principal
 - b. Heads of Departments
 - c. IQAC
 - d. Staff Council

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**
- **Research & Development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

- To improve teaching learning process, faculty members are encouraged/ facilitated to improve themselves through up-gradation of knowledge in their fields by promoting their participation in Orientation and refresher courses. They are encouraged to use multimedia devices, e- content modules to make the learning experience of students more enjoyable and effective. Teachers are also motivated to improve their qualifications, by pursuing M. Phil and Doctorate degree through FIP scheme.
- The NSS units of college organize social service and community programmes like Plantation drives, Blood donation camps, Health hygiene camps etc and other outreach activities by involving students and NSS volunteers.
- Career Counselling Cell of college keeps track of placement agencies

under UDAAN scheme and facilitates employability of students through conduct of on spot campus recruitment.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- The IQAC cell of the college distributes feedback proforma among all students by visiting every class and apprises them about various parameters contained. They are given sufficient time to assess and evaluate every aspect of college. The feedback proforma is thoroughly analyzed in a staff council meeting and necessary improvements are made.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The college always encourages and involves the staff members in improving the effectiveness and efficiency of the institutional processes. In the staff council meetings and with the concurrence of Principal various committees are constituted with senior faculty members as conveners with members and their recommendations are implemented. The staff secretary is involved in the decision making processes and their suggestions are given due recognition.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

- Being Govt. aided Institution College is headed by Principal, with Heads of Departments and Senior faculty members managing affairs of the institution. The committee meets periodically in the college and all points pertaining to academics and welfare of students including infrastructure development are discussed thread bare. In an instance of resolution adapted by Staff council with regard to conversion of Women's Hostel into academic block as there were few or negligible takers for Women's Hostel. Due to expansion / introduction of new subjects, the college has decided to

shift many departments like Biotechnology, Biochemistry, BBA, Commerce to newly established academic block. The work on the said block is on and this very year the mission shall be accomplished.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

- The affiliating university does not have provision for according the status of autonomy to an affiliated institution

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- The grievance and redressal cell /Committee, after receipt of complaint by any student conducts the thorough enquiry and analyzes the nature of grievances and resolves the complaints. After resolving, the matter is put up with Principal for approval. The stake holders, like parents/guardians are also invited to the college, to appraise them about the incident. Every effort is made to initiate reformative measures.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

- There has been not a single instances of court cases filed by any person against the institute.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

- The college recently has formally evolved a mechanism for obtaining feedback from students, teachers, alumni and employers regarding curriculum and infrastructural facilities and services through a feedback proforma which is made available to students. The forms are collected and analyzed. All parameters graded by students and necessary

suggestions are taken care of.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

- The College deposes faculty members to undergo UGC sponsored General Orientation Courses and Refresher Courses in their respective subject domains .
- The faculty members are encouraged to participate in workshops/training programmes, national and International conferences/seminars.
- The college facilitates teachers to pursue M.Phil/P.hd Programme under FIP scheme of UGC. Two years leave with full pay is granted in respect of teacher.
- Similarly, the non- teaching staff is provided with in-house training. They are also facilitated to have personal growth as they can pursue their higher education in the University as Private candidates. They are given short term trainings in computer operation and basic laboratory techniques. Non-teaching members are also encouraged/deputed to undergo secretariat training and Certificate Courses for Laboratory Assistants organized by Govt. Institutions.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The strategy of the institution has been to motivate/encourage the staff members to attend Seminars and Conferences and other training programs and present their research findings. The Principal facilitates the staff to improve their educational qualification such as M. Phil, Ph.D. under FIP Scheme of UGC. The Principal also deposes some faculty members to affiliating University for development of e-content modules. The college ensures Creation of a conducive environment which enables staff to make the best use of their capabilities and to realize their potential to the benefit both the organization and themselves.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is

appropriately captured and considered for better appraisal.

- Teaching and the Non-teaching staff members are required to fill up the Annual Performance Report (APR) along with self-appraisal form giving details of all the activities that they have been actively associated with. Finally, principal as the Head of the Institution evaluates and assesses the report of every staff member. The Principal appends his own observation /performance report and submits same to administrative department.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- The Principal of the college conducts a review of teacher's performance at the end of the academic year. During this review the staff is advised for improvement in teaching pedagogy, behavior and involvement in different committees to facilitate administrative assignments. If any staff member is not found suitable the Principal recommends the status before administrative department for necessary action.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Being Govt. institution welfare schemes for Govt. employees are applicable in this college also. In addition college has initiated following welfare measures for its employees.

- Leave is allowed for faculty to pursue M.Phil. /Ph.D. for a period of 1 and 2 years respectively.
- All faculty & Non-Teaching members are placed on a scale after a satisfactory completion of probation period of two years with approval from administrative department.
- Every year a tour is arranged for the Teaching & Non-Teaching Staff.
- Festival money is sanctioned by Principal to local fund employees on demand basis.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

- Being Govt. Institution College cannot retain/transfer faculty. However college ensures Conducive academic atmosphere (including spacious residences) for faculty members.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- The effective and efficient use of available financial resources of the College is ensured through a proper system adopted by the Institution. As per the need of each Department of the College, the funds are allocated as per UGC schemes for procurement of Lab. Equipment's/Building/development projects of the institution. Income/ expenditure is closely monitored by the accounts section headed by accountant. Proper demand in writing is made from the concerned Department with full details of the requirement of the apparatus, equipment's, maintenance and infrastructure etc. Proper procedure for purchases is adopted as per codal formalities notified by Govt. A statement of accounts detailing income/expenditure, including budgetary, is placed before the audit committee constituted by the Government. The utilization Certificate based on income/expenditure receipts is obtained from registered chartered accountant.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- Internal audit of the college is carried out by accountant from Finance Department of Govt. who ensures that all codal formalities are followed while purchase of equipments/books and construction related projects. The Govt. deputes an auditor preferably from finance department who carries out external audit of various components of expenditure.

Audit Objection Report from April, 2007 to November, 2011. (1-13 Pages attachment)

Audit objections T= (13) Pages

6.4.2 (1)

OFFICE OF THE PR. ACCOUNTANT GENERAL (AUDIT), J&K, SRINAGAR.

No. QAD/NCM-II/2011-12 1294-96
Date:-

To,

The Principal
Govt. Degree College
SoporeRecd
For n/a pl
My
M/2

Subject:- Audit Inspection Report for the period from 04/07 to 11/2011

Sir,

I am to enclose Audit Inspection Report on the accounts of your Office for the period from 04/07 to 11/2011 carried out in 12/2011 for your necessary action.

Consolidated reply to each Para of Part-I and II of the report may please be furnished within one month of its issue from this Office.

The Test Audit Note containing objections requiring to on spot attention and other procedural irregularities have been issued by QAD Party No. _____ Under HM/NO QAD/P XX dated XXX compliance of the observations will be verified during the next audit of your office and therefore no reply need to be furnished to this office for test audit note.

Yours faithfully,

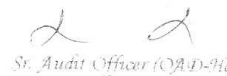
Encls (Report)


Sr. Audit Officer (QAD-Hqrs.)

Copy also with aforementioned AIR, forwarded to:

1. Director of Colleges J&K Govt. Jammu
2. The Sr. A.G (A&N) O/O The Pr. A.G (AU) J&K Shaktinagar, Jammu

Encls (Report)


Sr. Audit Officer (QAD-Hqrs.)

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Audit Inspection Report on the expenditure accounts of the Principal Government Degree College Sopore for the period from April – 2007 to November – 2011 (Audit conducted in December – 2011)

The Inspection Report has been prepared on the basis of information furnished & made available by your office. The office of Principal Accountant General, J&K disclaims any responsibility for mis-information and/or non-information on the part of auditee.

Part –I
Section 'A'

(I) Introductory:

The local audit inspection of the accounts of the office of the Principal Government Degree College Sopore for the period from April 2007 to November 2011 was taken – up on 03/12/2011 and concluded on 12/12/2011.

The charge of the institution during the period covered by present audit was held by the following officers:

S/No.	Name of D.D.O	Period of charge
01.	Professor N.A. Mahajan	October – 2006 to April – 2008
02.	Dr. Peer Mohammad Ashraf	May – 2008 to June – 2011
03.	Professor Nasreen Malik	July – 2011 to till date

(II) Organizational Set-up:

Secretary Higher Education Jammu and Kashmir Srinagar
↓
Director Higher Education Jammu and Kashmir Srinagar
↓
Principal Government Degree Colleges

(III) Aims and Objectives:

The main aims and objectives of the institution are to provide higher education.

(IV) Administrative Inspection:

No administrative inspection of the institution had been conducted by the College during the period covered by present audit. The matter is brought to the notice of the Director colleges for taking the appropriate action in this behalf.

Physical Verification of Stores and Stock:

The physical verification of stores and stocks for the year ending 2010-2011 was conducted and no shortages/excess were pointed out.

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Part-I

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(VI) Maintenance of Stock account of FC-1:

The stock account of FC-1 was not maintained in the institution which may please be maintained now and compliance reported to audit.

(VII) Internal Control:

The inspection of the office may be got conducted by the Director Audit and Inspection Finance Department under intimation to this office.

Part - II (A)

-Nil-

Part - II (B)Para-1: Misuse of local funds to the tune of Rs.1.77 crore by irregular and unauthorized engagement of temporary local staff:

Reference is invited to the circular issued by the Government of Jammu and Kashmir in Higher Education Department wide No.Edu-Cell/Ad-MAM/93 dated: 15/3/1999 where under it was impressed upon all Principals of Degree Colleges not to make any such academic arrangement by debit to local funds without prior approval of the Administrative Department. And it was further stated in the circular that violation of the instructions by Principals shall be at their own risk and cost for which the Administrative Department will not be a party.

It was noticed in audit that college authorities had engaged 67 employees in the name of academic arrangement and incurred an expenditure of Rs1.77 crore (details issued on spot) during the period from 4/2007 to 10/2011 by debit to local funds. These engagements were irregular and unauthorised. Either these engagements may be terminated or got regularized from the administrative Department under intimation to audit office.

The college local fund was misused to the extent shown below:

S/No.	Nature of expenditure	Amount
1	Advances to College staff (Regular)	Rs.3758970.00
2	Advances to contractual / local Fund staff	Rs.836300.00
3	Expenditure on refreshment to canteen	Rs.296000.00
	Total	Rs. 4891270.00

The irregular expenditure to the tune of Rs.2.96 lakh was incurred on refreshment charges which may please be got regularized. Also effective steps may please be taken to effect the recovery of outstanding advances from the defaulters. (Regular staff/contractual) Reasons as to why the heavy amounts of advances were granted to Regular staff/contractual out of Local Fund may be assigned.

mou,

spot.

Part-I
Section-A

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Para-2: (a)

Income tax recoverable from Shri Mohammad Ashraf , Ex-Principal Rs. 66,305/-:

It was noticed in audit that Shri Mohammad Ashraf, Ex-Principal, who himself being D.D.O of Govt. Degree College, Sopore has failed to file the I.T Return and pay the income tax due on his income during the period from 05/2008 to 06/2011. The net income tax of Rs. 66,305 (details issued on spot) is recoverable from the officer as worked out below:

Financial year	Assessment Year	Net Tax Recoverable
2008-09	2009-10	23910
2009-10	2010-11	42395
Total		66305

The recovery of income-tax due may please be effected from the defaulter without any delay.

Para-2: (b) Recovery on account of mobile recharges to the tune of Rs.16,354 from Sh. Mohd Ashraf Ex-Principal:

A test check of records revealed that the college authorities had made a payment of Rs.16,354/- (Statement issued on spot) on account of mobile charges of a Ex-principal from 6/2007 to 3/3009 which is irregular and unauthorized. The same may please be got recovered from the concerned immediately under intimation to this office.

Para-3: Disbursement of financial aid Rs. 30.22 lacs irregularities thereof:

With a view to enable students belonging to weaker sections of society (Living below poverty line) and also students representing bad pockets, to continue their studies, the government provide them financial assistance to meet their Educational expenses.

The selection of such students for the grant of financial aid is made subject to production of certain documents viz.

1. Photostat copy of BPL Ration Card.
2. Income certificate of revenue authority (Tehsildar)
3. Certificate of Gazetted Officer Principal of the College

During the period from 04/2007 to 03/2011 the college authorities distributed an amount of Rs.30.22 lakh among 2914 students in the name of poor fund.

A test cheek of records has transpired as under:

1. No supportive documents of disbursement of financial aid was furnished to audit on spot.

Section-A

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3. 71 self cheques @ Rs. 1500/= were sent to Haji Mohd Asraf, Hon'ble MLA, Sopore duly acknowledged by him for affording financial assistance to the selected students during 2010-11. In the absence of approved list of students the genuineness of disbursement of Rs.10.65 lakh could not be verified in audit. In the light of these shortcomings the disbursement of financial aid to the deserving students seems to be doubtful.

dropped

Grave irregularities in the maintenance of local fund records:

A test check of local fund records surfaced the following observations.

1. The bank statements of all local fund accounts for the period covered under the present audit were not made available to audit on spot.
2. No bank reconciliation of all local fund accounts was done during the period covered under by the present audit.
3. No stock account of cheque books utilized for drawal of local fund money was maintained in the college.

dropped

A. University fund:

It was noticed in audit that college authorities transferred an amount of Rs.52.76 lakh to university authorities in the name of registration and examination fee and other charges during the period from 07/2008 to 08/2009 (period test checked in audit). However, no receipt in taken of having received the huge amount of Rs.52.76 lakh was obtained from the University authorities which shall be awaited in audit.

B. Stationery fund:

1. Printing of college magazines:

College authorities printed 19000 copies of college magazine at a cost of Rs.13.36 lakh in 4/2008, 3/2009 and 10/2011. No stock account of these college magazines were maintained in the institution and there was no justification available on records for printing such large no. of magazines. Besides, service tax @ 8.4% which amounts to the tune of Rs.1.12 lakh was not deducted at source. In the light of these observations the expenditure of Rs.13.36 lakh could not be vouchsafe in audit.

2. Purchase of identity cards:

College authorities purchased identity cards against an amount of Rs.1.64 lakh vide ch. No. 17324796 dated 17-9-2009 without ascertaining the reasonability of rates and without deducting the service tax to the tune of Rs.0.14 lakh (@ 8.4% of Rs.1.64 lakh) at source. Besides, the stock account of these identity cards was not maintained in the college.

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3. Purchase of News letter pads/stationery items:

College authorities purchased news letter pads against an amount of Rs.2.52 lakh vide ch. No. 17324794 & 01540316 in 9/2009 and 3/2011 respectively without ascertaining the reasonability of rates and without deducting the service tax to the tune of Rs.21,187 (@ 8.4% of Rs.2.52 lakh) at source. Besides, the stock account of these identity cards was not maintained in the college.

Similarly, the stationery items purchased against an amount of RS.1,11,628 in 5/2010 without ascertaining the reasonability of rates and the same were not accounted for anywhere in the Stock Registers.

4. Printing of college admission forms:

It was noticed in audit that following expenditure was booked in the name of printing of admission forms.

- a. Rs.70,000 chq. No. 17062591 dated 18-4-2009,
- b. Rs.42,950 chq no. 17062596 dated 18-5-2009,
- c. Rs.3,66,550 chq no. 00599015 dated 26-4-2010,
- d. Rs.1,03,635 chq no. 02052874 dated 4-3-2011,

TOTAL:- Rs.5,83,135/-

Neither reasonability of rates were ascertained at any stage nor stock account maintained. In the light of these observations the genuiness of purchases could not be vouchsafe in audit.

5. Non- receipt of adjustment accounts from Sh. Gh. Hassan Ex-SO. The amount of Rs.58000/- may please be recovered from the defaulter without any delay.

6. Irregular purchases of furniture without ascertaining the reasonability of rates During the period 1/2008 to 1/2010 the college authorities purchased furniture against an amount of Rs.11.62 lakh (details issued on spot) from the open market without ascertaining the reasonability of rates. Also sanction to the purchase of furniture was not obtained from the Competent Authority, which needs to be justified.

Irregularities in the purchase of Sc. Material out of regular funds:

Computer and other equipments were purchased at exorbitant rates against an amount of Rs.15.99 lakh (statement issued on spot) without ascertaining the reasonability of rates and the claims were entertained without any tin numbers. Consequently, misappropriation of funds could not be ruled out and these irregularities may please be got regularized by obtaining the post facto sanction from the Government.

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Para-4: Execution of works without inviting the tenders and without deducting the due service tax Rs.2.07 lakh and income-tax Rs.0.56 lakh from the bills of the contractors resulting in the loss of Rs.2.63 lakh and other grave discrepancies:

(A) With a view to exercise economy in Government expenditure and to get the works executed at lowest and reasonable market rates, the system of invitation and tenders has been prescribed. However, it was found in audit that prescribed system was not followed deliberately in the institution. And there were no recorded reasons for resorting this irregular practice. Audit examination of records further reveals that there was no urgency in the execution of these works. During the period from 04/07 to 10/201 the works involving expenditure of Rs.23.99 lakh (Statement issued on spot) were seen to have been executed through selected contractors and at the sweet will of the Principal and that too without any technical sanction and administrative approval and without verifying the rates allowed to the contractors. The action of the college authorities defeats the very purpose of tendering system and transparency in the execution of works in the college and provides ample scope for mal-practice and also encourages financial indiscipline in the institution. The works to the tune of Rs. 23.99 lakh were executed without observing codal provisions needs to be got regularized by obtaining the postfacto sanction of the competent financial authority. Besides, service-tax to the tune of Rs.2.07 lakh (Statement issued on spot) and in-come tax to the tune of Rs.0.56 lakh (Statement issued on spot) was not deducted from the bills of the contractors resulting in the loss of Rs.2.63 lakh to the public exchequer which may either be got recovered from the ex-principals or contractors. The action taken in the matter shall be awaited in audit. Besides, key construction material to the tune of Rs.6.38 lakh (Statement issued on spot) was purchased from the various agencies without sanction of the competent financial authority and without ascertaining the reasonability of rates. The irregular expenditure of Rs.6.38 lakh may please be got regularized. Besides, there was stock entry of key construction material purchased which casts doubt on the genuineness of purchases of material.

It was also noticed in audit that college authorities made advance payment of Rs.15.07 lakh (Statement issued on spot) to various contractors during 2007-08 however, as per records these advance payments were not adjusted as of date.

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(B) **Irregularities in the execution of Khataband Talu in the Principal's office chambers:**

College authorities executed the work of providing and fixing of Khataband Talu in the Principal's office chambers through the SICOP authorities without any technical sanction and administrative approval. The payment to the tune of Rs.4,16,395 was made to the corporation vide cheque no. 16069909 dated 22-5-2009. The rates charged by the SICOP authorities were never verified at any stage. And payment was made without any measurement of the work by any Government technical agency.

Besides, service-tax to the tune of Rs.34,977 (@ 8.4% of Rs.4,16,395) was not deducted at source from the agency which resulted in the direct loss to the public exchequer which may please be got write-off from the Government or recovered from the ex-Principal responsible for loss to the public exchequer.

(C) **Delay in construction works:**

According to the information furnished to audit on spot, an amount of Rs.45.45 lakh was advanced to the JKPC authorities for construction of 4 structures in the college as per the following details:

S/No.	Amount advanced Rs.	Tv No. & date	Work to be executed in the college
1.	14.97 lakh	21 dated 28-3-2011	Construction of lavatory block
2.	10.48 lakh	19 dated 28-3-2011	Construction of girls hostel
3.	8.00 lakh	20 dated 28-3-2011	Construction of new store room
4.	12.00 lakh	51 dated 28-3-2011	Construction of Gym centre
Total	45.45 lakh		

The estimated cost of these works is same amount as was advanced to the corporation. As per the project reports made available to audit on spot these works were to be completed within the financial year 2010-11. However, corporation has not completed these works as of date. The matter may please be taken up with corporation at the highest level in order to expedite the completion of these works. The action taken in the matter shall be awaited in audit.

Para-5: (A) **Irregular purchases without inviting the tenders:**

As per the Industrial Policy (2004), a price preference up to 15 per cent can be allowed to Small Scale Industrial (SSI) Units of the State vis-à-vis the rates quoted by other suppliers.

However, it was noticed in audit that college authorities without ascertaining the reasonability of rates from other suppliers...

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from 3/2008 to 3/2011. The irregular purchases effected may please be got regularized by obtaining the postfacto sanction from the Government.

Para-5: (B) **Awaited payees receipt against an amount of Rs 15.45 lakh from the Power Development Department:**

It was noticed in audit that college authorities had made a payment of Rs.15.45 lakh (Statement issued on spot) to the Power Development Department authorities on account of electricity charges, however, no payees receipt/acknowledgement was obtained from the concerned as of date, besides, no reconciliation of accounts with the concerned agency was done consequently, genuiness of payment could not be verified in audit. The payees receipt/acknowledgement of payment received by them may please be obtained from the concerned authorities.

Para-6: **Purchase of sports items during 2008-09 Excess payment of Rs 53,418/-:**

As a result of test check of games fund account. It was observed that the office had made purchases on account of sports goods during the year 2008-09 to the extent of Rupees 5.20 lakh. Following discrepancies were noticed.

- (1) Some items billed for were not actually received as detailed below:

	NAME OF SUPPLIER	BILLNO/ DATE	ITEM	QUANTITY	UNITPCE	AMMOUNT
1.	M/S M D F Enterprises Iqbal Park Srg.	1546 , 12-08-2008	Base ball pad Laggard	8 no *	431.60	3452.80
2.	M/s M D F Enterprises Iqbal park sgr.	1546 - 12-08-2008	Cricket playing bat (Olympus)	36 no	335.25	12069.00
3.	Delhi traders Sonawar sgr.	878 10-08-2008	Cricket Meeting	2 no	8283.60	16567.20
4.	Delhi traders Sonawar sgr.	878 10-08-2008	Hockey ball (ASCO)	24 nos	93.60	2246.40
5.	Delhi traders Sonawar sgr.	878 10-08-2008	Hockey Goal Post Wooden	1 no	13780	13780.00
6.	Delhi traders Sonawar sgr.	878 10-08-2008	Kabaddi Ganges supreme	36 no	109.20	3931.20
Total						Rs.52045.80

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2. As such recovery of Rs 52,046/= needs to be effected from the above dealers under intimation to audit. As per J&K VAT Act, 2005 payments on a/c of supply of goods to Govt. office should invariably be made against VAT-51. From. The supplier should, there in, specify components of VAT at specified rate.

Perusal of bills has transpired that M/S M D F Enterprises, Olympic sports center, Delhi Traders & Sports Syndicate have not recorded component of VAT on their bills. Against the applicable rate of VAT 4% for 2008 in R/o sports goods M/s supreme Syndicate has charged VAT @ 12.5% thus received Excess payment of Rs 1372/=, also recoverable from the said dealer

3. Under Section 57 of the J&K VAT act, 2005 it is mandatory for any Department to obtain Tax clearance certificate in the prescribed form issued by Assessing Authority Concerned, from a supplier or contractor before entertaining a tender for supply of taxable goods. Failure to comply with the above provisions, the concerned Drawing and Disbursing officer is liable to penalty of Rs 10,000/-.

Test check of records revealed that no VAT clearance certificate has been obtained from any of the suppliers before release of their payments.

As such, failure of the office to obtain TAX clearance certificates would attract a Penalty of Rs 70,000/-

4. As per stock Register of sports goods the entries were made w.e.f. 05/2008. Consequently, the transactions prior to 5/2008 could not be verified. The stocks of sports section may please be got physically verified.

Para-7: Awaited accounts in adjustment of advances, drawn on account of educational tour:

A test check of records revealed that college authorities had advanced an amount of Rs.2,28,000/- to DR. Shamim prof Zoology for conducting the educational tour. The details of advances are given below,

1. Rs.1,08,000 Tv No. 102 dated 30-3-2010,
2. Rs.1,20,000/- Tv No. 37 dated 21-2-2011.

These advances were not adjusted. The amounts advanced may either be got adjusted without any delay or recovered from the salary of the Professor.

Para-8: Awaited recovery of cost of books to the tune of Rs.20,184 from retired/transferred employees:

Audit scrutiny of library records revealed that an amount of Rs.20,184/- (details issued on spot) was outstanding against various employees of the institution who have either retired or transferred from the institution. It depicts the laxity of ex-principal to maintain the vigil on the public asserts in the institution. Steps may please be taken to recover the cost of books

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from retired employees. In case the recovery from the retirees is not possible. The amount in question may be recovered from the person responsible for issuing the No Demand Certificates in favour of retirees.

skipped
Para-9:

Dismal performance of the institution:

Test check of following data made available to audit revealed as under:

2008									
Class	Science		%age	Arts		%age	Commerce		%age
	Appeared	Passed		Appeared	Passed		Appeared	Passed	
1 st Year	231	131	56.70	1819	1108	60.91	173	96	55.49
2 nd Year	227	193	85.02	1419	1154	81.32	71	52	73.23
3 rd Year	223	210	94.17	816	715	87.62	75	68	90.66
2009									
1 st Year	387	181	46.77	1599	710	44.40	186	75	40.32
2 nd Year	301	229	76.07	1806	1225	67.82	147	80	54.42
3 rd Year	281	207	73.66	1643	1077	65.55	95	31	32.63
2010									
1 st Year	268	133	49.62	1447	646	44.64	138	64	46.37
2 nd Year	261	196	75.09	1385	852	61.51	132	97	73.48
3 rd Year	212	172	81.13	1445	966	66.85	125	88	70.40

Comparative analysis of the above data has revealed as under:

1. Pass percentage in all the streams in 2008 was comparatively better than that in the subsequent years 2009 and 2010. Reasons for poor performance / in the recent years may be assigned. The steps taken to improve the matters may be intimated to this office.

Para-10: Test check of library funds undue benefit to suppliers Rs.1,34,037/-:

The following discrepancies were noticed in the purchase of library books.

1. The purchases were made in piece meal and supply orders were spitted.
2. No stock entries were made on the voucher which were passed for the payment.
3. Usually discount to the extent of 20% is allowed on the purchase of books, however, only 10% discount was availed which resulted in undue benefit of Rs. 1,34,037 (details issued on spot) to the suppliers. Reasons as to why the rebate of 20% was not claimed may be assigned to audit.

Para-11: Test check of drawal register cash book pay acquittance rolls:

A test check of drawal register, cash book, pay acquittance rolls surfaced the following observations.

(1) Drawal register:

- (a) The page-wise totals of the drawal register was never worked out during the period covered under by the present audit.
- (b) The details of expenditure was not recorded at the appropriate places/columns in the drawal register.
- (c) The drawals which were not made from the treasury were not cancelled under the seal and signatures of the DDO.
- (d) The budget allotments were not recorded in the drawal register in order to ensure that the expenditure incurred was within the allocations sanctioned.

(2) Cash book:

- (a) No cash security was obtained from a person dealing with cash accounts in the institution.
- (b) The totals of the cash book were never got verified by a person other than writer of the cash book during the period covered under the present audit.
- (c) The cash book was not maintained properly as entries were never recorded at the appropriate places.
- (d) The bank cash book was not maintained in the institution.
- (e) No stock account of cheque books was maintained in the institution.
- (f) The drawal made from Treasury and those shown in the cash book were at variance as indicated below:

6.4.2 - (13)

Month	Amount drawn from treasury Rs.	Amount incorporated in the cash book Rs.	Variation amount Rs.
6/2007	16,38,257	15,38,257	100,000
1/2008	21,18,346	20,85,346	33,000
4/2009	9,84,679	9,73,679	11,000
12/2010	26,45,430 ✓	25,49,318	96,112
1/2011	19,65,439	18,76,134	89,305 ✓
2/2011	26,43,702	26,35,600	8,702 <i>Actually 8102</i>
3/2011	98,54,574	44,82,699	53,71,875
4/2011	14,75,740	14,67,638	57,09,994 / <i>Actual</i> / 8102.

debt
audit

Contract credit to 8782- paid electric closed
Duties amount of 11/12 on the cash book - the amount of 12 bond as also
Discrepancy in the 1/11/11 but called on 1/1/2011
5/2011

The reasons for variations may please be assigned to audit.

3. Pay Acquittance rolls and records of adhoc and contractual employees:

- (a) The pay acquaintance of adhoc employees was not made available to audit on spot.
- (b) Bank statements during the period covered under present audit were not made available to audit except 2010-11.
- (c) No disbursement certificate of DDO was recorded on the pay acquaintance rolls to ensure that the payment was made to the proper person through the proper bank advice, consequently, genuiness of disbursement of pay and allowances during the period covered under the present could not be verified in audit.
- (d) No bank reconciliation was done during the period covered under the present audit.
- (e) Besides, no records of contractual and adhoc lectures were made available for audit secreting.

Proof

Para-12: Awaited treasury verification of remittance:

The remittances made into try during the period from 2006 to 2011 were stated to have not been verified with the Treasury due to non-availability of relevant records in the Try. The matter may be taken up with the Director General Accounts and Trys of the remittances made from time to time got verified under intimation to this office.

[Signature]
Sr. Audit Officer.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

- The college is funded by following agencies:
 1. UGC (University Grants Commission).
 2. Administrative Department (Dept. of Higher Education, Govt. of J&K).
 3. J&K Council for Science & Technology (Rs. 5.00 Lac Released for purchase of equipments to Dept. of Biotechnology).
 4. Dept. of Science and Technology, Govt. of J&K (Basic science Equipments purchased through designated coordinator University of Kashmir worth Rs. 20 lacs appx.

The deficit amount is managed by administrative department or out of local fund/pool fund with permission from Higher Education Department.

Audited income and expenditure statement – Refer Annexure B 2007-2012

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- The college submits proposal to administrative department i.e. Department of Higher Education Govt. of J&K with regard to securing additional funding. Of late college submitted a detailed proposal to administrative department with regard to construction of Green House on modern lines. The department released an amount of Rs. Seventeen Lacs and seventeen thousand. The work was executed by OEM M/S Vista Biocel Noida UP. and work was accomplished within stipulated time frame.
- Similarly additional grant was released by state Govt. for construction /completion of academic block erstwhile Women's Hostel.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

- a. **Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to**

quality assurance and how has it contributed in institutionalizing the quality assurance processes?

- Yes, an Internal Quality Assurance Cell (IQAC) has been established in the college. The institutional policy regarding quality assurance is that the institute acknowledges the observations, analysis and recommendations of the IQAC to maintain and improve its developmental activities.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

- Since, the establishment of the IQAC in the college, most of its decisions have been approved and implemented by the management.

c. Does the IQAC have external members on its committee?

If so, mention any significant contribution made by them.

- No

d. How do students and alumni contribute to the effective functioning of the IQAC?

- The college obtains feedback in the form of proforma from students and alumni on different parameters like academics, student centric facilities, and infrastructure. The suggestions are analyzed by IQAC of the college and necessary measures are undertaken for improvement.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

- The IQAC of the college headed by Principal conducts periodical meetings with staff from different constituents of the institution with regard to improvement in teaching pedagogy and improvement in their subject domains. They are advised to conduct tutorials, assign project work to students and conduct class room presentations in their respective departments. Staff is also impressed to maintain interaction with students.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

- IQAC of the college and Development Committee ensures academics and

administrative activities in a transparent manner. IQAC meets periodically and assess the performance of teachers, quantum of syllabus completed, conduct of Internal and External Practical's, Midterm examinations, submission and compilation of awards. The development Committee along with Advisory Committee assists Principal in administrative affairs like deployment of manpower/helpers in the departments, availability of student centric facilities, submission of proposals to funding agencies etc.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

- The In-charge of IQAC is deputed to undergo training or attend workshops organized by different institutions. No formal training to its staff is provided by the college to implement the quality assurance procedures. However, to execute the quality assurance plans, the administration and the IQAC always keep involving and encouraging other staff members by sharing their valuable experience with them.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

- Yes. The institution under take academic audit through the hierarchy of College management system. The academic audit takes place in the following manner.
 - a) Student feedback
 - b) Staff Appraisal
 - d) Parent teachers meeting
 - e) Alumni feedback

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- By and large all the internal quality assurance mechanisms match with the requirements of the relevant external quality assurance agencies/regulatory

authorities. This could be judged by the fact that college has adequate infrastructural facilities like Digitized Library housing 37000 books, smart boards, smart class room (under construction) state of art Green House, few Wi-Fi departments , broadband connectivity , hostel accommodation and other allied student centric facilities.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The teaching and learning processes are reviewed by the administration, IQAC and the teachers collectively. The teaching schedules are planned and reviewed every year. It is mandatory for the teachers to prepare their teaching plan every year. It is also ensured that the teachers are using innovative teaching pedagogy like use of LCD Projectors, PPT mode of presentation, e-content modules along with traditional chalk and talk method to teach the students. The learning processes are reviewed after analyzing the performance of students in the class tests/Midterm test and the university exams. The reports on the teaching and learning activities are discussed and the discrepancies, shortcomings are identified and plans are made to improve the existing situation.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders. Any other relevant information regarding Governance Leadership and Management which the college would like to include.

- The quality assurance policies, mechanisms and outcomes are communicated to the internal stakeholders in the periodical staff meetings, student assemblies and other internal functions of the college. The same policies, mechanisms and outcomes are communicated to the external stakeholders in the college functions, annual reports and the College Annual Magazine, Newsletter, prospectus. Every major policy and decision relating to quality assurance and allied subjects are uploaded to institute website.

CRITERIA VII: INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

- To ensure college campus is ecofriendly most of its area has been covered with plantation of Perennial avenue trees, ornamental saplings to enrich its aesthetic look and to reduce noise/ air pollution as the college is located in the hub of the town. Every year on eve of World Arbor Day, Dept. of Botany under takes massive plantation drive across the campus. The college provides confiner saplings even to students with the aim that saplings shall be planted and taken care of by every college students in their place of location.

A college with contour type of topography, the waste emanating from washrooms/laboratories is properly drained through concrete drainage system into scientifically designed soakage and septic pits. The college has initiated more eco-friendly practices such as organic gardening, use of worm compost manure, peat moss enrichment. The college has initiated efforts to keep the premises clean by placing dust bins at appropriate locations and maintaining a litter-free campus. Placards/Banners/hoardings related to environmental awareness and cleanliness are placed in various locations in the college campus. Dept. of Environmental Sciences organizes several sensitization programmes every year on eve of World Environment Day. The activities like Green March, Painting/on-spot essay competitions, debate, Campus cleaning activities are organized for one week to sensitize student community about conservation of nature and natural resources.

The owner of the college cafeteria has been advised not to make use of plastic/polythene bags.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- * Energy conservation
- * Use of renewable energy
- * Water harvesting

- * Check dam construction
 - * Efforts for Carbon neutrality
 - * Plantation
 - * Hazardous waste management
 - * e-waste management
- The college has replaced all the conventional bulbs with CFL bulbs/tubes to reduce electricity consumption and for a greener environment.
 - With regard to harvesting of water, a spacious underground water reservoir and overhead tank is in place which ensures uninterrupted water supply to different units of the college. The scientifically designed soakage pits help in charging of ground water table.
 - The carbon emission in the campus is negligible. However extensive plantation cover mitigates carbon footprint emanating from roadside traffic.
 - The hazardous chemical waste emanating from chemistry labs is dumped in soakage pits.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- **Campus Placement Drives:** over last couple of years campus placement/recruitment drives have been facilitated. The in-charge Career Counseling Cum Placement Cell keeps track of placement/job recruitment companies via mail communication. The students are accordingly informed through college website/notices with regard to on the spot campus selection. Some companies conduct written examination to assess the ability/aptitude of students. Selection list is forwarded/mailed to students for information. This innovative practice have created a positive impact on the functioning of the college.
- **Feedback:** The IQAC of the college has designed feedback proforma to seek information regarding academics/infrastructure/student centric facilities. The proforma has been kept available on college website. The hard copy is

distributed among students to obtain feedback. This practice keeps administration/faculty members on toes.

- **Establishment of Smart Classrooms:** The College has received grant for establishment of smart-classrooms. The process for establishment is on. This will facilitate the use of the state-of-art technology in teaching pedagogy. The smart boards have been installed in couple of departments like Dept. of Zoology and Physics.
- **Broadband connectivity:** The Broadband connectivity has been extended to most of departments, Accounts Section & Office. Dept. of Botany is Wi-Fi enabled. The labs/lecture rooms of the department are fitted with LCD Projectors with adequate power backup.
- **Green House.** The Department of Botany has established state-of-art Green House containing exotic flora, ornamentals, succulents which serve as open book for students pursuing Botany at UG level. Constructed by OEM M/S Vista Bio-Cel Noida, the Green House serves as an attraction for Botany students.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice-I

1. **Title of the Practice :**
 - To Obtain feedback from all stakeholders (Students, Teachers, Alumni, Civil Society, former faculty).
2. **Goal**
 - The Goal is to achieve our Vision, Mission and Quality policy by involving Student Representatives and other stakeholders in all our endeavors.
3. **The Context**
 - Multiple programs, expectation of all stakeholders and technology options make management of higher education sites a major challenge. The college endeavors

to extend all possible support to students by providing quality education and other allied infrastructural facilities. Designing of feedback proforma with regard to various academic, student centric and infrastructural parameters has been undertaken. The said proforma is made available to students at other stakeholders with an aim to plug-in all the deficiencies and to make institution a centre of par excellence.

4. The Practice

- It was felt time and again from various corners that most of the faculty members in the college work on academic arrangement bases for a period of one year or more as desired by Nodal College designated by administrative department. Further the students time and again come up with grievances with regard to non-availability of some student centric facilities like separate canteen facility for boys and girls, lack of stationary shop, library automation system. It was decided in the staff council meeting that IQAC of the college be entrusted to design a feedback proforma containing all the academic, student centric and infrastructural parameters and their ratings. A committee was constituted to ensure a distribution of feedback proforma within each class. Every student was acquainted with method of filling the information purely on the basis of their own observation. The feedback is being evaluated periodically. The said feedback proforma is also available on college website (www.gdcsopore.com).

5. Evidence of Success

- After obtaining feedback proforma from college students the deficiency with regard to providing of adequate and up-to-date canteen facility, library facility, stationary shop was observed. The principal of the college convene special meeting of college development, canteen, library and IQAC committees to obtain suggestions from faculty members. After a brain storming session the following initiatives were undertaken:-
 - ✓ The canteen facility be provided separately for boys and girls. Up-gradation by way of fixing of floor tiles, pantry, furniture was undertaken.
 - ✓ Tenders were floated for purchase of computers/server/UPS and hiring of services for barcoding of books. The automation of library was accomplished.
 - ✓ The process for establishment of stationary section is on.

6. Problems Encountered and Resources Required

- Initially there were hurdles with regard to non-availability of funds. The college submitted a detailed proposal to administrative department with regard to up-gradation of canteen, library. On the eve of maiden visit by Hon'ble Minister for Higher Education, the issue was discussed. Accordingly the college received adequate grant and work on up-gradation of canteen, library was completed and the facility was inaugurated by the Hon'ble Minister.

7. Notes (Optional)



8. Contact Details

Name of the Principal: Prof. (Dr.) Mushtaq Ahmad Lone
 Name of the Institution: Govt. Degree College Sopore
 City: Sopore
 Pin Code: 193201
 Accredited Status: Grade B
 Work Phone : 01954-222262
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Best Practice-II

1. Title of the Practice :

- Social Service Activities

2. Goal

- The Goal is to achieve our Vision, Mission policy of academic excellence by building competence for community service.

3. The Context

- Realizing the need of community service the college has three operational units of National Service Schemes (NSS) Units sponsored by Ministry of Youth Services & Sports. There has been growing awareness of the desirability of involving students in National Service. The motto of NSS is “**NOT ME BUT YOU**” this expresses the essence of democratic living and upholds the need for selfless service and appreciation of the other man’s point of understanding that the welfare of an individual is ultimately dependent on the welfare of the society as a whole. The organizational and administrative arrangements for NSS at college level include implementation of NSS Schemes by active participation of students and advisory committee for NSS.

4. The Practice

- Implementation of NSS at the college level involves active participation of the Principal of the college, advisory committee for NSS, Programme Officer/s, other community leader/s, Govt. Non-govt. agencies/departments(like NYK), local institutions and other beneficiaries.

Principal: The overall function of the principal is to ensure smooth functioning of NSS units in his college, select suitable NSS Programme Officer/s, guide/plan NSS activities with the help of the Programme Officer/s, to constitute NSS advisory committee and hold meetings with them at least once in three months, to monitor programmes and to ensure maintenance of records/accounts and to depute Programme Officer/s for training /orientation courses.

Programme Officer: The overall function of P.O is to help students plan, implement and evaluate the activities of the unit under his charge and give proper guidance and direction to the students and other members of the

college community. By and large P.O plays the role of an organizer, an educator, a coordinator, a supervisor, an administrator and a public relation person to improve the quality and magnitude of NSS Programmes in the college.

NSS Volunteer: A student enrolled in the scheme is called NSS volunteer. A volunteer should put in at least 120hrs. of social work in one year for a continuous period of two years i.e. 240hrs in two years.

NSS Certificate: An NSS volunteer completing 240hrs of regular social work is entitled to a certificate.

NSS Units of our college: as on date college has three NSS units with two units for boys and one for girls each with a strength of 100 volunteers. The three units are supervised by NSS Programme Officers who organize various social activities during academic session.

The NSS units have been organizing following events:-

1. World Arbor Day
2. World Book Day
3. World Health Day
4. World No Tobacco Day
5. World Environment Day
6. World Blood Donation Day
7. World Teachers Day
8. World No TB Day
9. Seminars and debates on social issues.

5. Evidence of Success

- On eve of World Arbor Day saplings of conifers and perennial ornamentals are planted annually over the entire area of college campus. The activity has improved the aesthetic look of the college. The botanical garden is enriched every year on eve of plantation day with saplings of tulip trees, roses, conifers etc.
- Organization of blood donation camps has been a continuous process in the college and students from different streams actively come forward for donation of blood on voluntary basis. The bold bank of district and sub-

district hospital has time and again acknowledged and appreciated the efforts of college.

- On eve of World No Tobacco Day and World TB Day the NSS Units of the College in collaboration with Hakim Sonallah Hospital Sopore and District Tb Hospital Sopore organize awareness/sensitization programmes in the college auditorium.

6. Problems Encountered and Resources Required

- The NSS units does not come across any hurdle with regard to conduct of social services activities and availability of resources. The collaborating agencies/departments like Social Forestry Division, Zonal Office of J&K Bank, District Administration extend full support with regard to availability plant material on eve of World Arbor Day. Administration at District and Sub-district Hospital extend support with regard to availability of paramedical staff and medical officers on eve of Blood Donation camps. District TB Officer Sopore arranges resource persons on eve of awareness programmes on prevention of TB disease. Above all Principal of the college, NSS advisory committee, faculty members contribute immensely towards conduct of NSS activities.

7. Photo clips of Social Services activities.



World Arbor Day



Lab. to Land concept



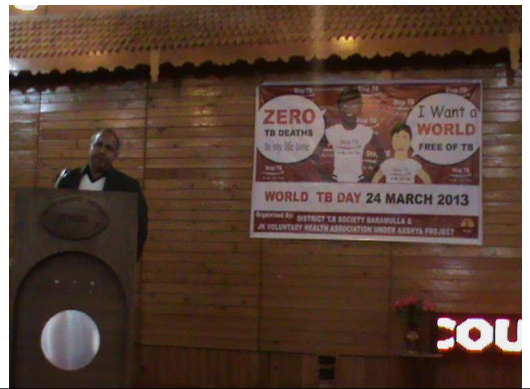
Blood Donation Camp in collaboration with Sub-District Hospital Sopore & HDFC Bank



Extension Lecture on Social Reforms and Our Responsibility



Seminar on Smoking Cessation



Seminar on World TB Day



Green March



Anti-Polythene Drive

3. Evaluative Report of the Departments

Department of Chemistry

1. Name of the department: *Chemistry*
2. Year of Establishment: 1957 (as Intermediate College), 1962 (Degree College)
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.Sc)
4. Names of Interdisciplinary courses and the departments/units involved:
 - *Zoology, Botany, Sericulture, Biotechnology, Chemistry, English.*
5. Annual/ semester/ choice based credit system (programme wise)
 - *Annual*
6. Participation of the department in the courses offered by other departments
 - *The department participates by providing support services to other allied departments as mentioned above with regard to providing of man power for preparation of molar solutions of different concentrations and some chemicals.*
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - *NA*
8. Details of courses/programmes discontinued (if any) with reasons
 - *NA*
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	CAS	Nil
Asst. Professors	09	Nil

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Aijaz Hussain Peer	M.Sc	Contractual Lecturer	Chemistry	12 years	Nil
Mr. Zahid Ahmad	M.Sc, M.Phil	-do-	-do-	fresh	Nil
Mr. Mudasir Maqbool	M.Sc, M.Phil	-do-	-do-	fresh	Nil
Mr. Ferooz Ahmad	M.Sc, M.Phil	-do-	-do-	fresh	Nil
Mr. Shoaib Ahmad	M.Sc, M.Phil	-do-	-do-	fresh	Nil
Mr. Shafeeq Ahmad	M.Sc, M.Phil	-do-	-do-	fresh	Nil

11. List of senior visiting faculty

- NA

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty

Class	Lectures delivered	Practical classes
B.Sc 1 st year (Chemistry)	85%	90%
B.Sc 2 nd year (Chemistry)	87%	93%
B.Sc 3 rd year (Chemistry)	83%	94%

13. Student -Teacher Ratio (Programme wise) 2014-15

Class	No. of Students	Student -Teacher Ratio
B.Sc 1 st year (Chemistry)	300	100:3
B.Sc 2 nd year (Chemistry)	151	50:3
B.Sc 3 rd year (Chemistry)	157	52:3

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01	Mr. M. Shafi Pukhta Sr. Lab. Assistant	01	01	01
02	Mr. Ashiq Hussain (Gardner)/additional charge lab. bearer	01	01	01
03	Helper	05	---	---

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D/ MPhil / PG.

S.no	Faculty with PG	Faculty with M.Phil	Faculty with Ph.D
01	01	05	Nil

- Nil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

<i>S.no</i>	<i>No. of Faculty</i>	<i>Funding Agency</i>	<i>Grants Received</i>
<i>01</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- **NA**

18. Research Centre /facility recognized by the University

- **NA**

19. Publications:

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national / International) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated

- **Nil**

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards....

- Nil
22. Student projects
- a) Percentage of students who have done in-house projects including inter departmental/programme
 - Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
 - Nil
23. Awards / Recognitions received by faculty and students
- Nil
24. List of eminent academicians and scientists / visitors to the department
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: *Nil*
 - b) International: *Nil*
26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
<i>B.SC 1st year (Chemistry)</i>	<i>167</i>	<i>167</i>	<i>92</i>	<i>75</i>	<i>76.04%</i>
<i>B.SC 2nd year (Chemistry)</i>	<i>126</i>	<i>126</i>	<i>86</i>	<i>40</i>	<i>88.88%</i>
<i>B.SC 3rd year (Chemistry)</i>	<i>103</i>	<i>103</i>	<i>53</i>	<i>50</i>	<i>86.04%</i>

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<i>Chemistry</i>	<i>100%</i>	<i>----</i>	<i>----</i>

28. How many students have cleared national and state competitive examinations such

as NET, SLET, GATE, Civil services, Defense services, etc.?

- NA

29. **Student progression**

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed - Campus selection - Other than campus recruitment	----
Entrepreneurship/Self-employment	----

30. **Details of Infrastructural facilities**

- a) **Library:** Departmental Library (for use of faculty and students pursuing Chemistry subject)
- b) **Internet facilities for Staff & Students:** Broadband connectivity for use of faculty and students.
- c) **Class rooms with ICT facility:** Nil
- d) **Laboratories:** Four spacious well illuminated fully equipped labs.

31. **Number of students receiving financial assistance from college, university, Government or other agencies**

- Refer 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts**

- Nil

33. **Teaching methods adopted to improve student learning**

- The faculty members make use of marker board and pen as means of teaching learning process. In addition the faculty members also make use of Power point presentation through LCD Projector and Laptop. Occasionally teachers also make use of smart board facility for display of biological specimens and graphic presentations.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities.**

- The faculty members of department shoulder additional responsibility of organizing National Service Scheme (NSS) activities throughout academic session. The activities

include:

1. World Arbor Day
2. World Book Day
3. World Health Day
4. World No Tobacco Day
5. World Environment Day
6. World Blood Donation Day
7. World Teachers Day
8. World No TB Day
9. Seminars and debates on social issues.

35. SWOC analysis of the department and Future plans

- **Strength:** The Department is housed in a spacious building with four functional labs. and a chemical store. Adequate infrastructure by way of space, water and uninterrupted electric supply is in place. The labs are well equipped with modern equipment's like UV Visible spectro photometer, Digital Conductivity Meters, Polari-meters, double distillation plants, laptop and printer.
- **Weakness:** Periodical transfer of faculty and engagement of contractual lectures hamper routine Work and development work of the department.
- **Opportunity:** The deptt. being fully equipped with chemicals, teaching aids, glassware and infrastructure could run PG Course in Chemistry if adequate human resource is provided by administrative department. .
- **Challenges:** In view of the fact that new colleges have been established by the state govt. even at tehsil level, the student enrolment shows progressive decline. Of late it has been observed that science enrollment in colleges is decreasing because of the fact that most of the students opt for humanities subject at UG level with an aim to qualify administrative services examinations. To inculcate scientific temperament among students Department of Science and Technology, Govt. of J&K has sanctioned an amount of Rs. 25 Lacs to this institution for purchase of basic science equipment's in colleges and augmentation/up gradation of labs.

Department of Botany

1. Name of the department: Botany
2. Year of Establishment: 1957 (as Intermediate College), 1962 (Degree College)
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.Sc.)
4. Names of Interdisciplinary courses and the departments/units involved:
 - **Zoology, Botany, Sericulture, Biotechnology, Chemistry, English.**
5. Annual/ semester/choice based credit system (programme wise).
 - **Annual**
6. Participation of the department in the courses offered by other departments
 - **The department participates by providing support services to other allied departments as mentioned above with regard to providing of man power for establishment of sericulture park, plant material(preserved and fresh), chemicals and in conduct of Extension Lectures.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - **NA**
8. Details of courses/programmes discontinued (if any) with reasons
 - **NA**
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	*CAS	01
Asst. Professors	06	03

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Mr. A.M .Chalkoo	M.Sc, M.phil	Associate Professor	Botany	14(Appx.)	Nil
Mr. T.A.Wani	M.Sc, M.Phil	Asst. prof.	-do-	14(Appx.)	Nil
Mr. M.Asram Bhat	M.Sc	-do-	-do-	14(Appx.)	Nil
Mr. M.Y War	M.Sc	-do-	-do-	14(Appx.)	Nil

11. List of senior visiting faculty

- NA

12. Percentage of lectures delivered and practical classes handled (Programme wise)

by temporary faculty

- NA

13. Student -Teacher Ratio (Programme wise)

Class	No. of Students	Student -Teacher Ratio
B.Sc 1 st Year (Botany)	185	92:2
B.Sc 2 nd Year(Botany)	106	106:1
B.Sc 3 rd Year(Botany)	90	45:2

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01	Lab. Assistant	Nil	01	Nil
02	Lab. Bearer (Mr. Zahoor Ahmad Mir)	01	01	01
03	Helper	05	---	05

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

S.no	Faculty with PG	Faculty with M.Phil	Faculty with Ph.D
01	02	02	Nil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

S.no	No. of Faculty	Funding Agency	Grants Received
01	01(Mr. T.A.Wani)	UGC	-----

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- NA

18. Research Centre /facility recognized by the University

- NA

19. Publications:

- * a) Publication per faculty
- * Number of papers published in peer reviewed journals (national / International) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

S. No	Name of Faculty	Design	Publications			Book/s Edited	Faculty Participation in			Seminars/Conferences Organized
			Journal	Title of publications	Number		National Committee	International Committee	Editorial Board	
01	Mr. A.M. Chalkoo	-do- (Botany)	Journal of Pure & Applied Biology	02 papers & six e-content modules developed	02	----	----	----	----	----
02	Mr. T.A. Wani	Asst. Prof. (Botany)	----	----	05	----	----	----	----	----
03	Mr. M.A.Bhat	-do- (Botany)	----	----	02	----	----	-----		
04	Mr. M.Y.War	-do-	----	----	06					

20. Areas of consultancy and income generated

- A faculty member namely. Mr. A.M.Chalkoo has been nominated as a subject expert

for development of e-content modules under UGC Sponsored scheme on NME –CEC. The Faculty members of Botany provided consultancy services to local entrepreneurs with regard to growing of indoor plants, exotic species, organic farming etc.

21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards....
- Nil
22. Student projects
- c) Percentage of students who have done in-house projects including inter departmental/programme
- Nil
- d) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- **Nil**
23. Awards / Recognitions received by faculty and students
- Nil
24. **List of eminent academicians and scientists / visitors to the department**
- Dr. D.B Singh- Prof. & Head Division of Post-Harvest of Fruits and Vegetables CITH (Central Institute of Temperate Horticulture) Rangreth Srinagar.
25. **Seminars/ Conferences/Workshops organized & the source of funding**
- a) National: *Nil*
- b) International: *Nil*
26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
<i>B.Sc 1st year (Botany)</i>	<i>90</i>	<i>90</i>	<i>32</i>	<i>58</i>	<i>66%</i>
<i>B.Sc 2nd year (Botany)</i>	<i>104</i>	<i>104</i>	<i>60</i>	<i>45</i>	<i>91.13%</i>
<i>B.Sc 3rd year (Botany)</i>	<i>108</i>	<i>108</i>	<i>68</i>	<i>40</i>	<i>95.03%</i>

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<i>Botany</i>	<i>100%</i>	<i>Nil</i>	<i>Nil</i>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

- NA

29. Student progression

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed - Campus selection - Other than campus recruitment	----
Entrepreneurship/Self-employment	----

30. Details of Infrastructural facilities

- a) **Library:** Departmental Library (for use of faculty and students of Botany)
- b) **Internet facilities for Staff & Students:** Broadband connectivity with Wi-Fi facility for use of faculty and students.
- c) **Class rooms with ICT facility:** One Lecture room of the deptt. and two labs. With LCD Projector, screen and uninterrupted power backup facility.
- d) **Laboratories:** Two spacious well illuminated fully equipped labs, one big museum containing preserved plant material, models and bio-visual charts.

31. Number of students receiving financial assistance from college, university, Government or other agencies

- Refer 5.1.3

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts

- The department organizes Extension /Guest lectures for students pursuing Botany/Biotechnology/Chemistry/Zoology at UG Level. The subject experts are invited from affiliating University or other research institutes as detailed below:-
 1. Dr. D.B. Singh (Prof. & Head Division of Post-Harvest CITH Rangreth Srinagar).
 2. Dr. Irfan Rashid Kakroo (Dept. of Botany, University of Kashmir).
 3. Mr. Zaffar Shadab (Asst. Prof. Dept. of Botany, Govt. Degree College Baramulla).
 4. Dr. Imtiyaz, (Research Scholar from SKIMS Srinagar).
- 33. Teaching methods adopted to improve student learning**
- The faculty members make use of marker board and pen as means of teaching learning process. In addition the faculty members also make use of Power point presentation through LCD Projector and Laptop. The department has adequate ICT/Wi-Fi facility with uninterrupted power backup. The e-content modules developed by subject experts of department are being displayed in the class rooms. Occasionally teachers also make use of smart board facility for display of biological specimens and graphic presentations.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities.**
- The faculty members of department shoulder additional responsibility of organizing National Service Scheme (NSS) activities throughout academic session. The activities include:
 1. World Arbor Day
 2. World Book Day
 3. World Health Day
 4. World No Tobacco Day
 5. World Environment Day
 6. World Blood Donation Day
 7. World Teachers Day
 8. World No TB Day
 9. Seminars and debates on social issues.

35. SWOC analysis of the department and Future plans

- **Strength:** The Department is housed in a spacious building with three functional labs. and a museum. Most of the faculty members (four out of six) work on regular basis. Adequate infrastructure by way of space, water and uninterrupted electric supply is in place. The labs are well equipped with modern equipment's like LED Microscopes, Pathological Microscopes fitted with CCTV, laptop and printer. The department has established Botanical garden which house varied flora of perennials, medicinal plants, exotic species. The department was instrumental in establishing State-of-Art Green House which contains exotic flora, succulents, conifers and tropical flora.
- **Weakness:** Periodical transfer of faculty and engagement of contractual lectures hamper routine Work and development work of the department.
- **Opportunity:** The deptt. being fully equipped with chemicals , teaching aids, microscopes , laboratories, museum and allied facilities like botanical garden , State –of- Art Green House has the opportunity to run PG Course in Botany.
- **Challenges:** In view of the fact that new colleges have been established by the state govt. even at tehsil level, the student enrolment shows progressive decline. Of late it has been observed that science enrollment in colleges is decreasing because of the fact that most of the students opt for humanities subject at UG level with an aim to qualify administrative services examinations. To inculcate scientific temperament among students Department of Science and Technology, Govt. of J&K has sanctioned an amount of Rs. 25 Lacs to this institution for purchase of basic science equipment's in colleges and augmentation/up gradation of labs.

Department of Zoology

1. Name of the department: Zoology
2. Year of Establishment: 1957 (as Intermediate College), 1962 (Degree College)
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.Sc)
4. Names of Interdisciplinary courses and the departments/ units involved:
 - **Zoology, Botany, Sericulture, Biotechnology, Chemistry, English.**
5. Annual/ semester/ choice based credit system (programme wise)
 - **Annual**
6. Participation of the department in the courses offered by other departments
 - **The department participates by providing support services to other allied departments as mentioned above with regard to providing of space for conduct of class room making use of smart board facility.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - **NA**
8. Details of courses/ programmes discontinued (if any) with reasons
 - **NA**
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	CAS	01
Asst. Professors	06	02

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Shamim Ahmad Dar	M.Sc Zoology, Ph.D	Associate prof.	Zoology	14 years	
Mr. B.A. Shiekh (on Deputation under FIP scheme)	M.Sc Zoology,	Assist. Prof.	-do-	13 Years	
Mr. Feroz Ahmad (on Deputation under FIP scheme)	M.Sc Zoology, M.phil	Assist. Prof.	-do-	04 year	
Mr. Riyaz Ahmad Dar	M.Sc Zoology, M.phil	Contractual Lecturer	-do-		
Dr. Arshed Iqbal Dar	M.Sc Zoology, Ph.D	Contractual Lecturer	-do-		
Dr. Bashir Ahmad	M.Sc Zoology, Ph.D	Substitute teacher under FIP Scheme			

11. List of senior visiting faculty

- NA

12. Percentage of lectures delivered and practical classes handled (Programme wise)

by temporary faculty

Class	Lectures delivered	Practical classes
B.Sc 1 st year (Zoology)	88%	93%
B.Sc 2 nd year (Zoology)	85%	90%
B.Sc 3 rd year (Zoology)	89%	91%

13. Student -Teacher Ratio (Programme wise) 2014-15

Class	No. of Students	Student -Teacher Ratio
B.Sc 1 st year (Zoology)	276	92:1
B.Sc 2 nd year (Zoology)	106	106:1
B.Sc 3 rd year (Zoology)	105	105:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01	Mr. Farooq Ahmad Matoo Lab. Assistant	01	01	01
02				
03	Helper	05	---	---

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D/ MPhil / PG.

S.no	Faculty with PG	Faculty with M.Phil	Faculty with Ph.D
01	01	02	02

- Nil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

<i>S.no</i>	<i>No. of Faculty</i>	<i>Funding Agency</i>	<i>Grants Received</i>
<i>01</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- NA

18. Research Centre /facility recognized by the University

- NA

19. Publications:

- * a) Publication per faculty : = **04 publications**
- * Number of papers published in peer reviewed journals (national / International) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

S. No	Name of Faculty	Design	Publications			Book/s Edited	Faculty Participation in			Seminars/Conferences Organized
			Journal	Title of publications	Number		National Committee	International Committee	Editorial Board	
01	Dr. Shamim Ahmad Dar	Associate professor		Paper	02					1
02	Dr. Bashir Ahmad Lone				22	1			1	15

20. Areas of consultancy and income generated
- *Nil*
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards....
- *Nil*
22. Student projects
- e) Percentage of students who have done in-house projects including inter departmental/programme
- *Nil*
- f) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- *Nil*
23. Awards / Recognitions received by faculty and students
- *Nil*
24. List of eminent academicians and scientists / visitors to the department
- *Nil*
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: *Nil*
- b) International: *Nil*
26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc 1 st year (Zoology)	155	155	92	63	76.12
B.Sc 2 nd year (Zoology)	120	120	90	30	86.66
B.Sc 3 rd year (Zoology)	68	68	36	32	88.23

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<i>Zoology</i>	<i>100%</i>	----	----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

- NA

29. Student progression

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed - Campus selection - Other than campus recruitment	----
Entrepreneurship/Self-employment	----

30. **Details of Infrastructural facilities**

- a) **Library:** Departmental Library (for use of faculty and students of Zoology)
- b) **Internet facilities for Staff & Students:** Broadband connectivity for use of faculty and students.
- c) **Class rooms with ICT facility:** One Class room with smart board facility.
- d) **Laboratories:** Two spacious well illuminated fully equipped labs and a Museum.
In addition department houses a computer lab.

31. **Number of students receiving financial assistance from college, university, Government or other agencies**

- Refer 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts**

- Nil

33. **Teaching methods adopted to improve student learning**

- The faculty members make use of marker board and pen as means of teaching learning process. In addition the faculty members also make use of Power point presentation through LCD Projector and Laptop. The department has adequate ICT facility with uninterrupted power backup. The teachers also make use of smart board facility for display of biological specimens and graphic presentations.
- 34. Participation in Institutional Social Responsibility (ISR) and Extension activities.**
- The faculty members of department shoulder additional responsibility of organizing National Service Scheme (NSS) activities throughout academic session. The activities include:
 1. World Arbor Day
 2. World Book Day
 3. World Health Day
 4. World No Tobacco Day
 5. World Environment Day
 6. World Blood Donation Day
 7. World Teachers Day
 8. World No TB Day
 9. Seminars and debates on social issues.

35. SWOC analysis of the department and Future plans

- **Strength:** The Department is housed in a spacious building with two functional labs., museum and a Computer Lab. Adequate infrastructure by way of space, water and uninterrupted electric supply is in place. The labs are well equipped with modern equipment's like stereo zoom microscopes fitted with digital camera and other accessories.
- **Weakness:** Periodical transfer of faculty and engagement of contractual lectures hamper routine Work and development work of the department.
- **Opportunity:** The deptt. being fully equipped with chemicals, teaching aids, glassware, biological specimens and faculty has opportunity to run PG course. The formalities for running M.Sc in Zoology has been completed but final nod from administrative department and affiliating University is awaited.
- **Challenges:** In view of the fact that new colleges have been established by the state govt. even at tehsil level, the student enrolment shows progressive decline. Of late it has been observed that science enrollment in colleges is decreasing because of the fact that most of the

students opt for humanities subject at UG level with an aim to qualify administrative services examinations. To inculcate scientific temperament among students Department of Science and Technology, Govt. of J&K has sanctioned an amount of Rs. 25 Lacs to this institution for purchase of basic science equipment's in colleges and augmentation/up gradation of labs.

Department of Biotechnology

1. Name of the department: Biotechnology
2. Year of Establishment: 2009
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.Sc)
4. Names of Interdisciplinary courses and the departments/ units involved:
 - **Zoology, Botany, Sericulture, Biotechnology, Chemistry, English.**
5. Annual/ semester/ choice based credit system (programme wise)
 - **Annual**
6. Participation of the department in the courses offered by other departments
 - **NA**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - **NA**
8. Details of courses/programmes discontinued (if any) with reasons
 - **NA**
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	CAS	nil
Asst. Professors	02	Nil

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Mir Rashid	M.Sc Biotechnology , NET.	Contractual Lecturer	Biotechnology		

Mr. Shahid Nazir	M.Sc Biotechnology	Contractual Lecturer	Biotechnology		
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11. List of senior visiting faculty

- NA

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty

Class	Lectures delivered	Practical classes
B.Sc 1 st year (Biotechnology)	89%	95%
B.Sc 2 nd year (Biotechnology)	87%	96%
B.Sc 3 rd year (Biotechnology)	90%	94%

13. Student -Teacher Ratio (Programme wise) 2014-15

Class	No. of Students	Student -Teacher Ratio
B.Sc 1 st year (Biotechnology)	68	68:1
B.Sc 2 nd year (Biotechnology)	23	23:1
B.Sc 3 rd year (Biotechnology)	18	18:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01	Lab. Assistant		01	Nil
02	Lab. Bearer (Mtr. Fatima Aslam)	01	01	01
03	Helper	01	---	---

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D/ MPhil / PG.

S.no	Faculty with PG	Faculty with M.Phil	Faculty with Ph.D
01	02	Nil	Nil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

S.no	No. of Faculty	Funding Agency	Grants Received
01	Nil	Nil	Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- J&K Council for Science and Technology has sanctioned amount of Rs. 20000/- to Dept. of Biotechnology for conduct of popular science lecture series.

18. Research Centre /facility recognized by the University

- **NA**

19. **Publications:**

- * a) Publication per faculty
- * Number of papers published in peer reviewed journals (national / International) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated

- **Nil**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

- **Nil**

22. Student projects

g) Percentage of students who have done in-house projects including inter departmental/programme

- **Nil**

h) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

- **Nil**

23. Awards / Recognitions received by faculty and students
- Nil
24. List of eminent academicians and scientists / visitors to the department
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: *Nil*
- b) International: *Nil*

26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc 1 st year (Biotechnology)	23	23	05	18	95.61
B.Sc 2 nd year (Biotechnology)	18	18	09	06	94.04
B.Sc 3 rd year (Biotechnology)	20	20	04	16	100

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<i>Biotechnology</i>	<i>100%</i>	<i>----</i>	<i>----</i>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
- NA

29. Student progression

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	--

Ph.D. to Post-Doctoral	----
Employed - Campus selection - Other than campus recruitment	----
Entrepreneurship/Self-employment	----

30. **Details of Infrastructural facilities**

a) **Library:** Nil

b) **Internet facilities for Staff & Students:** Nil

c) **Class rooms with ICT facility:** Nil.

d) **Laboratories:** One well equipped lab. housed in single story block on temporary basis. The department shall be shifted to newly construct academic block in near future.

31. **Number of students receiving financial assistance from college, university, Government or other agencies**

- Refer 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts**

- J&K Council for Science and Technology has sanctioned amount of Rs. 20000/- to Dept. of Biotechnology for conduct of popular science lecture series. The Coordinator of the department invited subject experts from research institutions like University and Medical Institute. The subject experts deliberated on topics like Biodiversity, Molecular Biology, Post-Harvest of fruits and vegetables.



Extension Lecture By Dr. D.B.Singh



Extension Lecture By Dr. Irfan Rashid Kakroo



Extension Lecture



Counseling Session for Students of Biotechnology

33. Teaching methods adopted to improve student learning

- The faculty members make use of marker board and pen as means of teaching learning process. In addition the faculty members also make use of Power point presentation through LCD Projector and Laptop. The teachers also make use of smart board facility for display of biological specimens and graphic presentations.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.

- The faculty members of department shoulder additional responsibility of organizing National Service Scheme (NSS) activities throughout academic session. The activities

include:

1. World Arbor Day
2. World Book Day
3. World Health Day
4. World No Tobacco Day
5. World Environment Day
6. World Blood Donation Day
7. World Teachers Day
8. World No TB Day
9. Seminars and debates on social issues.

35. SWOC analysis of the department and Future plans

- **Strength:** The Lab. is well equipped with modern equipment's like stereo zoom microscopes fitted with digital camera and other accessories, chemicals, mechanical shaker, SDS-PAGE etc.
- **Weakness:** Non- availability of faculty member on regular basis.
- **Opportunity:** The deptt. being fully equipped with chemicals, teaching aids, glassware; equipments could emerge as full-fledged department provided adequate staff is provided by the administrative department.
- **Challenges:** In view of the fact that new colleges have been established by the state govt. even at tehsil level, the student enrolment shows progressive decline. Of late it has been observed that science enrollment in colleges is decreasing because of the fact that most of the students opt for humanities subject at UG level with an aim to qualify administrative services examinations. To inculcate scientific temperament among students Department of Science and Technology, Govt. of J&K has sanctioned an amount of Rs. 25 Lacs to this institution for purchase of basic science equipment's in colleges and augmentation/up gradation of labs.

Department of Sericulture

1. Name of the department: Sericulture
2. Year of Establishment: 23-03-2004
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.Sc)
4. Names of Interdisciplinary courses and the departments/units involved:
 - **Zoology, Botany, Sericulture, Biotechnology, Chemistry, English.**
5. Annual/ semester/choice based credit system (programme wise)
 - **Annual**
6. Participation of the department in the courses offered by other departments
 - **The department participates by providing support services to other allied departments as mentioned above with regard to providing of space for conduct of class room making use of smart board facility.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - **NA**
8. Details of courses/programmes discontinued (if any) with reasons
 - **NA**
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	CAS	Nil
Asst. Professors	01	Nil

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Dr. Aabid	M.Sc Sericulture, Ph.D	Contractual Lecturer	Sericulture	10	
Mtr. Rifat un Nisa	M.Sc Sericulture	Contractual Lecturer	Sericulture	08	

11. List of senior visiting faculty

- NA

12. Percentage of lectures delivered and practical classes handled (Programme wise)

by temporary faculty

Class	Lectures delivered	Practical classes
B.Sc 1 st year (Sericulture)	79%	93%
B.Sc 2 nd year (Sericulture)	87%	95%
B.Sc 3 rd year (Sericulture)	89%	97%

13. Student -Teacher Ratio (Programme wise) 2014-15

Class	No. of Students	Student -Teacher Ratio
B.Sc 1 st year (Sericulture)	88	88:1
B.Sc 2 nd year (Sericulture)	24	24:1
B.Sc 3 rd year (Sericulture)	32	32:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01	Lab. Assistant		01	Nil
02	Mr. Tahir Ahmad (Lab. Bearer)	01	01	01
03	Helper	01	---	---

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D/ MPhil / PG.

S.no	Faculty with PG	Faculty with M.Phil	Faculty with Ph.D
01	01	Nil	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

S.no	No. of Faculty	Funding Agency	Grants Received
01	Nil	Nil	Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- NA

18. Research Centre /facility recognized by the University

- NA

19. **Publications:**

- * a) Publication per faculty
- * Number of papers published in peer reviewed journals (national / International) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

S. No	Name of Faculty	Design	Publications			Book/s Edited	Faculty Participation in			Seminars/Conferences Organized
			Journal	Title of publications	Number		National Committee	International Committee	Editorial Board	
01	Dr. Aabid	Contractual Lecturer			16					
02	Mtr. Rifat un nisa	Contractual Lecturer	---	---	---	---	---	---	---	---

20. Areas of consultancy and income generated

- *Nil*

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards....
- Nil
22. Student projects
- i) Percentage of students who have done in-house projects including inter departmental/programme
- Nil
- j) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- Nil
23. Awards / Recognitions received by faculty and students
- Nil
24. List of eminent academicians and scientists / visitors to the department
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: *Nil*
- b) International: *Nil*
26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc 1 st year (Sericulture)	41	41	31	11	73.06
B.Sc 2 nd year (Sericulture)	40	40	32	08	90.00
B.Sc 3 rd year (Sericulture)	24	24	04	16	100

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<i>Sericulture</i>	<i>100%</i>	<i>----</i>	<i>----</i>

28. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

- NA

29. **Student progression**

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed - Campus selection - Other than campus recruitment	----
Entrepreneurship/Self-employment	----

30. **Details of Infrastructural facilities**

- a) **Library:** Nil
- b) **Internet facilities for Staff & Students:** Nil
- c) **Class rooms with ICT facility:** Nil.
- d) **Laboratories:** One lab with attached rearing room.

31. **Number of students receiving financial assistance from college, university, Government or other agencies**

- Refer 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts**

- Nil

33. **Teaching methods adopted to improve student learning**

- The faculty members make use of marker board and pen as means of teaching learning process.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities.**

- The faculty members of department shoulder additional responsibility of organizing National Service Scheme (NSS) activities throughout academic session. The activities

include:

1. World Arbor Day
2. World Book Day
3. World Health Day
4. World No Tobacco Day
5. World Environment Day
6. World Blood Donation Day
7. World Teachers Day
8. World No TB Day
9. Seminars and debates on social issues.

35. SWOC analysis of the department and Future plans

- **Strength:** The Department is housed in main building of the college one functional lab and a rearing room. Adequate infrastructure by way of space, electric supply is in place.
- **Weakness:** Non availability of a regular staff member/s.
- **Opportunity:** The deptt. if fully equipped by way of human resource and infrastructure could prove productive centre for disseminating knowledge about various aspects of silk and rearing of worms.
- **Challenges:** Despite meager resources the students enrolment in the subject of sericulture is showing exponential growth as the students are showing keen interest in the subject. To accommodate large chunk of students within a limited resources is a challenge for the faculty who work academic arrangement basis.

Department of Physics

1. Name of the department: Physics
2. Year of Establishment: 1957 (as Intermediate College), 1962 (Degree College)
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.Sc)
4. Names of Interdisciplinary courses and the departments/ units involved:
 - **Zoology, Botany, Sericulture, Biotechnology, Chemistry, English.**
5. Annual/ semester/ choice based credit system (Programme wise)
 - **Annual**
6. Participation of the department in the courses offered by other departments
 - **The department participates by providing support services to other allied departments as mentioned above with regard to providing of space for conduct of class room making use of smart board facility.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - **NA**
8. Details of courses/ programmes discontinued (if any) with reasons
 - **NA**
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	CAS	01
Asst. Professors	04	01

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Mr. Zahoor Ahmad	M.Sc	Associate Prof.	Physics	15 Appx.	
Mr. Shafiq Maqbool Tantry	M.Sc	Assistant Prof.	Physics	08	
Mr. Tariq Ahmad	M.SC, M.phil	Contractual Lecturer	-do-	02	
Mr. Sumiya Gul	M.Sc	Teaching Assistant	-do-	02	

11. List of senior visiting faculty

- NA

12. Percentage of lectures delivered and practical classes handled (Programme wise)

by temporary faculty

Class	Lectures delivered	Practical classes
B.SC 1 st Year (Physics)	89%	90%
B.SC 2 nd Year (Physics)	87%	95%
B.SC 3 rd Year (Physics)	79%	97%

13. Student -Teacher Ratio (Programme wise) 2014-15

Class	No. of Students	Student -Teacher Ratio
B.SC 1 st Year (Physics)	143	71:1
B.SC 2 nd Year (Physics)	75	38:1
B.SC 3 rd Year (Physics)	62	31:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01	Mr. Showkat Ahmad (incharge Lab. Assistant)	01	01	01
02				
03	Helper	03	---	---

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D/ MPhil / PG.

S.no	Faculty with PG	Faculty with M.Phil	Faculty with Ph.D
01	02	01	Nil

- Nil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

<i>S.no</i>	<i>No. of Faculty</i>	<i>Funding Agency</i>	<i>Grants Received</i>
<i>01</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- *NA*

18. Research Centre /facility recognized by the University

- *NA*

19. Publications:

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national / International) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated

- *Nil*

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

- *Nil*

22. Student projects
- k) Percentage of students who have done in-house projects including inter departmental/programme
- Nil
- l) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- Nil
23. Awards / Recognitions received by faculty and students
- Nil
24. List of eminent academicians and scientists / visitors to the department
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: *Nil*
- b) International: *Nil*

26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.SC 1 st Year (Physics)	75	75	45	30	60
B.SC 2 nd Year (Physics)	70	70	58	12	67.14
B.SC 3 rd Year (Physics)	62	62	47	15	88.70

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<i>Physics</i>	<i>100%</i>	<i>----</i>	<i>----</i>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
- NA

29. **Student progression**

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed - Campus selection - Other than campus recruitment	----
Entrepreneurship/Self-employment	----

30. **Details of Infrastructural facilities**a) **Library:** Nilb) **Internet facilities for Staff & Students:** Broadband facility under NME schemec) **Class rooms with ICT facility:** Conference Hall with smart board facility.d) **Laboratories:** One spacious well illuminated fully equipped labs.31. **Number of students receiving financial assistance from college, university, Government or other agencies**

- Refer 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts**

- Nil

33. **Teaching methods adopted to improve student learning**

- The faculty members make use of marker board and pen as means of teaching learning process. In addition the faculty members also make use of Power point presentation through LCD Projector and Laptop. The department has adequate ICT facility with uninterrupted power backup. The teachers also make use of smart board facility for display of equations & graphic presentations.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities.**

- The faculty members of department shoulder additional responsibility of organizing National Service Scheme (NSS) activities throughout academic session. The activities include:

1. World Arbor Day
2. World Book Day
3. World Health Day
4. World No Tobacco Day
5. World Environment Day
6. World Blood Donation Day
7. World Teachers Day
8. World No TB Day
9. Seminars and debates on social issues.

35. SWOC analysis of the department and Future plans

- **Strength:** The Department is housed in a spacious building with two functional labs. Adequate infrastructure by way of space, water and uninterrupted electric supply is in place. The labs are well equipped with modern equipment's like Hall Effect, e/m by Thomson method etc.
- **Weakness:** Non availability of adequate regular staff, periodical transfer of faculty and engagement of contractual lectures hamper routine Work and development work of the department.
- **Opportunity:** The deptt. being fully equipped with instruments, teaching aids and faculty has opportunity to run PG course if regular faculty members are provided.
- **Challenges:** In view of the fact that new colleges have been established by the state govt. even at tehsil level, the general student enrolment shows progressive decline. Of late it has been observed that science enrollment in colleges is decreasing because of the fact that most of the students opt for humanities subject at UG level with an aim to qualify administrative services examinations. However the student strength of the department pursuing physics at UG level is increasing. The good number of students managed by inadequate faculty strength poses great challenge.

Department of Commerce

1. Name of the department: Commerce
2. Year of Establishment: 1957
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.Com)
4. Names of Interdisciplinary courses and the departments/units involved:
 - **Commerce.**
5. Annual/ semester/choice based credit system (Programme wise)
 - **Annual**
6. Participation of the department in the courses offered by other departments
 - ***The department participates by providing support services to other allied departments as mentioned above with regard to providing of space for conduct of class room making use of smart board facility.***
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - **NA**
8. Details of courses/programmes discontinued (if any) with reasons
 - **NA**
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	CAS	Nil
Asst. Professors	05	Nil

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Mr. Mubashir Hussain Khan	MCA	Assistant Prof.	Computer Applications	3Appx	
Mr. Altaf Ahmad	M.Com. M.Phil	Contractual Lecturer	Commerce		
Mr. Asif Abdulah	M.Com. M.Phil	Contractual Lecturer	Commerce		
Mr. Bilal Ahmad	M.Com	Teaching Assistant	Commerce	06	
Mtr. Asiya Shamus ud din	MCA	Contractual Lecturer	Computer Applications	Fresh	
Mr. Aabid	M.Com M.Phil	Contractual Lecturer	Commerce		

11. List of senior visiting faculty

- NA

12. Percentage of lectures delivered and practical classes handled (Programme wise)

by temporary faculty

Class	Lectures delivered	Practical classes
B.Com 1 st year	85%	91%
B.Com 2 nd year	87%	95%
B.Com 3 rd year	89%	97%

13. Student -Teacher Ratio (Programme wise) 2014-15

Class	No. of Students	Student -Teacher Ratio
B.Com 1 st year	187	93:1
B.Com 2 nd year	85	85:1
B.Com 3 rd year	99	99:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01	Mtr. Fehmeeda (Lab Assistant)	01	01	01
02				
03	Helper	02	---	---

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D/ MPhil / PG.

S.no	Faculty with PG	Faculty with M.Phil	Faculty with Ph.D
01	04	02	Nil

- Nil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

<i>S.no</i>	<i>No. of Faculty</i>	<i>Funding Agency</i>	<i>Grants Received</i>
<i>01</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- *NA*

18. Research Centre /facility recognized by the University

- *NA*

19. Publications:

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national / International) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated

- *Nil*

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

- *Nil*

22. Student projects

- m) Percentage of students who have done in-house projects including inter departmental/programme
- Nil
- n) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- Nil
23. Awards / Recognitions received by faculty and students
- Nil
24. List of eminent academicians and scientists / visitors to the department
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: *Nil*
- b) International: *Nil*

26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com 1 st year	99	99	74	36	26.26
B.Com 2 nd year	112	112	92	20	53.35
B.Com 3 rd year	132	132	95	37	85.59

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<i>B.Com</i>	<i>100%</i>	<i>----</i>	<i>----</i>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

- NA

29. **Student progression**

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed - Campus selection - Other than campus recruitment	----
Entrepreneurship/Self-employment	----

30. **Details of Infrastructural facilities**

- a) **Library:** Departmental Library (for use of faculty and students of Commerce)
- b) **Internet facilities for Staff & Students:** Broadband Internet Facility for Students and Faculty.
- c) **Class rooms with ICT facility:** Nil.
- d) **Laboratories:** One spacious well illuminated fully equipped lab.

31. **Number of students receiving financial assistance from college, university, Government or other agencies**

- Refer 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts**

- Nil

33. **Teaching methods adopted to improve student learning**

- The faculty members make use of marker board and pen as means of teaching learning process. In addition the faculty members also make use of Power point presentation through LCD Projector and Laptop. The department has adequate ICT facility with uninterrupted power backup.
34. **Participation in Institutional Social Responsibility (ISR) and Extension activities.**
- The faculty members of department shoulder additional responsibility of organizing National Service Scheme (NSS) activities throughout academic session. The activities include:

1. World Arbor Day

2. World Book Day
3. World Health Day
4. World No Tobacco Day
5. World Environment Day
6. World Blood Donation Day
7. World Teachers Day
8. World No TB Day
9. Seminars and debates on social issues.

35. SWOC analysis of the department and Future plans

- **Strength:** The Department is housed in a spacious building with one functional lab. Adequate infrastructure by way of space, water and uninterrupted electric supply is in place. The lab. is well equipped with Computers, LCD Projector, Laptop.
- **Weakness:** Periodical transfer of faculty and engagement of contractual lectures hamper routine Work and development work of the department.
- **Opportunity:** The deptt. being fully equipped with computers, teaching aids, LCD Projector, Laptop could emerge as a good academic department if requisite faculty members are provided.
- **Challenges:** In view of the fact that new colleges have been established by the state govt. even at tehsil level, the student enrolment shows progressive decline. The student enrollment in the Dept. of Commerce is increasing every year despite shortage of regular staff. This poses a great challenge for the department to manage the students.

Department of Management Studies

1. Name of the department: Management Studies (Bachelor of Business Administration)
2. Year of Establishment:
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.B.A)
4. Names of Interdisciplinary courses and the departments/units involved:
 - **BBA.**
5. Annual/ semester/choice based credit system (programme wise)
 - **Annual**
6. Participation of the department in the courses offered by other departments
 - **The department participates by providing support services to other allied departments as mentioned above with regard to providing of space for conduct of class room making use of smart board facility.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - **NA**
8. Details of courses/programmes discontinued (if any) with reasons
 - **NA**
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	CAS	Nil
Asst. Professors	01	Nil

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years

Mr. Asif Iqbal Mir	MBA	Contractual Lecturer	Marketing	11	
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11. List of senior visiting faculty

- NA

12. Percentage of lectures delivered and practical classes handled (Programme wise)

by temporary faculty

Class	Lectures delivered	Practical classes
BBA 1 st Year	87%	90%
BBA 2 nd Year	79%	89%
BBA 3 rd Year	83%	95%

13. Student -Teacher Ratio (Programme wise) 2014-15

Class	No. of Students	Student -Teacher Ratio
BBA 1 st Year	26	
BBA 2 nd Year	18	
BBA 3 rd Year	20	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01				
02				
03	Helper		---	---

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D/ MPhil / PG.

S.no	Faculty with PG	Faculty with M.Phil	Faculty with Ph.D
01	01		01

- Nil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

S.no	No. of Faculty	Funding Agency	Grants Received
01	Nil	Nil	Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- NA

18. Research Centre /facility recognized by the University

- NA

19. Publications:

- * a) Publication per faculty
 - * Number of papers published in peer reviewed journals (national / International) by faculty and students
 - * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 - * Monographs
 - * Chapter in Books
 - * Books Edited
 - * Books with ISBN/ISSN numbers with details of publishers
 - * Citation Index
 - * SNIP
 - * SJR
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated
- *Nil*
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards....
- Nil
22. Student projects
- o) Percentage of students who have done in-house projects including inter departmental/programme
- Nil
- p) **Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies**
- **Nil**

23. Awards / Recognitions received by faculty and students
- Nil
24. List of eminent academicians and scientists / visitors to the department
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: *Nil*
- b) International: *Nil*
26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BBA 1 st Year	18	18	12	6	44.44
BBA 2 nd Year	22	22	16	6	54.54
BBA 3 rd Year	29	29	25	4	51.72

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BBA	100%	----	----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

- NA

29. Student progression

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---

PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed - Campus selection - Other than campus recruitment	----
Entrepreneurship/Self-employment	----

30. **Details of Infrastructural facilities**

- a) **Library:** Departmental Library (for use of faculty and students of Students)
- b) **Internet facilities for Staff & Students:** Broadband facility for Students
- c) **Class rooms with ICT facility:** Nil.
- d) **Laboratories:** One spacious well illuminated fully equipped labs.

31. **Number of students receiving financial assistance from college, university, Government or other agencies**

- Refer 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts**

- Nil

33. **Teaching methods adopted to improve student learning**

- The faculty members make use of marker board and pen as means of teaching learning process. In addition the faculty members also make use of Power point presentation through LCD Projector and Laptop. The department has adequate ICT facility with uninterrupted power backup.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities.**

- The faculty members of department shoulder additional responsibility of organizing National Service Scheme (NSS) activities throughout academic session. The activities include:

1. World Arbor Day
2. World Book Day
3. World Health Day
4. World No Tobacco Day
5. World Environment Day
6. World Blood Donation Day
7. World Teachers Day

8. World No TB Day
9. Seminars and debates on social issues.

35. SWOC analysis of the department and Future plans

- **Strength:** The Department is housed in a spacious building with one functional labs. Adequate infrastructure by way of space, water and uninterrupted electric supply is in place. The labs are well equipped with modern equipment's like stereo zoom microscopes fitted with digital camera and other accessories.
- **Weakness:** Periodical transfer of faculty and engagement of contractual lectures hamper routine
Work and development work of the department.
- **Opportunity:** The deptt. being fully equipped with chemicals, teaching aids, glassware, biological specimens and faculty has opportunity to run PG course.
- **Challenges:** In view of the fact that new colleges have been established by the state govt. even at tehsil level, the student enrolment shows progressive decline. Of late it has been observed that science enrollment in colleges is decreasing because of the fact that most of the students opt for humanities subject at UG level with an aim to qualify administrative services examinations. To inculcate scientific temperament among students Department of Science and Technology, Govt. of J&K has sanctioned an amount of Rs. 25 Lacs to this institution for purchase of basic science equipment's in colleges and augmentation/up gradation of labs.

Department of Geology

1. Name of the department: Geology
2. Year of Establishment: 1957
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.Sc)
4. Names of Interdisciplinary courses and the departments/ units involved:
 - **Zoology, Botany, Sericulture, Biotechnology, Chemistry, English.**
5. Annual/ semester/ choice based credit system (programme wise)
 - **Annual**
6. Participation of the department in the courses offered by other departments
 - **The department participates by providing support services to other allied departments as mentioned above with regard to providing of space for conduct of class room making use of smart board facility.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - **NA**
8. Details of courses/ programmes discontinued (if any) with reasons
 - **NA**
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	CAS	01
Asst. Professors	02	01

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Imtiaz Ahmad	M.Sc,	Associate Professor	Geology	16	

Dr. Shamim Ahmad	M.Sc Ph.D.	Contractual Lecturer	-do-		
Mr. Sajad Ahmad	MSc.	Teaching Assistant	-do-		
Mr. Younis Ahmad Ganie	M.Sc.	-do-	-do-		

11. List of senior visiting faculty

- NA

12. Percentage of lectures delivered and practical classes handled (Programme wise)

by temporary faculty

Class	Lectures delivered	Practical classes
B.Sc 1 st year (Geology)	89%	95%
B.Sc 2 nd year (Geology)	87%	96%
B.Sc 3 rd year (Geology)	90%	94%

13. Student -Teacher Ratio (Programme wise) 2014-15

Class	No. of Students	Student -Teacher Ratio
B.Sc 1 st year (Geology)	163	81:1
B.Sc 2 nd year (Geology)	100	100:1
B.Sc 3 rd year (Geology)	71	71:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01	Lab. Assistant		01	Nil
02	Lab. Bearer (Mtr. Shameema)	01	01	01
03	Helper	02	---	---

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D/ MPhil / PG.

S.no	Faculty with PG	Faculty with M.Phil	Faculty with Ph.D
01	02	Nil	01

- Nil

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

S.no	No. of Faculty	Funding Agency	Grants Received
------	----------------	----------------	-----------------

01	Nil	Nil	Nil
----	-----	-----	-----

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- NA

18. Research Centre /facility recognized by the University

- NA

19. Publications:

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national / International) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated

- *Nil*

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

- Nil

22. Student projects

q) Percentage of students who have done in-house

- projects including inter departmental/programme
- Nil
- r) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- Nil
23. Awards / Recognitions received by faculty and students
- Nil
24. List of eminent academicians and scientists / visitors to the department
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: *Nil*
- b) International: *Nil*
26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc 1 st year (Geology)	88	88	74	15	79.05
B.Sc 2 nd year (Geology)	65	65	33	32	87.69
B.Sc 3 rd year (Geology)	64	64	37	27	90.62

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<i>Geology</i>	<i>100%</i>	<i>----</i>	<i>----</i>

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
- NA

29. **Student progression**

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed - Campus selection - Other than campus recruitment	----
Entrepreneurship/Self-employment	----

30. **Details of Infrastructural facilities**

- a) **Library:** Nil
- b) **Internet facilities for Staff & Students:** Broadband facility
- c) **Class rooms with ICT facility:** Nil.
- d) **Laboratories:** One spacious well illuminated fully equipped lab.

31. **Number of students receiving financial assistance from college, university, Government or other agencies**

- Refer 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts**

- Nil

33. **Teaching methods adopted to improve student learning**

- The faculty members make use of marker board and pen as means of teaching learning process. Bio-visual charts and CDs are displayed during class room presentations.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities.**

- The faculty members of department shoulder additional responsibility of organizing National Service Scheme (NSS) activities throughout academic session. The activities include:
 1. World Arbor Day
 2. World Book Day
 3. World Health Day

4. World No Tobacco Day
5. World Environment Day
6. World Blood Donation Day
7. World Teachers Day
8. World No TB Day
9. Seminars and debates on social issues.

35. SWOC analysis of the department and Future plans

- **Strength:** The Department is housed in a spacious building with one functional lab. Adequate infrastructure by way of space, water. The lab. is well equipped with modern equipment's like GPS, digital camera and other equipments.
- **Weakness:** Periodical transfer of faculty and engagement of contractual lectures hamper routine Work and development work of the department.
- **Opportunity:** The deptt. being fully equipped with chemicals, teaching aids, glassware, biological specimens and faculty has opportunity to run PG course.
- **Challenges:** In view of the fact that new colleges have been established by the state govt. even at tehsil level, the student enrolment shows progressive decline. Of late it has been observed that science enrollment in colleges is decreasing because of the fact that most of the students opt for humanities subject at UG level with an aim to qualify administrative services examinations. To inculcate scientific temperament among students Department of Science and Technology, Govt. of J&K has sanctioned an amount of Rs. 25 Lacs to this institution for purchase of basic science equipment's in colleges and augmentation/up gradation of labs.

Department of Geography

1. Name of the department: Geography
2. Year of Establishment: 1957
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.Sc)
4. Names of Interdisciplinary courses and the departments/units involved:
 - ***Zoology, Botany, Sericulture, Biotechnology, Chemistry, English.***
5. Annual/ semester/choice based credit system (programme wise)
 - ***Annual***
6. Participation of the department in the courses offered by other departments
 - ***The department participates by providing support services to other allied departments as mentioned above with regard to providing of space for conduct of class room making use of smart board facility.***
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - ***NA***
8. Details of courses/programmes discontinued (if any) with reasons
 - ***NA***
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	CAS	Nil
Asst. Professors	02	01

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mtr. Nusrat Ali	M.Sc.	Assistant Professor	Geography		
Mr. Showkat Ahmad Dar	M.A	Teaching Assistant	-do-		
Mr. Javid Ahmad teli	M.Sc., Net	Contractual Lecturer	-do-		
Mr. Jahanger Ahmad	M.Sc.	-do-	-do-		
Mr. Peerzada Ishtiyaq Khursheed	M.Sc., Net	Contractual Lecturer	-do-		

11. List of senior visiting faculty

- NA

12. Percentage of lectures delivered and practical classes handled (Programme wise)

by temporary faculty

Class	Lectures delivered	Practical classes
B.Sc 1 st year (Geography)	84%	91%
B.Sc 2 nd year (Geography)	82%	89%
B.Sc 3 rd year (Geography)	88%	92%

13. Student -Teacher Ratio (Programme wise) 2014-15

Class	No. of Students	Student -Teacher Ratio
B.Sc 1 st year (Geography)	215	107:1
B.Sc 2 nd year (Geography)	178	89:1
B.Sc 3 rd year (Geography)	184	92:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01	Lab Assistant)	0	01	Nil
02	Lab. Bearer (Mr. Mushatq Ahmad)	01	01	01
03	Helper	02	---	---

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D/ MPhil / PG.

S.no	Faculty with PG	Faculty with M.Phil	Faculty with Ph.D
01	01	02	

16. Number of faculty with ongoing projects from a) National b) International

funding agencies and grants received

<i>S.no</i>	<i>No. of Faculty</i>	<i>Funding Agency</i>	<i>Grants Received</i>
<i>01</i>	<i>Nil</i>	<i>Nil</i>	<i>Nil</i>

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- **NA**

18. Research Centre /facility recognized by the University

- **NA**

19. Publications:

* a) Publication per faculty

* Number of papers published in peer reviewed journals (national / International) by faculty and students

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated

- **Nil**

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

- **Nil**

22. Student projects
- s) Percentage of students who have done in-house projects including inter departmental/programme
- Nil
- t) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- Nil
23. Awards / Recognitions received by faculty and students
- Nil
24. List of eminent academicians and scientists / visitors to the department
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: *Nil*
- b) International: *Nil*
26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc 1 st year (Geography)	181	181	101	80	80.66
B.Sc 2 nd year (Geography)	134	134	87	47	83.58
B.Sc 3 rd year (Geography)	126	126	87	39	80.95

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<i>Geography</i>	<i>100%</i>	<i>----</i>	<i>----</i>

28. How many students have cleared national and state competitive examinations such

as NET, SLET, GATE, Civil services, Defense services, etc.?

- NA

29. **Student progression**

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed	----
- Campus selection	
- Other than campus recruitment	
Entrepreneurship/Self-employment	----

30. **Details of Infrastructural facilities**

- a) **Library:** Nil
- b) **Internet facilities for Staff & Students:** Nil
- c) **Class rooms with ICT facility:** Nil.
- d) **Laboratories:** One spacious well illuminated fully equipped lab.

31. **Number of students receiving financial assistance from college, university, Government or other agencies**

- Refer 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts**

- Nil

33. **Teaching methods adopted to improve student learning**

- The faculty members make use of marker board and pen as means of teaching learning process. In addition the faculty members also make use of Power point presentation through LCD Projector and Laptop.

34. **Participation in Institutional Social Responsibility (ISR) and Extension activities.**

- The faculty members of department shoulder additional responsibility of organizing National Service Scheme (NSS) activities throughout academic session. The activities include:

1. World Arbor Day

2. World Book Day
3. World Health Day
4. World No Tobacco Day
5. World Environment Day
6. World Blood Donation Day
7. World Teachers Day
8. World No TB Day
9. Seminars and debates on social issues.

35. SWOC analysis of the department and Future plans

- **Strength:** The Department is housed in a spacious building with one functional lab. Adequate infrastructure by way of space, water and uninterrupted electric supply is in place. The labs are well equipped with equipment's.
- **Weakness:** Periodical transfer of faculty and engagement of contractual lectures hamper routine Work and development work of the department.
- **Opportunity:** The deptt. being fully equipped with chemicals, teaching aids, glassware, biological specimens and faculty has opportunity to run PG course. If adequate staff is provided by administrative department.
- **Challenges:** In view of the fact that new colleges have been established by the state govt. even at tehsil level, the student enrolment shows progressive decline. Of late it has been observed that science enrollment in colleges is decreasing because of the fact that most of the students opt for humanities subject at UG level with an aim to qualify administrative services examinations. To inculcate scientific temperament among students Department of Science and Technology, Govt. of J&K has sanctioned an amount of Rs. 25 Lacs to this institution for purchase of basic science equipment's in colleges and augmentation/up gradation of labs.

Department of Travel & Tourism

1. Name of the department: Travel & Tourism
2. Year of Establishment: 2009
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): Undergraduate Course (B.Sc)
4. Names of Interdisciplinary courses and the departments/units involved:
NA.
5. Annual/ semester/choice based credit system (programme wise)
 - **Annual**
6. Participation of the department in the courses offered by other departments
 - **NA.**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.
 - **NA**
8. Details of courses/programmes discontinued (if any) with reasons
 - **NA**
9. Number of teaching posts

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	CAS	Nil
Asst. Professors	01	01

* *Career Advanced Scheme*

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Rafiq Ahmad	Ph.D	Assistant Professor	Travel & Tourism	12	

11. List of senior visiting faculty

▪ NA

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty

Class	Lectures delivered	Practical classes
B.G 1 st year (Travel & Tourism)	86%	90%
B.G 2 nd year (Travel & Tourism)	83%	89%
B.G 3 rd year (Travel & Tourism)	87%	92%

13. Student -Teacher Ratio (Programme wise) 2014-15

Class	No. of Students	Student -Teacher Ratio
B.G 1 st year (Travel & Tourism)	62	62:1
B.G 2 nd year (Travel & Tourism)	108	108:1
B.G 3 rd year (Travel & Tourism)	75	92:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

S.No	Name of Academic Support staff(technical)	Number of academic support staff (technical)	sanctioned	Filled
01	Lab Assistant Mr. Ab.Hamid Bhat	0	01	01
02	Lab. Bearer	0	01	0
03	Helper	01	---	---

15. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D/ MPhil / PG.

<i>S.no</i>	<i>Faculty with PG</i>	<i>Faculty with M.Phil</i>	<i>Faculty with Ph.D</i>
01	0	0	01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

<i>S.no</i>	<i>No. of Faculty</i>	<i>Funding Agency</i>	<i>Grants Received</i>
01	01	Cergy-Pontois University Paris	Two grants received as visiting Prof. during 2013-14

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

▪ NA

18. Research Centre / facility recognized by the University

▪ NA

19. Publications:

- * a) Publication per faculty (**Refer Annexure A**)
- * Number of papers published in peer reviewed journals (national / International) by faculty and students
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index
(**Annexure A**)
 - **Memberships**
 - ✓ Member CNRS-IHMC Research Group on Heritage and Transnational History, France *2013 to present*
 - ✓ International Sociological Association (ISA) 2009 to present
 - ✓ Connected to UC Berkeley Tourism Studies Working Group (TSWG), 2010 to present
 - ✓ Board of Undergraduate Studies in Tourism, University of Kashmir, 2011 to present
 - ✓ Co-Guest Editor Journal of Tourism and Hospitality Research (JTHR), 2014
 - **Other**
 - ✓ Peer Reviewer, *Annals of Tourism Research* (Elsevier international journal), 2010 to present
 - ✓ Peer Reviewer, *Tourism Management* (Elsevier international journal), 2010 to present

- ✓ Co-convener, international conference in partnership between
- ✓ Université Cergy-Pontoise, Kashmir University, Sorbonne Paris 1;
- ✓ University Laval, Canada; Breda University, Netherlands:
- ✓ “Remembering in a globalizing world: Play and interplay of Tourism,
- ✓ Memory and Place”, September 8-10, 2014, Le Chambon sur Lingnon, France Sep 2014

▪ **List of International Conferences where Faculty member Dr. Peerzada Rafiq presented papers**

- ✓ 2014 Forthcoming: “Interpreting tourist Landscape as ‘inter-cultural’ landscape: Consuming culture, contesting place, and narrating identities in Naranag-Gangabal, Kashmir.” To be presented at the 18th International Sociological Congress (ISA), 16th -19th July, 2014, Yokohama, Japan.
- ✓ 2013: “Tourism and making of the ‘neocolonial’ anthropos”. Presented at the School of Oriental and African Studies (SOAS), University of London, *Critical Tourism Studies international conference*, held at Sarajevo, Bosnia and Herzegovina, 25-28 June 2013.
- ✓ 2013: “The politics of sustainability in urban development: an elitist vision of Srinagar as a green, heritage city in Kashmir”. Presented at the international symposium Geography for Sustainable Development, Timisora, Romania, 17-18 May, 2013.
- ✓ 2013: “Promoting heritage tourism, erasing heritage along the historic Mughal Route in Jammu and Kashmir: The *ambivalence* within *camouflage*.” Presented at the Visiting Pasts, Developing Futures - International Conference, Taipei, Taiwan, 5 – 9 April 2013.
- ✓ 2012: “From a tributary to a mobile culture to an enclave culture: (Im) mobilities of place, people and culture along Line of Control (LoC) in Dardistan, Kashmir”. Presented at the *Moving boundaries in mobilities research*, international conference by the University of Cagliari in collaboration with the Cosmobilities Network, Sardinia, Italy, 5-7 July 2012.
- ✓ 2012: “Re-inventing *tradition*, restoring *history* in Kashmir: Reclaiming the touristic *paradise* from its people”. Presented at the

Regimes of Value in Tourism: Concepts, Politics and Practices, TOCOCU 2nd Biannual Conference, Sion, Switzerland, 2-4 July 2012.

- ✓ 2012: "Tourism education and transformative social justice learning: Voices from Kashmir". Presented at the TEFI-6 international conference on *Transformational Leadership for Tourism Education*, Bocconi University, Milan, Italy, June 28-30, 2012.
- ✓ 2012 : "Sites of Nostalgia and Nostalgia of Sites: Between conquering and shattering of the touristic *paradise* of Kashmir". International Colloquium, *Tourist and Cultural Itineraries: From Memory to Development*, June 13th to 15th, 2012, Québec, Canada
- ✓ 2011: "Framing Oriental Romance in Kashmir: Photography, Tourism and Fantasies of Kashmir". Presented at the 2011 *Royal Geographical Society - Institute of British Geographers Annual Conference*, London, United Kingdom, 31 August – 2 September 2011.
- ✓ 2011: "Orientalist Imaginaries of Travels on Kashmir". Presented in the International Colloquium, *Tourism Imaginaries/Imaginaires Touristiques*, University of California, Berkeley, 18-20 February 2011.
- ✓ 2010: "Tourism, Local Communities and Symbolic Violence: Contestations for Domination among Players of Tourism at Pahalgam, Kashmir". Presented at the 17th *International Sociological Association (ISA) World Congress of Sociology*, Gothenburg, Sweden, 11-17 July, 2010.

20. Areas of consultancy and income generated

- *Nil*

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards....

- **(Refer Annexure A – Memberships)**

22. Student projects

u) Percentage of students who have done in-house projects including inter departmental/programme

- 100% students of BG 3rd year have done in-campus projects as well as on the field projects for the last two years with special emphasis on community development.

- v) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- Nil
23. Awards / Recognitions received by faculty and students
- Nil
24. List of eminent academicians and scientists / visitors to the department
- Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
- a) National: *Nil*
- b) International: *“International conference on Tourism & memory in a globalized world” in partnership with Universities of Paris, Laval Canada, Netherlands & Cergy-Pontios to be held from 8-9 September 2014 in France.*
26. Student profile programme/course wise 2013-14.

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.G 1 st year (Travel & Tourism)	206	206	136	70	90.3
B.G 2 nd year (Travel & Tourism)	98	98	86	12	85.95
B.G 3 rd year (Travel & Tourism)	120	120	94	26	90

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
<i>Travel & Tourism</i>	100%	----	----

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?
- NA

29. **Student progression**

Student progression	Against % enrolled
UG to PG	---
PG to M.Phil.	---
PG to Ph.D.	--
Ph.D. to Post-Doctoral	----
Employed - Campus selection - Other than campus recruitment	----
Entrepreneurship/Self-employment	----

30. **Details of Infrastructural facilities**

- a) **Library:** Nil
- b) **Internet facilities for Staff & Students:** Yes
- c) **Class rooms with ICT facility:** Yes.
- d) **Laboratories:** One well illuminated fully equipped lab.

31. **Number of students receiving financial assistance from college, university, Government or other agencies**

- Refer 5.1.3

32. **Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts**

- The Department runs online webpage which acts as an online platform facilitating 24 hour interface between faculty and students wherein discussions on multiple issues relating to tourism take place. On the field, ethnographic studies of places and communities impacted by tourism form regular focus area of department with special emphasis on social entrepreneurship and social enterprising in under developed communities.

33. **Teaching methods adopted to improve student learning**

- One of the latest approaches to student learning gaining importance in the west which is "***Burn The Class Room***" strategy is generally being practiced. The thrust areas of this approach include social transformative learning with aggressive pedagogical techniques such as online teaching, student discussion, boards and on field learning.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities.

- The department believes in undertaking its own social responsibility initiatives like social entrepreneurship and social enterprising projects in local communities.

35. SWOC analysis of the department and Future plans

▪ **Strengths**

1. The teacher who heads the department. With his long-standing international experience both as a researcher as well as teacher, he has been working with world-renowned researchers and teaching faculty as visiting fellow in universities of Berkeley, USA and Paris, France
2. The department has an independent place to operate from, a separate working space of our own gives us fair leverage and independence of trying new approaches to pedagogy and student involvement.
3. A fairly cooperative administrative environment which has been made possible through personal interest and involvement from the head of the institution.
4. The basic student interactive infrastructure, which includes a projector, 03 desktop systems, internet facility, and other required furniture, in the department which creates the possibility of smooth functioning in line with the set objectives.
5. The online teaching is one of the greatest strengths of the department. We have our own online department page that is networked with students from each class, who share discuss, and download recent articles, stories, case-studies, and other study-material from their respective home spaces . In other words our pedagogy, and student-teacher interface is not just limited to college hours and the classroom. We have broken down the walls of the classroom and moved into an all-time, all encompassing learning space which can be accessed from personal bedrooms.

▪ **Weaknesses**

1. The student roll is alarmingly high which is very difficult, given the limited space and infrastructure we have, to cater to while ensuring a quality education and training. We have managed to cut down the admissions in the first year this year, but that still does put is in an alarmingly precarious position being aware of the number of students we still have enrolled which is more than 250 in the current session.
2. The dangerously insufficient infrastructure. It's obviously impossible to cater to more than 250 students with just 03 desktops and a small laboratory that, simultaneously, occupies the office space. The classrooms are assigned to us only to conduct theory classes, and in order to conduct practical classes, which form the very core of the department's pedagogical approach, we have great difficulties facing us. This is the most threatening problem we grapple with at the moment, which cannot be avoided nor ignored any further.

- **Opportunities**

1. This department holds, and is creating in the process, enormous opportunities for student learning and we have undertaken a great pedagogical shift focusing on a holistic, inter-disciplinary approach to learning process matching international standards.
2. The department is already exploring the fresh, newly emerging, so far unheard of in this part of the world, scientific ideas and practices of social entrepreneurship and social enterprising projects with its final year students, which not only train our students in high level research, but also facilitates serious engagement with local communities and populations. We are already half-way in this training programme.
3. The department is also developing networks and liaisons with the industry and academia to explore ways for higher studies and employment opportunities for our pass-outs. A UGC sponsored add-on course in Tourism and Travel Management is an added skill-based course we are strengthening this year beyond its supposed scope as outlined by UGC
4. The department, with the college, is already on a global academia map now which holds great opportunities for future international student and faculty exchanges with world's leading institutions. Being the official partner of an international conference on tourism that is being organised this year in France from 8-10 September this department and the college are now part of a wider global network of prestigious universities which include University of Paris, University of Cergy-Pontoise, France, University of Laval, Canada, and SOAS, University of London.

- **Threats**

1. The most potent threat to our objectives and operation is the outside interference in the working of the department. We had to suffer a great deal last year, and unfortunately reached an embarrassing compromise on the quality, standard and the promise that this department had hoped and set out to fulfil.
2. The slow response in terms of meeting the most urgent, but simple otherwise, demands of the department is also threatening the functioning of the department. Things are a bit very slow when it comes to doing very essential things like getting a classroom to conduct practicals, or mounting a whiteboard in a laboratory where there's none. These things, I am afraid, cannot wait procedural delays.
3. Other hitherto unseen threats will be known, analysed, and dealt with as the sessions progresses.

Post-accreditation Initiatives

Govt. Degree College Sopore is one of the oldest institution of higher learning in North Kashmir of District Baramulla. It continues its journey of academic excellence in imparting Quality Higher Education by responding to academic and administrative challenges. In preparation for its 2nd cycle of reaccreditation, the college made the Re Accreditation Report(RAR) evaluating quality in terms of sustenance and enhancement and the continuous improvement of the college in the past five years is assessed, based on the seven criteria highlighting the key aspects under each criterion.

1. Curricular Aspects:

The exposure of teaching staff to various training programmes/workshops/conferences and introduction of feedback system from students, alumnae and academic experts gives the right impetus and direction for necessary changes in their aptitude and completing the curriculum. Participation of faculty members in the Boards of studies of the Kashmir University is a positive feature for close involvement in designing the syllabus and updating the curricula. The introduction of continuous assessment (Midterm Tests/Attendance) as introduced regularity/punctuality and seriousness among students towards their subject domains. Almost all the departments have been up-graded and updated by way of infrastructural facilities and ICT tools like LCD Projectors, Laptops, Internet connectivity.

2. Teaching-Learning and Evaluation:

The academic requirement of the students and assimilation of the subject taught is critically analyzed from the day one in the college. The slow learners are helped to adapt to teaching learning process in order to make convincing academic progress. ICT facility is extensively used for Teaching-learning and evaluation by using ICT enabled class rooms and the multimedia facility. Almost all departments have Wi-Fi facility. The internet bandwidth which is enhanced to 100 Mbps BSNL leased line connectivity is extended to all department and faculty rooms. The engagement of faculty members for development of e-content modules for B.Sc students augment learning capability of students. The faculty members are constantly being recharged in their own discipline and on general professional competence through training programmes both inside and outside the college. The strong feedback mechanism for faculty from students, parents, alumni help staff members to enhance their professional competency. The library and laboratories are well equipped for enhancing

teaching and learning process. The college library is fully digitized with a repository of 37000 books. Up=gradation of college library by way installation of Desktop computers with SOUL software to facilitate surfing of books

The department of Botany which used to be grey area in the first cycle of accreditation has made a stride by way of following improvements.

- The Labs. are spacious, well illuminated with ICT tools like Wi-Fi Connectivity, fixed LCD Projectors, online UPS Power Backup.
- Establishment of Botanical Garden with plantation of varied flora, medicinal plants and ornamentals.
- State-of-Art Green House which serve as an open book for students of Botany.

3. Research, Consultancy, Extension:

Being an academic institution, stress is laid on conduct of class work and completion of syllabi during the academic session. The faculty members are encouraged to pursue M.Phil/Ph.D Programmes under FIP Scheme of UGC. A couple of faculty members are engaged with minor research projects.

The department of Botany extends consultancy service to local floricultural entrepreneurs with regard to organic farming and growing of medicinal and exotic flora.

The Extension programmes under the Banner of NSS offers a wide variety of activities for students. Our Boys and Girls actively participate in all these programmes by involving themselves to make a change in the campus and villages. The NSS Volunteers are involved in tree plantation, organization of Blood Donation Camps, organizing week long Environmental Awareness Programmes on eve of World Environment Day (5th June) observed every year to create an environmental awareness about global warming. Our faculty frequently visit schools of nearby villages and teach them the importance of Environmental Science subjects. To strengthen the support services with regard to placement for students, the Career Counseling Cum Placement Cell has been created which facilitate conduct of campus recruitment programmes under UDAAN Scheme of Govt. of India. .

4. Infrastructure and Learning Resources:

The General Library, the centre of learning in college has an open access system with adequate seating capacity. The automation of the library, bar coding of books has been completed. Two desktop computers facilitate online access of books for students use. The college has updated

laboratories. The up-gradation of laboratories by way of fixing of vitrified floor tiles, underground drainage system, white wash and repair work has been accomplished. There is a well-furnished 300 fixed seated auditorium with inbuilt PA system that is used as multipurpose halls for the conduct of cultural programmes, convocation and seminars, for holding parent teacher meetings and for other college functions. The college also has a single story quarter for principals use. A separate conference hall with fixed furniture, smart board facility is used for conduct of staff meetings and Extension/Guest lectures

There is a First Aid Health centre on campus with a Medical Assistant. Thirty Two CCTV Cameras are fixed at vital installations like entrances of the Colleges, main gate, corridors etc and which are connected with the UPS. One spacious academic block (300ft X150ft) is up-coming and is at verge of completion which will accommodate recently introduced subjects like Biotechnology, Bio-Chemistry, BBA, Travel & Tourism, and Commerce. Three separate lavatory blocks and a wash room is in place for students use. Two water coolers are installed for boys & girls. A State-of-Art Green House in Botanical Garden of the college serve as open book for students of Botany. Link roads connecting to different units of the college are macadamized by way of black metal/top.

5. Student Support Services:

The departments encourage students to participate in inter-collegiate, and state, level curricular and co- curricular programmes. One student namely *Mr. Mehraj-Ud-Din* of BG 3rd year was selected for a State Level Declamation Contest Held at Jammu. The college organizes Free Medical Checkup Camp for students. The canteen with attractive food varieties, the coffee corner, the airy and green lunch marquee each separately for boys and girls had added attraction for students.

The College is encouraging students in sports activities. Sports students are given flexibility in attendance and evaluation. Deserving sports students are given merit scholarships. Student grievance redressal cell is established at the college level, and it addresses all the grievances. The college has a alumnae association wherein the members of alumni are invited on different occasions to obtain feedback on issues like academics and infrastructure. A stationary store and a photocopying facility is up-coming in the campus.

The transformational change experienced by the students from their entry level to the exit level stands as a proof of the excellent student support system offered by the college.

6. Governance, Leadership and Management:

The quantitative growth in the structure and processes of the college demands a faster and valid mechanism for data management and therefore, the college is planning to bring in paperless governance (e-governance) in the near future.

Constant improvement is monitored through implementation of the annual plan of the department. The college has an established mechanism to monitor efficient and effective use of finances through constitution of committees comprising members from faculty and office establishment. Submission of quarterly reports to the Principal is an inbuilt mechanism to monitor the continuous improvement of departments. The Internal Quality Assurance is managed by IQAC. Quality sustenance of the college is assessed based on objectives embodied in the Quality Policy. The college adopts a strategy of careful faculty recruitment on academic arrangement basis by providing a feedback to Nodal Principal during their posting in this college and the fresh workforce is given a concentrated orientation to become aware of the core values and culture of the college. However, the college is expediting avenues for faculty enrichment measures which reaches the intellectual, emotional and motivational dimensions. The perspective plan is drawn as short-term and long term goals in the different functions of the college such as teaching and learning, Industry Interaction, Community engagement, Human Resource Planning and Development, Internationalization and Infrastructure. To implement these plans in a meaningful manner, adequate measures are taken to mobilize resources. Participatory leadership and team work culture which reflect the core values and philosophy of the institution, enable the college community to internalize these and in turn creates institutional faithfulness and the readiness to stroll an additional kilo meter.

7. Innovations and Best Practices

The college has introduced following best practices to bring about overall excellence in academics and infrastructure. These are

- Introduction of Feedback system from different stakeholders like students, alumni, and parents.
- Outreach programmes in the form of community service through involvement of NSS Volunteers.

The feedback proforma is distributed among students to enable them to present their views on various parameters like teaching learning process in the institution, student centric facilities, library services, sports facilities etc. similarly feedback is obtained

from ex-students of the college, parents/guardians of college students. The feedback duly filled in is analyzed and properly scrutinized in the staff council meetings and necessary steps are taken to plug the loop holes.

NSS Volunteers of the college are sensitized about issues like environment degradation, Global Warming, natural resources and social evils like drug addiction, moral waywardness, ill effects of smoking. Under the banner of NSS, the activities like World Arbor Day, Environmental Week, Seminars and Debates are arranged on eve of national days like 22nd March (World Arbor Day), 5th June (World Environment Day) etc.

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Prof. (Dr.) Mushtaq Ahmad Lone
Signature of the Head of the
institution with Seal

Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that **Govt. Degree College Sopore** fulfills all norms

√ 1. Stipulated by the affiliating University and/or

2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI,BCI, etc.] and

3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Prof.(Dr.) Mushtaq Ahmad Lone

Date:
Place: Sopore

Principal/Head of the Institution
(Name and Signature with Office seal)

6.4.3 - Annexure B (Audited income and Expenditure Statement)

2007-2008

GOVERNMENT DEGREE COLLEGE SOPORE
STATEMENT OF EXPENDITURE FOR THE FUNDS RELEASED BY UGC FOR 2007-2008

S.NO	NATURE OF GRANT	OPENING BALANCE	AMOUNT RELEASED	AMOUNT PAID	CLOSING BALANCE
1	MRP	-	55,000.00	55,000.00	50.0
2	BOOKS & EQUIPMENTS	36,471.00	97,104.00	133,575.00	133,575.0
3	INTEREST & OTHER	15,729.00	4,098.00	19,827.00	18,527.00
		52,200.00	156,202.00	156,202.00	152,152.00

[Handwritten Signature]

GOVERNMENT DEGREE COLLEGE SOPORE
STATEMENT OF EXPENDITURE FOR THE FUNDS RELEASED BY UGC FOR THE YEAR 2008-2009 (2008-2009)

OF GRANT	OPENING BALANCE	AMOUNT RELEASED	AMOUNT EXPENDED	CLOSING BALANCE
ON COURSE		1,200,000.00	-	1,200,000.00
LS HOSTEL		5,000,000.00	-	5,000,000.00
BOOKS & EQUIPMENTS	133,575.00	1,000,000.00	516,793.00	616,782.00
MRP	50.00	424,700.00	180,000.00	244,750.00
INTEREST & OTHER	18,527.00	199,511.00	20,050.00	197,988.00
	152,152.00	7,824,211.00	716,843.00	7,259,520.00

[Signature]

2010-2011

GOVERNMENT DEGREE COLLEGE SOPORE
 STATEMENT OF EXPENDITURE FOR THE FUNDS RECEIVED BY UGC FOR THE YEAR 2010-2011 ✓

S.NO	NATURE OF GRANT	OPENING BALANCE	AMOUNT RELEASED	AMOUNT EXPENDED	CLOSING BALANCE
1	DEVELOPMENT WORK	873,936.00	1,530,000.00	-	2,403,936.00
2	BOOKS & EQUIPMENTS	616,782.00		28,949.00	587,833.00
3	ADD ON COURSE	1,200,000.00			1,200,000.00
4	GIRLS HOSTEL	1,000,000.00		1,000,000.00	-
5	MRP	239,164.00			239,164.00
6	INTEREST	291,727.00	167,870.00	20,000.00	539,597.00
		4,221,609.00	1,697,870.00	1,048,949.00	4,970,530.00

Signature

2009-2010

GOVERNMENT DEGREE COLLEGE SOPORE
STATEMENT OF EXPENDITURE FOR THE FUNDS RELEASED BY UGC FOR THE YEAR 2009-2010

Sl. No.	NATURE OF GRANT	OPENING BALANCE	AMOUNT RELEASED	AMOUNT EXPENDED	CLOSING BALANCE
1	DEVELOPMENT WORK		873,936.00	-	873,936.00
2	BOOKS & EQUIPMENTS	616,782.00	-	-	616,782.00
3	ADD ON COURSE	1,200,000.00			1,200,000.00
4	GIRLS HOSTEL	5,000,000.00		4,000,000.00	1,000,000.00
5	MRP	244,750.00	70,000.00	75,586.00	239,164.00
6	INTEREST	197,988.00	93,739.00		291,727.00
		7,259,520.00	1,037,675.00	4,075,586.00	4,221,609.00

T. S. S. S. S.

2011-12

GOVERNMENT DEGREE COLLEGE SOPORE
STATEMENT OF EXPENDITURE FOR THE FUNDS RELEASED BY UGC FOR THE YEAR 2011-2012 ✓

S.NO	NATURE OF GRANT	OPENING BALANCE	AMOUNT RELEASED	AMOUNT EXPENDED	CLOSING BALANCE
	DEVELOPMENT WORK	2,403,936.00	-	211,712.00	2,192,224.
	BOOKS & EQUIPMENTS	587,833.00	2,070,000.00	1,824,055.00	833,778.
	ADD ON COURSE	1,200,000.00			1,200,000.
	GIRLS HOSTEL	-	4,000,000.00	4,000,000.00	-
	MRP	239,164.00		147,200.00	91,964.00
	INTEREST	539,597.00	243,501.00		783,098.00
	Sports Infrastructure	-	450,000.00		450,000.00
		4,970,530.00	6,763,501.00	6,182,967.00	5,551,064.00

CA. Shalini
M. No. 021526

(Signature)

UNIVERSITY OF KASHMIR

NAAC Accredited Grade 'A'
Hazratbal, Srinagar-190006



Dean,
College Development Council

Ref. No.: Element Affi-GDC ^{to} ^{doc}

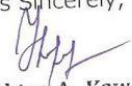
Dated: 13-01-2010

Certificate

S.O.
11/01/10
This is to certify that the below mentioned colleges are "Permanently affiliated" with the University of Kashmir for running under-graduates courses in different streams. The University supports them to approach the UGC/HRD for obtaining funds to create buildings and other physical structures under (12B).

1. Govt. Degree College, Baramulla.
2. Govt. Degree College, Bemina, Srinagar.
3. Sri. Pratap College, Srinagar, Kashmir
4. Govt. Degree College for Women, Baramulla.
5. Govt. Degree College, Sopore, Baramulla.
6. Amar Singh College, Srinagar.
7. Govt. Degree College, Shopian.
8. Govt. Degree College Boys, Anantnag

Yours Sincerely,


Prof. Mushtaq A. Kaw

Dean
College Development Council

Copy to :-

1. **Shri. R.C. Meena**, Economic Advisor to HRD, Higher Education, for his kind information;
2. Vice Chancellor for his kind information;
3. Registrar for his kind information;
4. **Mrs. Shakuntla Kashyap**, Deputy Secretary, UGC for her kind information;
5. File